

MAINE STATE
GOVERNMENT
ANNUAL REPORT
2023 - 2024
A Compilation of
Annual Reports of
State Departments and Agencies
Published at
Augusta, Maine
2024

FOREWORD

The Maine State Government Annual Report is compiled by the Bureau of the Budget on behalf of the Governor pursuant to the Maine Revised Statutes, Title 5, chapter 3, sections 43 - 46. It documents, in convenient reference form, the administrative and financial structure, activities and accomplishments of the agencies of the State Government. In accordance with legislative intent, it replaces a profusion of costly annual or biennial reports independently published by state departments and agencies, and it establishes accountability with respect to many agencies, boards and commissions not previously subject to reporting requirements.

The Maine State Government Annual Report reflects the scope and diversity of Maine State Government operations during the fiscal period covered by this report. The mass of reports accumulated by the Bureau of the Budget have been edited and revised as necessary to conform to statutory requirements and the overall report concept.

Individual reports of departments, their principal subdivisions, and other agencies generally feature seven basic elements of construction as follows:

1. Identification Summary
2. Purpose
3. Organizational Background
4. Program
5. Licenses, Permits, etc.
6. Publications
7. Finances, Fiscal Year

This form of construction is used wherever possible in all reports. However, in view of certain inconsistencies and questions which may arise concerning nomenclature, the following discussion of terms and report construction may be of assistance.

IDENTIFICATION SUMMARY. This section “headlines” the report of each agency and serves to identify the agency, its executive officers, central office location and telephone number. Specific items appearing in the agency heading, which may require some interpretation, include the following:

Established: This reflects the year in which the organizational unit was created as a statutory or administrative entity, despite a subsequent change of name. If, at some point in time, the department or agency experienced a major reorganization in terms of administrative structure, purpose or function, the year in which the change occurred is considered the year it was established.

Reference:

Policy Area. There are 9 broad areas of emphasis under which all activities of State Government are categorized. Each organizational unit reported in the Maine State Government Annual

Report is assigned to the Policy Area which most appropriately identifies the prevailing nature of its legislation. Each of the 9 Policy Areas has been assigned a name and a 2-digit number as follows:

- 00 Governmental Support and Operations
- 01 Economic Development and Workforce Training
- 02 Education
- 03 Arts, Heritage and Cultural Enrichment
- 04 Natural Resources Development and Protection
- 05 Health and Human Services
- 06 Justice and Protection
- 07 Business Licensing and Regulation
- 08 Transportation Safety and Development

Umbrella. In order to make the list of organizational units manageable, they have been classified based on the relationship between them. This was done by two criteria:

a) Each State Department, the Public Utilities Commission, Maine Maritime Academy, and the Board of Trustees of the University of Maine System was

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assigned a different 2-digit number and each unit which was, by law, determined to be a part of these was assigned to that 2-digit “umbrella” number. Thus, all units carrying an “01” in front of their 3-digit unit number are part of the Department of Agriculture, Conservation & Forestry, for example. Each of these Umbrellas has been assigned a name and a 2-digit number as follows:

- 01 Department of Agriculture, Conservation & Forestry
- 02 Department of Professional and Financial Regulation
- 03 Department of Corrections
- 05 Department of Education
- 06 Department of Environmental Protection
- 07 Executive Department
- 09 Department of Inland Fisheries and Wildlife
- 10 Department of Health and Human Services
- 12 Department of Labor
- 13 Department of Marine Resources
- 15 Department of Defense, Veterans and Emergency Management
- 16 Department of Public Safety
- 17 Department of Transportation
- 18 Department of Administrative and Financial Services
- 19 Department of Economic and Community Development
- 26 Department of the Attorney General
- 27 Office of the State Auditor
- 28 Office of Treasurer of State
- 29 Department of the Secretary of State
- 30 Legislative Department
- 31 Law and Legislative Reference Library
- 32 Reserve Fund for State House Preservation and Maintenance
- 33 Office of Program Evaluation and Government Accountability
- 40 Judicial Department
- 65 Public Utilities Commission
- 75 Maine Maritime Academy
- 78 Board of Trustees of the University of Maine System

b) The many independent units - not part of the umbrellas listed above - were assigned to one of five 2-digit umbrella numbers which helped to classify the units in terms of the prevailing nature of their statutory or other authority or relationship to State Government. Thus umbrella "90" identifies those that "Regulate", "92" those that "Advise", etc. Each of these umbrellas has been assigned a name and a 2-digit number as follows:

90 Independent Agencies - Regulatory

92 Independent Agencies - Advisory

94 and 95 Independent Agencies - Other

98 Independent Agencies - Interstate Compact

99 Independent Agencies - Not Part of State Government

Unit. Each State Government organizational unit created by the Constitution, Statute or Private and Special Law has been assigned a different 3-digit number. Each unit created by Legislative Order, by Judicial Order, by Executive Order of the Governor - or, in a few cases, by other acceptable authority - has been assigned its parent's 3-digit number followed by a letter.

Unit Citation. Reported here is the legal citation which created the organizational unit. When one locates this citation in the appropriate document, one should find additional data relating to its purpose, authority and membership close by. If such a citation appears in the Statutes, that is the entry used since it has closer proximity to additional meaningful data than, for example, a Constitutional citation.

Average Count - All Positions and Legislative Count. The Average Count - All Positions represents the full-time equivalent of all positions authorized by the Legislature for the time frame covered by this report. The Legislative Count, where applicable, represents the count associated with only positions that have been authorized for 52 weeks per year.

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Organizational Units. Listed under this heading are all organizational units, both statutorily and administratively - created, which are an integral part of the agency. Most of these organizational units are either discussed in the accompanying text or are presented separately in a successive report.

PURPOSE: This is a brief expression of the agency's overall objective, purpose or mission. This section also outlines the primary responsibilities of the agency as specified by statute or expressed in other legal instruments which authorize the agency to perform certain functions or conduct certain activities. There is no attempt to state the full extent of the agency's powers and duties which are often interspersed throughout the law. One interesting aspect of the laws relating to the Executive Branch is that the statutes seldom confer powers of the State upon administrative units, but rather upon administrative officials. This is reflected in many reports where a department or agency created by statute is indicated as functioning solely through authority vested in its executive head. There are some reports, however, where this distinction is not noted.

ORGANIZATION: It is characteristic of the State Government to exist in an organizational flux as it is modified and altered by each successive Legislature and each Administration to meet contemporary needs for programs and services. This section offers some clarification of the past and present administrative position of each principal agency in the hierarchy of Maine State Government in an effort to minimize confusion caused by name-changing, establishment, abolishment, transfer and merger of agencies and their subdivisions. The organizational background is based upon that contained in the Maine Revised Statutes Annotated, as amended, and the Public Laws of the State of Maine.

PROGRAM: Although the identification, administration and organization of state agencies are

significant to the purposes of this report, an account of their specific activities and accomplishments during the past fiscal year is fundamental.

At the departmental level, the program summary generally consists of a broad review of overall departmental activity, with details provided in the reports of component organizational units which follow. Several departments are unique in that they embrace a number of somewhat autonomous units under the general administrative direction of an executive head. In such instances, the department's program summary may be comprised solely of the reports of its component units.

LICENSES, PERMITS, ETC.: Many state agencies issue licenses, permits, registrations or certificates. This heading is an attempt to assemble such information in a broad-interest document.

PUBLICATIONS: This section provides an opportunity for an agency to make known additional information concerning its programs and products by listing its available publications.

FINANCES, FISCAL YEAR: Financial data relating to agency operations during the past fiscal year displays all agency expenditures by category and type of fund.

This data is generated from the Budget and Financial Management System (BFMS) supplemented by data not included in the State's accounting system or not carried in sufficient completeness as to present a useful picture. Examples of the latter are the University of Maine System and the Maine Maritime Academy. Data relating to enterprise-type accounts reflect only those expenditure elements which are included in the work program process.

Expenditures of the agency are indicated by fund and line category detail in general accordance with the State's accounting system. Some categories are split and some are combined in an effort to meet what is interpreted to be the intent of the Annual Report law.

The chief administrative unit of each department-type umbrella will have two financial displays: one which records the summary of all expenditures for the umbrella; and one for those expenditures relevant only to the operation of the chief administrative unit. Since BFMS deals with "rounded" whole-dollars, some small dollar differences will exist between this report and the Financial Report issued by the State Controller.

