

Sec. 1. 1 MRSA c. 14-B is enacted to read:

**Chapter 14-B**

**DATA GOVERNANCE PROGRAM**

**§ 547. Data governance program established.** The Secretary of State or designee and the Chief Information Officer shall establish a data governance program.

**A. Implementation.** Implementation of a data governance program shall include:

- (1) Establishing data project priorities;
- (2) Ensuring data privacy compliance and best practices are followed;
- (3) Developing data structure policies that ensure best data quality, alignment, and availability across systems; and
- (4) Establishing data sharing policies and agreements.

**B. Program requirements.** The program shall:

- (1) Support decision-making and improve citizen access to government services;
- (2) Promote consistent collection of racial and ethnic demographic data;
- (3) Use evidence-based strategies to improve data collection;
- (4) Address technology barriers that restrict state agencies ability to share data between agencies;
- (5) Create models for sharing data with the public and for use developing policies to reduce disparities and increase equity;
- (6) Include records management capabilities and compliance; and
- (7) Ensure data sharing and usage complies with state and federal laws, rules and regulations.

**C. Consultations.** Within 30 days of the effective date of this chapter, and at least quarterly thereafter, the Secretary of State or designee and Chief Information Officer shall consult with:

- (1) The Permanent Commission on the Status of Racial, Indigenous and Tribal Populations to discuss ways racial equity will be centered in the data governance program, as well as in all projects issuing from this program. The consultation shall also include discussion of methods for building racial equity considerations into every aspect of the data life cycle, including planning, data collection, data access, algorithms, statistical tools, data analysis, reporting and dissemination; and
- (2) The Maine State Archivist, or designee, regarding the development and implementation of the data governance program to generate a records management and retention plan and program in compliance with Title 5 Maine Revised Statutes, section 95(C).

Sec. 2. 5 MRSA §282, 2<sup>nd</sup> paragraph is amended to read:

The commissioner may employ such other deputies, division heads, assistants and employees as may be necessary, subject to the Civil Service Law. In addition, the commissioner may employ a Director of Compliance to carry out departmental responsibilities related to: Labor relations and labor contract compliance; human rights and affirmative action compliance; and audit guidelines and other 3rd-party compliance requirements. The Director of Compliance serves at the pleasure of the commissioner. In addition, the commissioner may employ an Associate Commissioner for Tax Policy to supervise and direct the tax policy analysis, guidance and communications activities of the Office of Tax Policy within the Bureau of Revenue Services. The Associate Commissioner for Tax

Policy serves at the pleasure of the commissioner. The commissioner may employ a State Economist who has the authority to hire staff.

**Sec. 3. 5 MRSA §282, sub-§11** is amended to read:

**11. Economic and demographic analyses.** To conduct studies and continuing economic and demographic analyses of the state economy, including economic and demographic forecasting, and collect, collate and analyze all pertinent data and statistics relating to those studies and analyses to assist the Governor, the Legislature and the various state departments in formulating economic and demographic goals and programs and policies to achieve those goals. The commissioner shall make these data and statistics available to the Legislature upon request. All state agencies shall cooperate with the commissioner regarding implementation of the provisions of this subsection. In implementing this subsection, the commissioner may use secondary data made available to the commissioner by other state agencies or other organizations.

**Sec. 4. Report.** The Secretary of State or designee, the Chief Information Officer and the Permanent Commission on the Status of Racial, Indigenous, and Tribal Populations shall jointly report all findings and recommendations, including suggested legislation, to the joint standing committee on Legislature having jurisdiction over state and local government matters annually by February 15. The committee may report out a bill based on the report during the legislative session in which the report is received.

**Sec. 5. Appropriations and Allocations.** The following appropriations and allocations are made.

**ADMINISTRATIVE AND FINANCIAL SERVICES, DEPARTMENT OF**

**Office of the Commissioner - Administrative and Financial Services 0718**

Initiative: Establishes one Public Service Coordinator I position and one Public Service Coordinator II position within the Office of the State Economist to conduct demographic analyses and provide the capacity to make data accessible to the public.

<b>GENERAL FUND</b>	<b>2021-22</b>	<b>2022-23</b>
POSITIONS - LEGISLATIVE COUNT	0.000	2.000
Personal Services	\$0	\$213,154
<b>GENERAL FUND TOTAL</b>	<b>\$0</b>	<b>\$213,154</b>

**SECRETARY OF STATE, DEPARTMENT OF**

**Office of the Secretary of State – Administration XXXX**

Initiative: Establishes one Data Governance Architect position within the Department of the Secretary of State to advance data governance policies and programs including design and implementation of necessary database and system architecture and facilitate accessibility, equity, privacy and security

<b>GENERAL FUND</b>	<b>2021-22</b>	<b>2022-23</b>
POSITIONS - LEGISLATIVE COUNT	0.000	1.000
Personal Services	\$0	\$118,328
<b>GENERAL FUND TOTAL</b>	<b>\$0</b>	<b>\$118,328</b>

**SECRETARY OF STATE, DEPARTMENT OF****Office of the Secretary of State – Archives XXXX**

Initiative: Establishes one Management Analyst II position within the Maine State Archives to oversee a records management program for data created by state departments and agencies.

<b>GENERAL FUND</b>	<b>2021-22</b>	<b>2022-23</b>
POSITIONS - LEGISLATIVE COUNT	0.000	1.000
Personal Services	\$0	\$89,793
<b>GENERAL FUND TOTAL</b>	<b>\$0</b>	<b>\$89,793</b>

**STATUS OF RACIAL, INDIGENOUS AND TRIBAL POPULATIONS,  
PERMANENT COMMISSION ON THE****Racial, Indigenous and Tribal Populations XXXX**

Initiative: Establishes one Public Service Coordinator I position within the Permanent Commission on the Status of Racial, Indigenous and Tribal Populations to coordinate the commission's ongoing consultative role in establishing and enhancing the data governance program.

<b>GENERAL FUND</b>	<b>2021-22</b>	<b>2022-23</b>
POSITIONS - LEGISLATIVE COUNT	0.000	1.000
Personal Services	\$0	\$106,577
<b>GENERAL FUND TOTAL</b>	<b>\$0</b>	<b>\$106,577</b>

**SUMMARY**

To be drafted.