

## State of Maine Elevator and Tramway Safety Program

### Elevator Certification Renewal

**Annually**, the owner is responsible to renew the elevator certificate. This includes the submission of the certificate renewal application with payment, inspection report and corrective actions taken based on the inspection.

**Annually**, each elevator must be inspected by a QEI qualified, Maine licensed elevator inspector. This inspection report is provided to the owner and included with the renewal application.

**Annually**, licensed elevator mechanics complete and document required periodic testing on the test record with is posted in the machine room.

Any elevator maintenance must be completed by licensed mechanic. Maintenance may be emergent, routine or preventative in nature.

Routine or preventative maintenance requirements are detailed by the Elevator Maintenance Control Program (MCP). MCP requirements are tailored to each elevator and taking into account the type of elevator, how much the elevator is used, the environment the elevator is operating in (outdoors, mill, office building, hospital etc.) and any other factors that affect the continued safe operation of the elevator.

The State of Maine Elevator and Tramway Safety Program adopts American Society of Mechanical Engineers (ASME) elevator standards in Rule which establishes the inspection and testing requirements.