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This Maine State Government Annual Report is the culmination of a joint effort to produce an understandable documentation of the structure and operations of Maine State Government during a particular year in its history. It has been an attempt to create a factual, objective and definitive reference of permanent value in a manner, hopefully, in keeping with the spirit and the intent of the law and in the interests of promoting greater comprehension of the workings of the State Government and its responsibility and responsiveness to the public it serves. How closely this report achieves these objectives is left to the judgment of those who will use it.

DEPARTMENTOFCORRECTIONS

DEPARTMENTOFCORRECTIONS

RANDALLLIBERTY,COMMISSIONER

ANTHONYCANTILLO,DEPUTYCOMMISSIONER

CentralOffice:25TYSONDRIVE3RDFLOOR,AUGUSTA,ME04330

MailAddress: 111STATEHOUSESTATION,AUGUSTA,ME04333-0111 FAX: (207)287-4370

Established: 1981 Telephone:(207)287-2711

Reference:PolicyArea: 06 Umbrella:03 Unit:201 Citation:T0034A M.R.S.A.,Sect.: 000001202

Units:

LONGCREEKYOUTHDEVELOPMENTCENTER
MOUNTAINVIEWCORRECTIONALFACILITY
STATEPAROLEBOARD
MAINESTATEPRISON
DIVISIONOFPROBATIONANDPAROLE
OFFICEOFVICTIMSERVICES

BOLDUCCORRECTIONALFACILITY
COUNTYJAILOPERATIONS
MAINECORRECTIONALCENTER
DOWNEASTCORRECTIONALFACILITY
JUVENILEJUSTICEADVISORYGROUP
JUVENILECOMMUNITYCORRECTIONS

PURPOSE:

It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change, and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population and through the utilization of objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment. The Department of Corrections is responsible for the planning, direction, and management of adult and juvenile correctional facilities, community corrections, and other correctional programs within the State. The Department administers the State's correctional facilities; provides for the safety of staff and residents; undertakes appropriate programming for the classification, education, rehabilitation, and maintenance of residents; and assures an effective system for the supervision of clients. The Department is responsible for the direction and administration of the Maine State Prison, the Maine Correctional Center including the Southern Maine Women's Reentry Center, the Long Creek Youth Development Center, Mountain View Correctional Facility, Downeast Correctional Facility, and the Bolduc Correctional Facility. The Department also administers community corrections programs for adult and juvenile probationers.

ORGANIZATION:

The Department of Corrections was created by the Legislature in 1981 to improve the administration of correctional facilities, programs, and services for committed residents. In 2008, the Department reorganized internally to establish a division of juvenile services and a division of adult services. The institutional and community corrections functions are now included in the juvenile or adult divisions.

PROGRAM:

The program activities of the Department are discussed in the individual reports of its program components except for the following:

JAIL INSPECTIONS - the Department has the statutory responsibility to establish, inspect, and enforce standards for county jails, municipal holding facilities, juvenile detention areas, correctional community residential, and electronic monitoring. These standards are based on establishing and emerging professional practices and case law requirements. Additionally, the Department provides technical assistance to all entities in establishing and maintaining compliance programs.

LICENSES:
N/A
PUBLICATIONS:
N/A

DEPARTMENT OF CORRECTIONS

FINANCES, FISCAL YEAR 2024: The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

DEPARTMENT SUMMARY	TOTAL FOR ALL FUNDS	GENERAL FUND	SPECIAL REVENUE FUNDS	HIGHWAY FUND	FEDERAL FUNDS	MISC FUNDS
EXPENDITURES						
SALARIES & WAGES	79,053,642	78,650,792	79,395		104,945	218,510
HEALTH BENEFITS	25,794,453	25,658,524	31,495		48,530	55,904
RETIREMENTS	21,985,802	21,888,086	22,969		23,155	51,592
OTHER FRINGE BENEFITS	1,882,607	1,873,539	1,866		2,691	4,511
COMPUTER SERVICES	5,161,330	4,648,085			505,326	7,919
CONTRACTUAL SERVICES	53,661,338	52,020,688	400,882		459,194	780,574
RENTS	2,523,316	2,516,182	4,358			2,776
COMMODITIES	11,939,437	11,396,642	127,656		46,348	368,791
GRANTS, SUBSIDIES, PENSIONS	24,562,511	23,743,296	103,357		715,858	
BUILDING IMPROVEMENTS	5,342,106	5,342,106				
EQUIPMENT	2,334,052	2,334,052				
TRANSFER TO OTHER FUNDS	51,238		9,979		11,436	29,823
TOTAL EXPENDITURES	234,291,832	230,071,992	781,957		1,917,483	1,520,400

DEPARTMENT OF CORRECTIONS	TOTAL FOR ALL FUNDS	GENERAL FUND	SPECIAL REVENUE FUNDS	HIGHWAY FUND	FEDERAL FUNDS	MISC FUNDS
EXPENDITURES						
SALARIES & WAGES	4,422,491	4,019,641	79,395		104,945	218,510
HEALTH BENEFITS	1,360,683	1,224,754	31,495		48,530	55,904
RETIREMENTS	1,150,249	1,052,533	22,969		23,155	51,592
OTHER FRINGE BENEFITS	104,794	95,726	1,866		2,691	4,511
COMPUTER SERVICES	4,876,837	4,525,592			343,326	7,919
CONTRACTUAL SERVICES	44,872,282	43,542,860	293,969		254,879	780,574
RENTS	164,721	158,087	3,858			2,776
COMMODITIES	7,682,859	7,245,774	48,676		19,618	368,791
GRANTS, SUBSIDIES, PENSIONS	715,858				715,858	
BUILDING IMPROVEMENTS	5,142,106	5,142,106				
EQUIPMENT	2,334,052	2,334,052				
TRANSFER TO OTHER FUNDS	50,187		9,500		10,864	29,823
TOTAL EXPENDITURES	72,877,119	69,341,125	491,728		1,523,866	1,520,400

BOLDUCCORRECTIONALFACILITY
RUSSELLWORCESTER,DIRECTOR
RANDALLLIBERTY,COMMISSIONER
CentralOffice:516CUSHINGROAD,WARREN,ME04864
MailAddress: 516CUSHINGROAD,WARREN,ME04864 FAX: (207)273-5124
Established: 2013 Telephone:(207)273-5123
Reference:PolicyArea: 06 Umbrella:03 Unit:678 Citation:T0034A M.R.S.A.,Sect.: 0000004201
PURPOSE:

It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change, and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population and through the utilization of

objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

Bolduc Correctional Facility (BCF) aims to protect the public by providing a safe, healthy environment where residents are held to a high standard of conduct and are provided with opportunities for personal growth that allow them to return to society as productive citizens.

ORGANIZATION:

The BCF in South Warren can house 221 minimum security residents. In 1978 the official name of the minimum security unit became the Ronald P. Bolduc Unit, in honor of Ronald P. Bolduc, the first Director. The former barracks now serve as the BCF. Prior to 1970, a fire destroyed the working farm at BCF which had

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previously supported the prison with beef, dairy, and produce. Currently BCF is supporting both the prison and its own kitchen with fresh produce and beef from the farm that is currently continuing in full operation.

PROGRAM:

Services include behavioral health and substance use programming that is offered through contracted medical provider Well Path (WP), education programs, and vocational programming. Case management services are provided to all residents. Case management staff develop an Individual Case Plan and monitor compliance. They also act as advocates and serve on their unit's multi-disciplinary unit team. For residents nearing release, the case managers focus on community resources and re-entry programs. They frequently play a role in defusing potentially disruptive situations and provide a more stable environment. The facility's Community Programs Coordinator works with all arenas in the local area to place offenders on work release with local employers and also in volunteer roles for Maine Department of Transportation, Camden Hills State Park, Rockland Transfer Station, Rockland Public Works, Rockland Harbor Master, and the towns of Union and Warren.

Educational programs at the BCF include Adult Basic Education, High School equivalency, and college education. Vocational programs include Welding, Agriculture, and Automotive certifications. Other programs and activities, such as typing, computer science, music, literature, writing, art, horticulture, composting, recycling, Long Distance Dad's, Thinking for a Change, self-reflective challenge programs, and languages provide additional choices. Religious services are provided by ordained clergy who support a varied faith group base. The Stopping Abuse For Everyone (SAFE) program is in place to address the needs surrounding domestic abuse convictions. The facility has a Work Ready Coordinator that aids in the process of rehabilitation to promote interviewing techniques and many other facets of the re-entry process.

Industrial programs offer a variety of paying jobs which include the plate shop and a prison showroom. These programs are designed to establish meaningful work programs for residents and to help reduce the financial burden of correctional programming to the general public.

LICENSES:

Accredited by the American Correctional Association.

