

**LEGISLATIVE ANALYST**  
**MAINE STATE LEGISLATURE**  
Augusta, Maine

The Maine Legislature's Office of Policy and Legal Analysis, a nonpartisan staff office of the Legislative Council, is seeking applicants for the position of Legislative Analyst. Employees in this position are expected to work in a highly confidential, professional and nonpartisan manner.

**Examples of Responsibilities.** Responsibilities of the Legislative Analyst include analyzing policy and legal issues for legislative committees and legislators; staffing joint standing and select committees and special study commissions of the Legislature; preparing study reports; conducting research; and drafting legislation. Evening and weekend work may be required depending on legislative needs.

**Desired Minimum Qualifications.** A successful candidate must possess an advanced degree and demonstrate excellent oral and written communication skills; strong organizational skills; and the ability to work effectively with committees and groups. Familiarity with the Maine legislative process and experience working in a nonpartisan capacity with a state or local legislative body or government agency are highly desirable.

**Salary and Benefits.** The salary range for this position is Grade 10 of legislative salary schedule, which is \$55,598 to \$84,323, plus benefit package. Value of State-paid health and dental insurance: \$386.73 biweekly. Value of State's share of retirement: 15.85% of employee's gross pay. EEO Employer.

Qualified applicants should apply online by submitting an online application, resume and cover letter by **Wednesday, November 9, 2016** on the job opportunities page of the Maine Legislature's website at <http://mainelegislature.gov/exccdir/job-opportunities>. Application questions may be directed to Jackie Little or Sherry Davis at [hr@legislature.maine.gov](mailto:hr@legislature.maine.gov) or by phone 207-287-1615.