



## MEMORANDUM

**To:** President Jackson and Speaker Fecteau  
**From:** Michael D. Stoddard, Executive Director  
**Re:** Title 5 MRS §12023 Reports for Fiscal Year 2021  
**Date:** February 1, 2022

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### Summary

This memorandum contains the report of the Efficiency Maine Trust required by Title 5 MRS §12023 for the most recent fiscal year (FY2021). Our report includes:

- The report of the Trust's FY2021 sole source procurements as required in sub-§ 2.A;
- The report of the Trust's FY2021 contributions as required in sub-§2.B;

For FY2021, there were no changes to written policies and procedures to report pursuant to §12023(2)(C).

### A. Title 5 MRS §12023(2)(A) Report

*Procurements made in FY2021 exceeding \$10,000 for which competitive procurement was waived:*

1. Sole Source Procurements
  - a. Dana Warp Mill, LLC (office space lease): Total spent for year: \$37,313.52
2. Contract additions made in FY2021 to existing contracts which had previously waived competitive procurement:

Public Information and Outreach:

- a. Google AdWords: Total spent for year: \$139,501.93

Administrative:

- a. Meadow Park Development Corp (office space lease): Total spent for year: \$91,223.49
- b. Runyon Kersteen Ouellette (audit services): Total Spent for Year: \$24,300.00
- c. Perkins Thompson (legal): Total spent for year: \$32,647.50
- d. Tyler Technologies (software/tech support): Total spent for year: \$38,428.38

**B. Title 5 MRS §12023(2)(B) Report**

*All persons who received contributions (as defined in §12021) greater than \$1,000 in FY2021:*

1. Individual persons
  - a. None
  
2. Association Sponsorships – Integral to Program Delivery
  - a. Consortium for Energy Efficiency, Inc.: Total spent for year: \$23,159.00
  
3. Association Membership
  - a. Regional Greenhouse Gas Initiative, Inc.: Total spent for the year: \$27,259.68
  - b. Forward Capacity Market, ISO-NE: Total Spent for the year: \$5,000.00
  - c. Northeast Energy Efficiency Partnerships, Inc. Allies Program: \$2,500.00
  - d. E2Tech: \$100.00