PUBLICATIONS:

N/A

FINANCES, FISCAL YEAR 2024: The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

BOLDUC CORRECTIONAL FACILITY	TOTAL					
	FOR		SPECIAL			
	ALL	GENERAL	REVENUE	HIGHWAY	FEDERAL	MISC
EXPENDITURES	FUNDS	FUND	FUNDS	FUND	FUNDS	FUNDS
SALARIES & WAGES	3,625,778	3,625,778				
HEALTH BENEFITS	1,176,496	1,176,496				
RETIREMENTS	995,145	995,145				
OTHER FRINGE BENEFITS	84,977	84,977				
COMPUTER SERVICES	838	838				
CONTRACTUAL SERVICES	463,971	448,118	15,853			
RENTS	70,461	70,461				
COMMODITIES	387,460	343,923	43,537			
TRANSFER TO OTHER FUNDS	200		200			
TOTAL EXPENDITURES	6,805,326	6,745,736	59,590			

DEPARTMENT OF CORRECTIONS

COUNTY JAIL OPERATIONS
RANDALL LIBERTY, COMMISSIONER
ANTHONY CANTILLO, DEPUTY COMMISSIONER
Central Office: 25 TYSON DRIVE 3RD FLOOR, AUGUSTA, ME 04330
Mail Address: 111 STATE HOUSE STATION, AUGUSTA, ME 04333-0111 FAX: (207) 287-4370
Established: 2016 Telephone: (207) 287-4360
Reference: Policy Area: 06 Umbrella: 03 Unit: 201C Citation: T0034-A M.R.S.A., Sect.: 00001210-E
PURPOSE:
Provide funding to the county jails of Maine.
ORGANIZATION:
The program was established to provide funding support for the operations of the county jails in Maine.
PROGRAM:
The program distributes annual payments for the support of the county jails.
LICENSES:
N/A
PUBLICATIONS:
N/A

FINANCES, FISCAL YEAR 2024: The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

COUNTY JAIL OPERATIONS	TOTAL					
	FOR		SPECIAL			
	ALL	GENERAL	REVENUE	HIGHWAY	FEDERAL	MISC
EXPENDITURES	FUNDS	FUND	FUNDS	FUND	FUNDS	FUNDS
GRANTS, SUBSIDIES, PENSIONS	20,445,460	20,342,103	103,357			
TOTAL EXPENDITURES	20,445,460	20,342,103	103,357			

MAINECORRECTIONALCENTER

BENBEAL,WARDEN

RANDALLLIBERTY,COMMISSIONER

CentralOffice:17MALLISONFALLSROAD,WINDHAM,ME04062

MailAddress: 17MALLISONFALLSROAD,WINDHAM,ME04062 FAX: (207)893-7001

Established: 1919 Telephone:(207)893-7000

Reference:PolicyArea: 06 Umbrella:03 Unit:205 Citation:T0034A M.R.S.A.,Sect.: 000003401

PURPOSE:

It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population through the utilization of objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

While striving to complete this mission, the Maine Correctional Center (MCC) recognizes the indispensable and valuable contributions of its security, programs, and support staff and is committed to the ongoing development of a professional and skilled work force with high ethical standards.

This mission is accomplished through the MCC's responsibility as the Department of Corrections' (DOC) primary reception center, and the utilization of

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professional correctional practices, objective risk assessment and research-based rehabilitation programs, which have been proven to reduce the likelihood that an offender will re-offend.

Throughout their MCC commitment, residents are expected to accept increasing levels of personal responsibility for their conduct and for successful participation in rehabilitative programs. They are strongly encouraged to participate in the programs that will teach skills to assist them in being successful upon release and to overcome obstacles to their success. The MCC also strives to have incarcerated men and women recognize their family obligations and to plan for a successful reentry into their communities. The MCC is generally designated as a medium security institution with a maximum-security capability for short duration confinement. The Women's Center and Southern Maine Women's Re-Entry Center are separate, comprehensive housing and programming units.

ORGANIZATION:

The male population of MCC is comprised of three management units: The Multi-Purpose Unit (MPU) is a high custody correctional setting. Its operation includes the reception center for the MDOC system. In addition to performing the initial classification and assessment of resident risks and needs as well as orientation to incoming residents, it also specializes in restrictive housing for residents presenting more challenging behavioral and security concerns. Additionally, there is targeted programming and peer mentoring offered to residents in this unit.

Unit One is primarily a medium custody housing area, now located in the new 240 bed housing unit. The Unit's mission is to serve as a general population housing unit for residents who transition out of the MPU. Its programming and focus are

on behavioral stability, followed by risk reduction using a high level of coordination and planning between security and non-security staff. This is accomplished by thorough involvement with all demographics of the facility to include case management, behavioral health, medical, recreation, and education areas. These areas work together to create an individualized plan that targets the residents immediate and long-term needs.

Unit Two is primarily a medium custody housing area with a small population of medium and minimum custody residents. Programs in Unit Two include transition skills re-entry programming and non-violent communication for men. The purpose of this unit is to prepare residents for transfer to minimum custody facilities or plan for a release back into the community. The unit accomplishes these goals by the continuation of the individualized case plans and offering support with targeted follow up as needed.

Unit Three is the Women's Center, which is a separate comprehensive housing and programming unit for females. It includes industries, education, and substance use disorder treatment. All programming is based in gender responsiveness and presented with a trauma informed lens. The Women's Center is designed as a secure correctional community with focus on personal development, trauma recovery, substance use disorder treatment, and community re-entry. This unit falls under the oversight of the Director of Women's Operations.

The Southern Maine Women's Re-Entry Center (SMWRC) is a stand-alone unit, that provides women with five years or less left on their sentence who are either minimum or community custody, with the skills, opportunities, experience, and support they need to successfully live as positive citizens and employees after they transition from state correctional facilities into their home communities.

This 100 bed unit is also under the oversight of the Director of Women's Operations. Recognizing that women offenders have unique pathways to their crimes, the Center assesses and provides programs with a gender responsive and trauma informed approach.

SMWRC currently has a rated capacity of 100. SMWRC provides structure, supervision and security to residents during the transition from incarceration to release. SMWRC uses a variety of gender responsive approaches to achieve their goals. The SMWRC focuses on educational and vocational opportunities and growth, while encouraging the reunification and development of family and natural supports.

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PROGRAM:

Programs for residents confined at the Maine Correctional Center focus on teaching appropriate conduct, personal responsibility, and work skills. The Center has specialized programs to assist residents re-entering the community. The women at SMWRC participate in community re-entry programs (work release, education release, public service release, and family reunification) and utilize community-based services when available. An emphasis is placed on reducing their risks of reoffending and on increasing their positive outcomes.

Residents also work various jobs within the institution which include kitchen, laundry, agriculture crew, grounds maintenance, and landscaping. Industry programs include upholstery and print shop. Educational programs include Hi-Set

preparation and testing, as well as Adult Basic Education and college education. Vocational training offers Work Ready, Serve Safe, business courses and building trades programming along with certificate programs. Medical, mental health and psychiatry services are available to all residents through a contract with Wellpath. Residents are assigned to a unit team which monitors resident adjustment to case management and transition/release planning. The substance use programs for both men and women are provided through a partnership with Wellpath. Through these units and programs, the Maine Correctional Center strives toward its mission to improve community safety by teaching personal responsibility, involving residents in rehabilitation programs, and lowering recidivism. In FY23, MCC moved into the full-scale build-out phase of a major construction and renovation project. As part of this, the following housing units were closed: Security East, North and South, and Dorms 1, 2 and 3. This reduced the male bed count by a little over 100 beds. This was made possible, in large part, by overall systemwide bed capacity caused by COVID. The facility reduction is allowing demolition to occur to permit the construction on new buildings. As of September 2022, most new buildings associated with the project have come online. Since the last report, the program support space for staff who support Unit 2 has been completed. Demolition is underway for buildings that have come offline.

LICENSES:
Accredited by the American Correctional Association.

