

List of Potential Information Requests regarding:
Request for OPEGA Review of RFP Process Administered by DPS
and Associated DAFS procurement policies
(Sponsored by Rep. Bell)

Prepared by OPEGA for the Government Oversight Committee (6/4/21)

A. Potential Information to Request regarding the specific RFP that led to this Review Request:

- A1. Copy of the RFP issued: Sports Marketing Services, RFP 202006107 (Rep. Millett)
- A2. Timeline of activity for this RFP and the subsequent appeal process (Sen. Keim)
- A3. Information on past contracts and history with incumbent vendor for Sports Marketing Services (Sen. Keim)
- A4. Information about the appeal, including minutes and summaries of Awards Appeal Panel meetings and decisions (Rep. Millett)
- A5. Information about steps taken by DPS/BHS to procure services after the contract was invalidated through the appeal (Sen. Keim)
- A6. Explanation of what is meant by “irregularity” in the sponsor’s description of the RFP (Sen. Keim)

B. Potential Information to Request regarding the State Procurement Process:

- B1. Rules, policies and standard procedures governing state procurement (Rep. Arata, Sen. Keim)
- B2. Summary/explanation of the state procurement process, the appeal process and what can happen after an appeal (Sen. Keim)
- B3. Information on past practices in state procurements in terms of time frames (Sen. Keim)
- B4. Historical data on state procurements (for prior 2-3 years), including: (Rep. Stover)
 - a. Number of RFPs issued
 - b. Number of appeals
 - c. Date of RFP release
 - d. Date of contract award
- B5. 2008 OPEGA Report: *State Contracting for Professional Services: Procurement Process* (Sen. Deschambault)

C. Potential Individuals to Invite to Answer Questions regarding the Request

- C1. Representative Bell (Sponsor) and constituent Steve Woods
- C2. Representatives of Department of Public Safety including: Commissioner and Director, Bureau of Highway Safety
- C3. Representatives of Department of Administrative and Financial Services, including: Commissioner, Chief Procurement Officer, Chair of Contract Review Committee and Chair of Awards Appeal Panel