PUBLICATIONS:
N/A

FINANCES, FISCAL YEAR 2024: The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

MAINE CORRECTIONAL CENTER	TOTAL FOR ALL FUNDS	GENERAL FUND	SPECIAL REVENUE FUNDS	HIGHWAY FUND	FEDERAL FUNDS	MISC FUNDS
EXPENDITURES						
SALARIES & WAGES	18,386,861	18,386,861				
HEALTH BENEFITS	6,132,374	6,132,374				
RETIREMENTS	5,180,538	5,180,538				
OTHER FRINGE BENEFITS	437,795	437,795				
COMPUTER SERVICES	37,135	37,135				
CONTRACTUAL SERVICES	1,582,219	1,582,219				
RENTS	171,985	171,985				
COMMODITIES	747,903	747,903				
TOTAL EXPENDITURES	32,676,810	32,676,810				

DEPARTMENTOFCORRECTIONS

DOWNEASTCORRECTIONALFACILITY
JEFFMORIN,WARDEN
RANDALLLIBERTY,COMMISSIONER
CentralOffice:64BASEROAD,MACHIASPORT,ME04655
MailAddress: 64BASEROAD,MACHIASPORT,ME04655 FAX:

Established: 1984 Telephone:(207)255-1100

Reference:PolicyArea: 06 Umbrella:03 Unit:220 Citation:T0034A M.R.S.A.,Sect.: 000003901

PURPOSE:

The mission of the Maine Department of Corrections and the Downeast Correctional Facility is to make our communities safer by reducing harm through supportive intervention, empowering change, and restoring lives. The Downeast Correctional Facility offers residents the opportunity to learn new skills, build community relationships and prepare for reentry in a thoughtful and supported way. The first days and weeks following release from custody are vital to the long-term success of residents; establishing plans that support medications, treatment, housing, work and family reunification are essential. Staff and residents work collaboratively to positively impact each component of their reentry plan providing the best opportunity for success.

ORGANIZATION:

The Downeast Correctional Facility is located in Machiasport, Maine on the grounds of the former Bucks Harbor Air Force Base. In the early 1980's the shuttered base was leased and eventually deeded to the Maine Department of Corrections which established the Downeast Correctional Facility in 1984. From 1984 to 2017 the facility operated as a minimum/medium security correctional facility with 160 beds. In 2017 the facility was closed mainly in part due to failing infrastructure. In 2020 design and planning was initiated for a new facility on the grounds of the former Downeast Correctional Facility. Construction of the new facility was completed in 2022 which included upgrades to the water and septic system as well as the demolition and removal of 1960's-era buildings. The updated facility was reopened in January 2022 and can house 48 residents in a modern and safe environment.

The Downeast Correctional Facility has a staffing compliment of 15 state employees and 3 contracted nurses who provide onsite operational and supervisory duties. Administrative oversight and support services are provided by the Warden and staff of the Mountain View Correctional Facility.

PROGRAM:

The compassionate and dedicated staff at the Downeast Correctional Facility prioritize a culture and environment that humanizes the residents in their care while normalizing activities that are consistent with outside communities. The staff model pro-social relationships, problem-solving, and accountability to oneself and one's community. Each resident has an individualized case plan that identifies strengths, risks, and needs. Individual goals are established that outline programmatic needs and reentry planning support. Individual case plans and reentry planning is managed and supported by a Correctional Care and Treatment Worker.

Medical services offered at the Downeast Correctional Facility include 12 hours of on-site nursing coverage daily, medications for substance use disorder, psychiatry services, behavioral health interventions, and medical provider access in collaboration with the Mountain View Correctional Facility. Emergency treatment and specialist access are provided in the community.

Residents have access to Adult Basic Education and Hi-Set completion through support of a local agency. Access to online college programming is accessible through an onsite learning center with internet access and individual laptops provided to each student to support learning.

Vocational learning is supported by a work-release program that partners with local employers to provide on-the-job training in various vocational areas such

as the fishing industry, construction trades, and manufacturing. These partnerships provide the employer with a motivated work force while allowing residents to learn a trade and set aside funds for a successful reentry upon

DEPARTMENT OF CORRECTIONS

release.
The Downeast Correctional Facility also operates a community restitution program which provides free labor to local towns and non-profits. This program teaches basic skills while modeling the importance of giving back to one's local communities.

LICENSES:
Accredited by the American Correctional Association.
PUBLICATIONS:
N/A

FINANCES, FISCAL YEAR 2024: The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

DOWNEAST CORRECTIONAL FACILITY	TOTAL FOR ALL FUNDS	GENERAL FUND	SPECIAL REVENUE FUNDS	HIGHWAY FUND	FEDERAL FUNDS	MISC FUNDS
EXPENDITURES						
SALARIES & WAGES	1,197,005	1,197,005				
HEALTH BENEFITS	390,139	390,139				
RETIREMENTS	333,934	333,934				
OTHER FRINGE BENEFITS	26,366	26,366				
COMPUTER SERVICES	225	225				
CONTRACTUAL SERVICES	163,241	163,241				
RENTS	20,362	20,362				
COMMODITIES	79,192	79,192				
TOTAL EXPENDITURES	2,210,464	2,210,464				

JUVENILE JUSTICE ADVISORY GROUP
LINDA BARRY-POTTER, JJAG SPECIALIST
RANDALL LIBERTY, COMMISSIONER
Central Office: 25 TYSON DRIVE 3RD FLOOR, AUGUSTA, ME 04330
Mail Address: 111 STATE HOUSE STATION, AUGUSTA, ME 04333-0111 FAX: (207) 287-4370
Established: 1979 Telephone: (207) 287-4371
Reference: Policy Area: 06 Umbrella: 03 Unit: 201J Citation: T0034A M.R.S.A., Sect.: 000001209
PURPOSE:

The Juvenile Justice Advisory Group (JJAG) exists to administer a voluntary partnership between the State of Maine and the federal Office of Juvenile Justice and Delinquency Prevention (OJJDP) for the purpose of improving Maine's juvenile justice system. In return for an annual formula grant allocation, Maine must meet four defined standards ("Core" Requirements) for the management of juveniles. These core requirements include: 1) deinstitutionalization of status offenders; 2) sight and sound separation of juveniles from adult arrestees and prisoners; 3) removal of juveniles from adult-serving jails; and 4) elimination of racial and

ethnic disparities among youth involved in Maine's juvenile justice system. The JJAG operates as the supervisory board for all state planning, administrative, and funding functions under the federal Juvenile Justice and Delinquency Prevention Act (JJDP) as reauthorized in 2018.

ORGANIZATION:

The JJAG was first established as a committee of the Maine Criminal Justice Planning and Assistance Agency. It was formalized by Executive Order 4 FY80 on October 5, 1979, and authorized by statute in 1984 (34-A MRSA, section 1209). Since July 1, 1982, the Department of Corrections (DOC) has acted as the JJAG's administrative and fiscal agent.

The JJAG Board consists of 15 to 33 volunteer members appointed by the Governor to serve four year terms. Membership must consist of federally mandated representatives of various juvenile justice stakeholder groups, a majority of whom may not be full-time governmental employees. At least one fifth of the members must be under the age of 28 at the time of appointment, and at least

DEPARTMENT OF CORRECTIONS

three members must have been or currently be under the jurisdiction of the juvenile justice system.

PROGRAM:

The JJAG must establish a Comprehensive Three Year Plan outlining its goals and objectives for the period of the plan. The OJJDP must approve the State's Plan and annual updates to the plan. The Plan for years 2021 through 2023 included the following goals:

- 1) Develop a community-based continuum of care for youth involved in, or at risk of becoming involved in, Maine's juvenile justice system;
- 2) Address the particular needs of historically and currently marginalized populations of youth involved in, or at risk of becoming involved in, the juvenile justice system, including youth of color, immigrant youth, LGBTQ/GNC youth, youth with disabilities, and tribal youth;
- 3) Improve system policies and procedures consistent with national best practices and recommendations reflected in the 2020 Children's Center for Law & Policy system assessment to reduce the number of youths in, or at risk of becoming involved in, the justice system; and
- 4) Elevate and amplify the voices of youth involved in, or at risk of becoming involved in, the juvenile justice system, to ensure that Maine youth are authentically engaged in reform efforts.

The JJAG works with other juvenile justice system stakeholders and devotes resources in accordance with its 3-year plan, to implement the following objectives toward achieving the above-listed goals. A full description of the JJAG's goals and the objectives identified as necessary to achieve the goals can be found at

(<https://www.jjagmaine.com/wp-content/uploads/2022/07/Comprehensive-Three-Year-Plan-2021-2024.pdf>).

LICENSES:

None

PUBLICATIONS:

Copies of the following publications may be obtained free of charge from the JJAG

or their website, www.mainejjag.org:

Annual Report to the Governor 2020

Children's Policy & Law Center Systems Assessment 2020

FINANCES, FISCAL YEAR 2024: The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

JUVENILECOMMUNITYCORRECTIONS

CHRISTINETHIBEAULT,ASSOCIATECOMMISSIONER

RANDALLLIBERTY,COMMISSIONER

CentralOffice:25TYSONDRIVE,3RDFLOOR,AUGUSTA,ME04330

MailAddress: 111STATEHOUSESTATION,AUGUSTA,ME04333-0111 FAX:

Established: 2001 Telephone:(207)287-2711

Reference:PolicyArea: 06 Umbrella:03 Unit:237A Citation:T0034A M.R.S.A.,Sect.: 00005601

PURPOSE:

It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change, and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population and through the utilization of

DEPARTMENTOFCORRECTIONS

objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

Juvenile Community Corrections (JCC) provide effective supervision to youth under its jurisdiction who are residing in the community. Using a risk reduction case management model, JCC staff assess individual juveniles' risk domains and strengths; develop case plans; access and advocate for appropriate resources to implement case plans; collaborate with other state agencies and public and private providers to ensure that appropriate interventions are provided; and monitor progress of the case plan. This approach targets dynamic risk factors that could lead to continued delinquent conduct, directs appropriate interventions to mitigate those risk factors, and allows the youth to succeed in their home, school, and community. Concurrently, Juvenile Community Corrections Officers (JCCOs) divert youth from the juvenile court system, supervise juveniles on conditional release, probation, or aftercare status, and help support youths detained at or committed to Long Creek Youth Development Center. JCC is also responsible for the administration of the Interstate Compact for Juveniles.

ORGANIZATION:

Three regional offices provide services to juveniles across the state. A Regional Correctional Administrator, who reports directly to the Associate Commissioner for Juvenile Services, administers each region. JCCOs accept referrals from law enforcement officers and supervise and case manage juvenile clients in the community. Regional Correctional Managers provide case management consultation and direct supervision to JCCOs and assist in locating appropriate resources for juvenile clients residing in the region. Regional contracted services are funded by the Department to establish or supplement existing resources consistent with the assessed needs of juvenile clients. Outcome and performance measures are incorporated into all contracts to ensure program effectiveness. Support staff assists in the overall management of the regional offices and contracts for

community-based services are administered by the Manager of Juvenile Evidence-Based Programs.

PROGRAM:

Law enforcement officers may refer any juvenile alleged to have committed a juvenile crime to JCC for possible diversion or juvenile court action. JCCOs determine whether a youth may be appropriately diverted from the formal juvenile court process and may offer an informal adjustment whereby the youth and their family agree to abide by mutually agreed upon conditions, e.g., participation in a restorative justice event. Using an evidence-based risk management and risk focused intervention approach, JCCO's supervise and case manage youth placed on court-ordered conditions of release, probation, or on community reintegration status upon release from Long Creek Youth Development Center. Law enforcement officers must also contact a JCCO when requesting detention of a juvenile arrested for a juvenile crime. The JCCO may authorize detention, conditional release, or unconditional release of the juvenile pending their court appearance. JCCOs also serve as the primary case managers for juveniles committed to or detained at Long Creek Youth Development Center.

LICENSES:

N/A

PUBLICATIONS:

N/A

DEPARTMENT OF CORRECTIONS

FINANCES, FISCAL YEAR 2024: The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

JUVENILE COMMUNITY CORRECTIONS	TOTAL FOR ALL FUNDS	GENERAL FUND	SPECIAL REVENUE FUNDS	HIGHWAY FUND	FEDERAL FUNDS	MISC FUNDS
EXPENDITURES						
SALARIES & WAGES	4,218,763	4,218,763				
HEALTH BENEFITS	1,473,440	1,473,440				
RETIREMENTS	1,221,018	1,221,018				
OTHER FRINGE BENEFITS	111,123	111,123				
COMPUTER SERVICES	1,621	1,621				
CONTRACTUAL SERVICES	1,122,256	1,122,256				
RENTS	504,033	504,033				
COMMODITIES	36,129	35,921	208			
GRANTS, SUBSIDIES, PENSIONS	3,401,193	3,401,193				
BUILDING IMPROVEMENTS	200,000	200,000				
TRANSFER TO OTHER FUNDS	1		1			
TOTAL EXPENDITURES	12,289,577	12,289,368	209			

LONGCREEKYOUTHDEVELOPMENTCENTER
RYANANDERSEN,SUPERINTENDENT
RANDALLLIBERTY,COMMISSIONER
CentralOffice:675WESTBROOKSTREET,SOUTHPORTLAND,ME04106
MailAddress: 675WESTBROOKSTREET,SOUTHPORTLAND,ME04106 FAX: (207)822-2775
Established: 1853 Telephone:(207)822-2601
Reference:PolicyArea: 06 Umbrella:03 Unit:204 Citation:T0034A M.R.S.A.,Sect.: 000003801
PURPOSE:
It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change,

and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population and through the utilization of objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

The Long Creek Youth Development Center is Maine's sole secure juvenile correctional facility which serves both detained and committed youth. Staff at Long Creek Youth Development Center are responsible for providing crucial services to juvenile residents committed by Maine courts, applying the disciplines of education, casework, group work, psychology, psychiatry, medicine, nursing, vocational training, and religion as they relate to human relations and personality development. Boys and girls between the ages of twelve and twenty one may be committed to the Center for any indeterminate period of time. The Superintendent serves as the legal guardian to all committed residents up to age eighteen and may authorize the release of any resident to community reintegration status prior to the maximum period of commitment ordered by the juvenile court. Youth on aftercare status are allowed to reside independently or with any suitable person or persons. Long Creek Youth Development Center also serves detained juveniles pending their court appearances or until released subject to court restrictions.

ORGANIZATION:

Long Creek Youth Development Center in South Portland was established in 1853 as the State Reform School, administered by a Board of Trustees. It was renamed State School for Boys in 1903. The Board of Trustees was abolished in 1911, and its duties were assumed by the Trustees of Juvenile Institutions. In 1931, the State School for Boys was placed under the Department of Health and Welfare and in 1939, transferred to the Department of Institutional Services, which later (1959) became the Department of Mental Health and Corrections. In 1981, The Department of Corrections was established. In 1959, the School was renamed the Boys Training Center. In 1976, when the Stevens School for Girls closed and the girls were transferred to the Boys Training Center, the 107th Maine State Legislature, in special session, established the Maine Youth Center as the only coeducational institution for juvenile residents. On July 1, 2001, the Maine

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Youth Center changed its name to Long Creek Youth Development Center.

PROGRAM:

Long Creek Youth Development Center functions as the only correctional facility for juveniles in Maine. The purpose of Long Creek is to provide for the detention and rehabilitation of juvenile residents. Long Creek Youth Development Center provides a variety of programs that address the risk factors associated directly with recidivism. Youth are provided with education, behavioral and substance use treatment, employment skills, as well as other services that teach skills and competencies, strengthen pro-social behaviors, and require accountability to victims and communities. A small staff secure facility on the Long Creek Youth Development Center campus may house moderate and low risk residents. The Department is also committed to creating a second staff secure facility for eligible male residents to serve as an alternative to secure

confinement at Long Creek Youth Development Center. These alternative programs help the Department of Corrections reduce reliance on secure confinement and assist in reintegrating the youth back to the community.

Long Creek is accredited by the American Correctional Association; the A. R. Gould School at Long Creek Youth Development Center is accredited by the Maine Department of Education.

LICENSES:

Accredited by the American Correctional Association.

PUBLICATIONS:

N/A

FINANCES, FISCAL YEAR 2024: The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

LONG CREEK YOUTH DEVELOPMENT CENTER	TOTAL FOR ALL FUNDS	GENERAL FUND	SPECIAL REVENUE FUNDS	HIGHWAY FUND	FEDERAL FUNDS	MISC FUNDS
EXPENDITURES						
SALARIES & WAGES	7,777,078	7,777,078				
HEALTH BENEFITS	2,389,817	2,389,817				
RETIREMENTS	2,092,091	2,092,091				
OTHER FRINGE BENEFITS	179,175	179,175				
COMPUTER SERVICES	38,919	38,919				
CONTRACTUAL SERVICES	935,266	775,484			159,782	
RENTS	81,998	81,998				
COMMODITIES	459,028	432,298			26,730	
TOTAL EXPENDITURES	13,953,372	13,766,860			186,512	

MOUNTAINVIEWCORRECTIONALFACILITY

JEFFMORIN,WARDEN

RANDALLLIBERTY,COMMISSIONER

CentralOffice:1182DOVERRD3RDFLOOR,CHARLESTON,ME04422

MailAddress: 1182DOVERRD3RDFLOOR,CHARLESTON,ME04422 FAX: (207)285-0836

Established: 1991 Telephone:(207)285-0880

Reference:PolicyArea: 06 Umbrella:03 Unit:225 Citation:T0034A M.R.S.A.,Sect.: 000004101

PURPOSE:

It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change, and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population and through the utilization of objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

A dedicated team of professionals at Mountain View Correctional Facility provides

DEPARTMENTOFCORRECTIONS

treatment programs and models behavior to promote rehabilitation and reintegration back to families and communities. Mountain View Correctional Facility offers education, vocational and real-world work opportunities, along with graduated furloughs to promote successful re-entry, thereby promoting public

safety.

ORGANIZATION:

The original Northern Maine Juvenile Detention Facility opened in 1998 and was constructed with 40 beds for detained juvenile residents on the grounds of the Charleston Correctional Facility. This facility alleviated the northern and central county jails of holding juvenile residents in adult county jails and/or transporting them to Southern Maine.

In February 2002, in order to meet the demands of the rising rates of juvenile incarceration, the Maine Department of Corrections Juvenile Services expanded its services by building and reorganizing two new facilities: the Mountain View Youth Development Center in Charleston and the Long Creek Youth Development Center built in So. Portland. Mountain View Correctional Facility's capacity expanded to provide services for long-term commitments alongside the detention beds.

Committed juveniles were afforded the opportunity to continue their education through a unique alternative school that provided special education services, and vocational programs in culinary, carpentry, and small engine repairs.

Professional staff offered therapeutic treatment, psychological and cognitive behavior therapies, and religious, recreational, substance use disorder treatment, and 24-hour medical services.

In April 2014, while still serving a reduced juvenile population in one unit of the facility, services were expanded to open a new program for committed young adult male residents ages 18-25 that could greatly benefit from the continued educational, therapeutic and substance use services that facility staff were already providing to juveniles. In 2015, the remaining committed juvenile residents at Mountain View Correctional Facility were transferred to Long Creek Youth Development Center and Mountain View Correctional Facility reopened adult treatment units specializing in problematic sexual behavior treatment, residential substance use disorder treatment, young adult resident programming, and an Assisted Living Unit.

Mountain View Youth Development Center and Charleston Correctional Facility were combined into one facility in 2017 and renamed to Mountain View Correctional Facility. The former Charleston Correctional Facility is now the Minimum Custody Unit and the former Mountain View Youth Development Center is now the Medium Custody Unit. Mountain View Correctional Facility now provides a total of 510 adult beds.

PROGRAM:

The staff at Mountain View Correctional Facility are dedicated to helping each resident develop the skills and judgment that will allow them to be successful and make a positive contribution to society. Programs and services offered promote each resident's growth toward mature thinking, decision making, realistic understandings of themselves and others, and the knowledge and competence to deal well with problems and challenges encountered in daily life.

A comprehensive treatment program is provided in a structured, safe, and supportive environment. Objectives of the treatment program include: assisting residents to accept responsibility for behavior; helping residents develop pro-social skills; increasing resident's self-awareness; understanding the consequences of poor decisions; enhancing ability to empathize with victims; enabling residents to employ more adaptive thinking patterns; and utilizing effective problem solving strategies. The overall program goal is to focus on a treatment and educational foundation that will support future life goals as well as increase the likelihood that these skills will be used in personal life, both

within and outside the facility. Residents are also offered Adult Basic Education, High School equivalency, and college educational opportunities. Program offerings include substance use disorder treatment, problematic sexual behavior treatment, assisted living for those with physical and medical needs, and a young adult offender program providing treatment specific to youthful offenders. A Medication Assisted Treatment program was added to the substance use disorder treatment spectrum in 2020, this treatment component allows treatment in the facility to mirror best practices in the community.

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Additional programs include: Thinking for a Change and Reasoning and Resiliency for improving social development; domestic violence programming; Inside Out Dads for incarcerated fathers; and education. A robust vocational programming menu includes WorkReady, wood harvesting, culinary arts, computer literacy, building trades, and small engine repair. Several national certification programs have been added in the areas of food service and the National Center for Construction Education and Research (NCCER). The vocational programs work cooperatively with the Maine Department of Labor to offer formal apprenticeship programs in the areas of food service, construction trades, sawmill, wood harvesting, and material handling.

LICENSES:

Accredited by the American Correctional Association.

PUBLICATIONS:

N/A

FINANCES, FISCAL YEAR 2024: The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

MOUNTAIN VIEW CORRECTIONAL FACILITY	TOTAL FOR ALL FUNDS	GENERAL FUND	SPECIAL REVENUE FUNDS	HIGHWAY FUND	FEDERAL FUNDS	MISC FUNDS
EXPENDITURES						
SALARIES & WAGES	11,012,655	11,012,655				
HEALTH BENEFITS	3,810,326	3,810,326				
RETIREMENTS	3,070,587	3,070,587				
OTHER FRINGE BENEFITS	263,757	263,757				
COMPUTER SERVICES	20,059	20,059				
CONTRACTUAL SERVICES	1,217,888	1,188,369	29,519			
RENTS	116,457	116,457				
COMMODITIES	834,277	816,414	17,863			
TRANSFER TO OTHER FUNDS	72		72			
TOTAL EXPENDITURES	20,346,078	20,298,624	47,454			

STATE PAROLE BOARD

RANDALL LIBERTY, COMMISSIONER

ANTHONY CANTILLO, DEPUTY COMMISSIONER

Central Office: 25 TYSON DRIVE 3RD FLOOR, AUGUSTA, ME 04330

Mail Address: 111 STATE HOUSE STATION, AUGUSTA, ME 04333-0111 FAX: (207) 287-4370

Established: 1931 Telephone: (207) 287-4360

Reference: Policy Area: 06 Umbrella: 03 Unit: 208 Citation: T0034A M.R.S.A., Sect.: 000005201

PURPOSE:

The State Parole Board was established to evaluate and adjudicate applications for parole as well as to provide oversight and management of clients already admitted to parole. The two primary responsibilities of the Board are to determine the eligibility for access to parole or to sanction clients when warranted due to rule violations. The Board also determines the time of discharge of clients from parole supervision, formulates policies, adopts regulations, and establishes procedures.

ORGANIZATION:

The State Parole Board, created in 1931 under the name of Parole Board, originally consisted of three members: The Commissioner of Health and Welfare and any two members of the Executive Council designated by the Governor. From 1931 to 1939, the Board was under the Department of Health and Welfare, and from 1939 to 1957 under the Department of Institutional Service. In 1957, the Parole Board's duties were assumed by the State Probation and Parole Board. In 1967, a Division of Probation and Parole was created within the Bureau of Corrections to administer probation and parole services in conjunction with the Board's parole duties. The Board was re-designated State Parole Board in 1971, to consist of five members appointed by the Governor, for terms of four years. In 1976, the

DEPARTMENT OF CORRECTIONS

State of Maine abolished parole though the Board continues to serve in a limited capacity providing services to clients placed on parole prior to its 1976 abolition.

PROGRAM:

The State Parole Board hears cases within one of the Department's facilities for those residents who were sentenced prior to May 1976 (the abolition date for parole in Maine) to determine if or when residents should be released on parole. If they have been accused of violating the terms of their parole, the Board sits as an adjudicatory body to determine if a violation has occurred. If they find that violations have in fact occurred, they impose sanctions as they see fit.

LICENSES:

N/A

PUBLICATIONS:

Parole Board Rules and Policy - Free

FINANCES, FISCAL YEAR 2024: The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

MAINE STATE PRISON

NATHAN HAYER, WARDEN

RANDALL LIBERTY, COMMISSIONER

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Established: 1999 Telephone: (207) 273-5300

Reference: Policy Area: 06 Umbrella: 03 Unit: 206 Citation: T0034A M.R.S.A., Sect.: 00003201-A

PURPOSE:

It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change, and restoring lives. This is supported by providing opportunities for

correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population and through the utilization of objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

The Maine State Prison (MSP) was established to confine convicted residents and to provide correctional treatment and rehabilitation programs designed to prepare such residents for eventual release. The institution is responsible for the custody, control, employment and government, as provided by law, of adult male residents lawfully committed to MSP.

ORGANIZATION:

The State Prison at Thomaston was opened officially in July of 1824, to serve as a penitentiary where convicts were sentenced to hard labor for life or for any term one year or longer. The Prison has always been a maximum-security facility for adult felons. Women were sentenced to the institution until 1935 when they were transferred to the Women's Correctional Center in Skowhegan. The Prison was plagued by fires in 1837, 1841, 1851, 1873 and 1923. Renovations and additions took place throughout the years and in 1992 high risk residents were transferred from Thomaston to a new maximum-security facility in Warren known as Maine Correctional Institution (MCI). It was built to house male residents who posed the highest risk to the public, safety of staff, other residents, and the security and orderly management of the Department's facilities. An increasing population and an antiquated prison resulted in the construction of a new facility in Warren, adjoined to MCI. On February 13, 2002, residents were transferred to the new Maine State Prison and the former Thomaston facility was demolished in June 2002. Only a section of the wall remains at the site beside the prison cemetery.

DEPARTMENT OF CORRECTIONS

The new facility was built to house 916 residents and now has a capacity of approximately 1050. MSP also houses a 7-bed infirmary for the adult population. MSP is organized under the philosophy of unit management and direct supervision. It was designed to separate residents into three separate housing units, including a Special Management Unit. The units operate semi-autonomously under the authority and guidance of the Warden. Staff are trained in the concepts of unit management which improves control and relationships by dividing a large population into smaller, more manageable groups.

PROGRAM:

A 32-bed Intensive Mental Health Unit operates in the 600 Building of MSP. Mental Health Services assure assessments and treatment planning for all residents with mental illnesses and/or behavioral disorders. Treatment may include medication management, supportive counseling, cognitive-behavioral psychotherapy, group therapy, and discharge planning. Mental Health Workers collaborate with security staff and medical personnel, as well as community agencies to provide consistency and continuity of patient-resident care and treatment. Opioid Use Disorder services are provided by licensed alcohol and drug counselors. Case management services are provided to all residents. Staff develop an Individual Case Plan and monitor participation and compliance. They also act as advocates and serve on their respective multi-disciplinary Unit Management

Teams. For residents nearing release, the Case Managers focus on community resources and re-entry programs. They frequently play a role in defusing potentially disruptive situations and provide a more stable environment. Educational programs at the prison include Adult Basic Education, High School equivalency, and college education. Vocational programs include Building Trades, Agriculture, and Automotive certifications. Other programs and activities, such as typing, computer science, music, literature, writing, art, horticulture, composting, recycling, Long Distance Dads, Thinking for a Change, self-reflective challenge programs, and languages provide additional choices. Religious services are provided by ordained clergy who support a varied faith group base along with a facility Chaplain. In addition, recreational programs available to all residents include basketball, softball, soccer, pool, yoga, and physical fitness. Industrial programs offer a variety of paying jobs which include wood working, upholstery, plate shop, machine shop and a prison showroom. These programs are designed to establish meaningful work programs for residents and to help reduce the financial burden of correctional programming to the general public. A partnership was developed in late 2019 with Habitat for Humanity and in 2020 wall partitions and roof rafters were built for six homes. These prebuilt units were delivered to a building site in Rockland where local volunteers assembled them. In addition to the house structures, six 8x10 sheds and a portable 16x10 office were built at MSP for Habitat for Humanity. In 2021 additional homes kits were completed.

The Doris Buffet Higher Education Center was opened in 2021 and over 50 residents participated in undergraduate college level programming and four were involved in masters level programing. The Earned Living Unit was opened in 2022.

LICENSES:

Accredited by the American Correctional Association.

PUBLICATIONS:

N/A

FINANCES, FISCAL YEAR 2024: The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

MAINE STATE PRISON	TOTAL FOR ALL FUNDS	GENERAL FUND	SPECIAL REVENUE FUNDS	HIGHWAY FUND	FEDERAL FUNDS	MISC FUNDS
EXPENDITURES						
SALARIES & WAGES	20,977,316	20,977,316				
HEALTH BENEFITS	6,416,462	6,416,462				
RETIREMENTS	5,784,874	5,784,874				
OTHER FRINGE BENEFITS	486,363	486,363				
COMPUTER SERVICES	17,142	17,142				
CONTRACTUAL SERVICES	2,533,968	2,519,120	14,848			
RENTS	174,977	174,977				
COMMODITIES	1,570,081	1,570,081				
TRANSFER TO OTHER FUNDS	29		29			
TOTAL EXPENDITURES	37,961,212	37,946,335	14,877			

DIVISIONOFPROBATIONANDPAROLE
SUSANGAGNON,DIRECTOR
RANDALLLIBERTY,COMMISSIONER
CentralOffice:25TYSONDRIVE3RDFLOOR,AUGUSTA,ME04330
MailAddress: 111STATEHOUSESTATION,AUGUSTA,ME04333-0111 FAX: (207)287-4370

Established: 1967 Telephone:(207)287-2711

Reference:PolicyArea: 06 Umbrella:03 Unit:237 Citation:T0034A M.R.S.A.,Sect.: 000005401

PURPOSE:

It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change, and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population and through the utilization of objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

The Division of Adult Community Corrections (though more commonly referred to as Probation and Parole) was established to provide community-based supervision and related services to clients sentenced to probation or parole. The Division's primary role is to motivate a change in the client's behavior in order to lessen the likelihood of the clients to re-offend. The enhancement of public safety is achieved through the reduction of victimization. Over the years the role of the probation officer has changed dramatically. Thus, while monitoring and supervision are still important activities performed by probation officers, they are also actively involved in promoting individual pathways to recovery, risk and needs assessments, interventions, case management, treatment and program referrals, etc. Traditional duties such as pardons and commutation investigations for the Governor's Office, pre-sentence investigations for the courts, post-sentence, pre-parole, furloughs, and other investigations for the State's correctional institutions remain part of their assignment.

The Division also oversees placement at Leading the Way, our transitional housing facility in Bangor that provides free housing for persons under the supervision of Adult Community Corrections for up to six (6) months. This residence provides clients with a stable secure environment designed to promote success.

In addition, activities such as sex offender registration, restitution/fine collection, DNA and substance abuse testing, data collection, community notification, and supervision of adult clients under the interstate compact duties have been assumed by probation officers as new laws and court cases impact their duties and responsibilities. The demands on probation officers continue to escalate and therefore the need for ongoing training has never been greater in the history of this division.

ORGANIZATION:

When the Division of Probation and Parole was created in 1967 it included adult and juvenile clients. In 1976 parole was abolished in the State of Maine and the

DEPARTMENT OF CORRECTIONS

only available post-release supervision was probation ordered by the Courts. However, the State of Maine still maintains a parole supervision function for clients sentenced to parole before 1976, and more importantly, for all clients on parole who come to Maine through the Interstate Compact for Adult Offender Supervision. In 1986, an Intensive Supervision statute was passed and, in 1991, the Supervised Community Confinement Program was created through a legislative initiative. Both these programs were directed at providing responsible alternatives to incarceration.

In 1996, the Division was reorganized, and all adult services were consolidated

into the newly formed Division of Adult Community Corrections headed by a newly authorized Associate Commissioner. At the same time, juvenile services were similarly reorganized. Adult Community Corrections consisted of 4 regional offices, 20 suboffices and numerous reporting sites. Each regional office was administered by a Regional Correctional Administrator (RCA), and an Assistant RCA. The Assistant RCA positions were reclassified to Regional Correctional Managers in 2010. In early 2011, the Division implemented a coaching, mentoring and supervision model that provided more direct field supervision for the Probation Officers. Regional Managers provide direct and immediate feedback on performance, decision-making, and case management. This is critical to the full implementation of evidence-based practices in the Department. In order to maximize resources and improve continuity of practice, the Division was reduced to three (3) regions. The majority of Probation Officers are assigned to a general caseload made up of clients who have committed a wide variety of felony level offenses. The Department currently has specialty caseloads for those clients on supervision for a domestic violence or a problematic sexual behavior offense as well as for female clients. In 2012, Probation Officer Assistant positions were created to reduce the administrative tasks that Probation Officers were responsible for, leaving them more time to work directly with their clients on risk reduction. Each region has Probation Officer Assistants who are responsible for court intake, drug testing, and supervision of administrative and low risk clients. In 2015, the role of Director of Adult Community Corrections was established to enhance the direction of Adult Community Corrections, directing and implementing policies and initiatives and to support the goals and objectives of the Department. In order to enhance the work of the division, a newly created position of Manager of Evidence Based Practices has been developed.

PROGRAM:

The Division of Adult Community Services is dedicated to balancing the needs of public safety, victim and community restoration, client accountability, and using effective approaches to reduce re-offending and enhance effective reintegration into communities. Under community supervision, clients receive services that include: increased personal contact with Probation Officers and dialogue that encourages and supports behavior change; monitoring of special court ordered conditions of probation through surveillance; referrals to services that are based on the assessed risk of re-offending; and treatment intervention that target specific identified needs and promote recovery.

PUBLICATIONS:

Division of Adult Services Policies and Procedures Manual.

DIVISION OF PROBATION AND PAROLE	TOTAL FOR ALL FUNDS	GENERAL FUND	SPECIAL REVENUE FUNDS	HIGHWAY FUND	FEDERAL FUNDS	MISC FUNDS
EXPENDITURES						
SALARIES & WAGES	7,201,604	7,201,604				
HEALTH BENEFITS	2,564,692	2,564,692				
RETIREMENTS	2,098,486	2,098,486				
OTHER FRINGE BENEFITS	182,960	182,960				
COMPUTER SERVICES	168,514	6,514			162,000	
CONTRACTUAL SERVICES	421,523	330,297	46,693		44,533	
RENTS	1,218,119	1,217,619	500			
COMMODITIES	138,162	120,788	17,374			
TRANSFER TO OTHER FUNDS	751		179		572	
TOTAL EXPENDITURES	13,994,811	13,722,960	64,746		207,105	

OFFICEOFVICTIMSERVICES

TESSAMOSHER,DIR.OFVICTIMSERVICES

RANDALLLIBERTY,COMMISSIONER

CentralOffice:25TYSONDRIVE,3RDFLOOR,AUGUSTA,ME04330

MailAddress: 111STATEHOUSESTATION,AUGUSTA,ME04333-0111 FAX: (207)287-4370

Established: 2001 Telephone:(207)287-4385

Reference:PolicyArea: 06 Umbrella:03 Unit:615 Citation:T0034A M.R.S.A.,Sect.: 000001214

PURPOSE:

The Office of Victim Services (34-A MRSA, section 1214) is established within the Department to advocate for compliance by the Department, any correctional facility, any detention facility, Community Corrections, or any contract agency with all laws, administrative rules and institutional and other policies relating to the rights and dignity of victims.

ORGANIZATION:

The Office of Victim Services provides services to crime victims, in which residents are in the custody of, or clients under supervision of, the Department of Corrections.

PROGRAM:

The Office of Victim Services strives to ensure that: victims who request notification of release receive it; victims receive assistance with obtaining victim compensation, the restitution to which they are entitled, and other benefits of restorative justice; and assistance is provided to victims who are being harassed by persons in the custody or under the supervision of the Department with obtaining protection from that harassment.

The Office of Victim Services provides a toll-free number for victims to receive information regarding a resident or client's status. The Office of Victim Services helps with victim impact statements and promotes the inclusion of victim impact statements into decisions regarding resident releases. The Office of Victim Services offers safety planning meetings to victims of sexual assault, domestic violence, and other high-risk offenses prior to the resident's release from incarceration.

The Office of Victim Services treats all requests for action by the Office confidentially and may be disclosed only to a state agency if necessary to carry out the statutory functions of that agency or to a criminal justice agency if necessary to carry out the administration of criminal justice. In no case may a victim's request for notice of release be disclosed outside the Department and the Office of the Attorney for the state with which the request was filed.

The Office of Victim Services certifies and monitors Domestic Violence Intervention Programs throughout the State, provides training and technical assistance as requested throughout the State, and provides victims with referrals to appropriate community-based victim service providers.

The Office of Victim Services administers the Elder Victims Restitution Fund. The Fund is established for the purpose of compensating elder victims of financial crimes who are entitled to receive restitution from clients as a result of the sentences for the crimes in cases in which those clients are not meeting their restitution obligations.

LICENSES:
N/A

PUBLICATIONS:
N/A

DEPARTMENT OF CORRECTIONS

FINANCES, FISCAL YEAR 2024: The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

OFFICE OF VICTIM SERVICES	TOTAL FOR ALL FUNDS	GENERAL FUND	SPECIAL REVENUE FUNDS	HIGHWAY FUND	FEDERAL FUNDS	MISC FUNDS
EXPENDITURES						
SALARIES & WAGES	234,091	234,091				
HEALTH BENEFITS	80,025	80,025				
RETIREMENTS	58,880	58,880				
OTHER FRINGE BENEFITS	5,297	5,297				
COMPUTER SERVICES	41	41				
CONTRACTUAL SERVICES	348,723	348,723				
RENTS	203	203				
COMMODITIES	4,349	4,349				
TOTAL EXPENDITURES	731,609	731,609				

INDEPENDENT AGENCIES-ADVISORY

BOARD OF VISITORS-MAINE CORRECTIONAL CENTER
BRAD FOGG, BOARD CHAIR
RANDALL LIBERTY, COMMISSIONER
Central Office: 17 MALLISON FALLS RD., WINDHAM, ME 04062
Mail Address: 17 MALLISON FALLS RD., WINDHAM, ME 04062 FAX: (207) 893-7001
Established: 1982 Telephone: (207) 893-7000
Reference: Policy Area: 06 Umbrella: 92 Unit: 449 Citation: T0034A M.R.S.A., Sect.: 0003001A

INDEPENDENT AGENCIES-ADVISORY

PURPOSE:

To monitor programs, rights, and administrative issues concerned with Maine Correctional Center, and to report to the Commissioner and appropriate Legislative Committees, as well as the Governor's Office.

ORGANIZATION:

The board of visitors is established in law under 34-A MRS §3001-A. The Chairman and committee members are appointed by the Governor. Each board is required to have 7 members.

A women's specific board of visitors is also established in statute. No members have been appointed to that board yet. Once members have been appointed, that board will exist at Maine Correctional Center.

PROGRAM:

1. Visitations to Maine Correctional Center;
2. Meeting with appropriate members of the staff as well as residents;
3. Written reports, including observations and recommendations to the Commissioner, Chief Administrative Officer, and appropriate Legislative Committees; and,
4. Meetings to review observations and recommendations with the Commissioner, Chief Advocate, and various other representatives of the Department of Corrections and/or institutions.

FINANCES, FISCAL YEAR 2024: The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

BOARD OF VISITORS-MAINE STATE PRISON

PERRY GATES, CHAIRPERSON

RANDALL LIBERTY, COMMISSIONER

Central Office: 807 CUSHING RD., WARREN, ME 04864

Mail Address: 807 CUSHING RD., WARREN, ME 04864 FAX: (207) 273-5316

Established: 1982 Telephone: (207) 273-5300

Reference: Policy Area: 06 Umbrella: 92 Unit: 450 Citation: T0034A M.R.S.A., Sect.: 00003001A

PURPOSE:

To monitor programs, rights, and administrative issues concerned with Maine State Prison, and to report to the Commissioner and appropriate Legislative Committees, as well as the Governor's Office.

ORGANIZATION:

The board of visitors is established in law under 34-A MRS §3001-A. The Chairman and committee members are appointed by the Governor. Each board is required to have 7 members.

Maine State Prison and Bolduc Correctional Facility share a board of visitors.

PROGRAM:

1. Visitations to Maine State Prison;
2. Meeting with appropriate members of the staff as well as residents;
3. Written reports, including observations and recommendations to the Commissioner, Chief Administrative Officer, and appropriate Legislative Committees; and,
4. Meetings to review observations and recommendations with the Commissioner, Chief Advocate, and various other representatives of the Department of Corrections and/or institutions.

FINANCES, FISCAL YEAR 2024: The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

INDEPENDENT AGENCIES-ADVISORY

BOARD OF VISITORS-LONG CREEK YOUTH DEVELOPMENT
CENTER

DANIEL BELYEA, BOARD CHAIR

RANDALL LIBERTY, COMMISSIONER

Central Office: 675 WESTBROOK STREET, SOUTH PORTLAND, ME 04106

Mail Address: 675 WESTBROOK STREET, SOUTH PORTLAND, ME 04106 FAX: (207) 822-2775

Established: 1982 Telephone: (207) 822-2600

Reference: Policy Area: 06 Umbrella: 92 Unit: 448 Citation: T0034A M.R.S.A., Sect.: 00003001A

PURPOSE:

To monitor programs, rights, and administrative issues concerned with Long Creek Youth Development Center, and to report to the Commissioner and appropriate Legislative Committees, as well as the Governor's Office.

ORGANIZATION:

The board of visitors is established in law under 34-A MRS §3001-A. The Chairman and committee members are appointed by the Governor. Each board is required to have 7 members.

PROGRAM:

1. Visitations to Long Creek Youth Development Center;
2. Meeting with appropriate members of the staff as well as residents;
3. Written reports, including observations and recommendations to the Commissioner and Superintendent; and,
4. Meetings to review observations and recommendations with the Commissioner, Chief Advocate, and various other representatives of the Department of Corrections and/or institutions.

FINANCES, FISCAL YEAR 2024: The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.