

**Appendix E - Resources & Budget Summary
Human Resources Management System Project (HRMS)**

	HRMS Pre-work - Needs Assessment RFP Development	SOMER Project	Workday Maine Project			Total
			Workday Maine Project	Workday Continuing Operations	Workday Debt Service	
Initial Budgets		\$ 24,000,000	\$ 15,300,000			\$ 39,300,000
FY12 - FY15	804,922					804,922
FY16 - FY20		13,512,211	17,541,461			31,053,672
FY21			2,412,923			2,412,923
FY21 Supplemental COP financing			8,000,000			8,000,000
FY21 Supplemental budget appropriation			4,695,000			4,695,000
Forthcoming FY22 Supplemental budget request			2,065,848	3,352,830	630,099	6,048,777
Forthcoming FY23 Supplemental budget request				1,105,445	1,311,838	2,417,283
New estimated total	\$ 804,922	\$ 13,512,211	\$ 34,715,232	\$ 4,458,275	\$ 1,941,937	\$ 55,432,577

Page	Description	Total
	FY12-FY15 - Available appropriations and allocations within Information Services	804,922
	FY16 - PL13, c.368, Part KKKK - financing authority up to \$7.5 million for information services	
1-2	(\$4,480,889 used for HRMS)	4,480,889
	FY16 - FO 003753 F6, May 23, 2016 - Transferred funding from Statewide Radio, MGFA Debt Service, Bd of Tax Appeals, Human Resources, and BABLO GF accounts to Information Services GF account	
3	(\$672,831 was unspent in FY16 - part of FY2017 balance allotted in FO 003987 F7)	-
4	FY17 - FO 003987 F7, September 21, 2016 - Allotted unencumbered balance from Information Services GF account	2,836,195
	FY18 - FO 05069 F18, May 30, 2018 - Transferred funding from BGS Capital Construction and MGFA Debt Service to Central Administrative Applications GF account	
5		1,237,221
	FY18 - FO 05070 F18, May 30, 2018 - Transferred funding from Homestead Property Tax Exemption GF account to Central Administrative Applications GF account	
6		3,200,928
	FY18 - PL 17, c.284 - one-time funding for the support and decommissioning of the State's current human resources system	
7-8		704,000
9	FY19 - FO 05383 F19, November 15, 2018 - Transferred funding from Maine Revenue Services to Central Applications GF account	1,450,000
	FY19 - FO 05384 F19, November 15, 2018 - Transferred funding from Homestead Property Tax Exemption GF account to Central Administrative Applications GF account	
10		4,250,000
	FY20 - FO 000731 F0, January 16, 2020 - Transferred funding from Information Services and Statewide Radio and Network Systems GF accounts to Central Administrative Applications GF account.	
11		4,372,671
12	FY20 - PL 19, c.616 - Provides funding for the human resources management system. (FY20 only)	1,900,000
	FY20 - FO 000970 F0, May 21, 2020 - Transferred funding from Veterans Tax Reimbursement, Veterans Organizations Tax Reimbursement and Homestead Exemption GF accounts to Central Administrative Applications GF account.	
13		464,619
	FY21 - PL 21, c.1 - Provides funding to support the implementation and ongoing maintenance costs associated with the new human resources management system. (FY21 only)	
14		4,695,000
15	FY21 - PL 21, c.1, Part J - financing authority up to \$8 million for a human resources and payroll system	8,000,000
16	FY22 - LD 221 budget request for Workday Human Resources Management System	6,048,776
16	FY23 - LD 221 budget request for Workday Human Resources Management System	2,417,283
	Credit from Information Services (038)	1,306,693
	FY16-23 funding available from Central Administrative Applications (Z234) baseline	7,263,380

55,432,577

PL 2013, Chapter 368
enacted June 26, 2013

matters shall deliver to the state board its written appraisal of the strengths and weaknesses of the candidate or candidates; and

(d) The state board shall consider the appraisal of the joint standing committee of the Legislature having jurisdiction over education matters prior to appointing a candidate or candidates to the commission.

(3) A commission member may not serve more than 3 consecutive terms, but may serve again after not serving on the commission for at least one term.

(4) A commission member may ~~not receive compensation, but may~~ an amount equal to the legislative per diem and be reimbursed for expenses.

(5) A commission member who is a member of the state board serves on the commission only during that person's membership on the state board. Upon expiration of that person's state board membership, the position on the commission becomes vacant and must be filled in the manner provided for filling vacancies. The term of a member who is approved by the state board and reviewed by the joint standing committee of the Legislature having jurisdiction over education matters ends on June 30th of the final year of the member's term.

(6) A vacancy on the commission must be filled in the same manner as the position in which the vacancy occurs is regularly filled, including, if applicable, a review by the joint standing committee of the Legislature having jurisdiction over education matters. A vacancy is filled for the remainder of the unexpired term. If the person serves more than 1 1/2 years of an unexpired term, that service counts as one term for purposes of the limitation set forth in subparagraph (3).

(7) A member of the commission may be removed for failure to perform the duties of office, as specified in commission rules, by a majority vote of the state board.

PART KKKK

Sec. KKKK-1. Department of Administrative and Financial Services; lease-purchase authorization. Pursuant to the Maine Revised Statutes, Title 5, section 1587, the Department of Administrative and Financial Services may enter into financing arrangements on or after July 1, 2013 for information technology projects. Total financing may not exceed \$7,500,000 in principal costs, and a financing arrangement may not exceed 7 years in duration. The interest rate may not exceed 5%. The annual principal and interest costs must be paid from the Information Services program, General Fund account in the Department of Administrative and Financial Services.

PART LLLL

Sec. LLLL-1. 12 MRSA §1835, sub-§4, as enacted by PL 1997, c. 678, §13, is repealed.

Could you provide the detail on what was funded with this COP?

>>The attached word doc is the original solicitation for bids.

Specifics of when it was issued

>>Lease #40129566 with TD Equipment 05.26.2016 (attached pdf is the lease agreement)

How the funding was dispersed

MRS Portion	2,019,111.00
OIT Portion	1,000,000.00
HRMS Portion	4,480,889.00
	7,500,000.00

The debt service schedule?

ORIGINAL AMORT SCHEDULE

Date	Funding	Amort Payment	Interest	Principal	Balance
5/2/2016	\$ 7,500,000.00	\$ -	\$ -	\$ -	\$ 7,500,000.00
7/26/2016	\$ -	\$ 772,884.71	\$ 21,312.19	\$ 751,572.52	\$ 6,748,427.48
1/26/2017	\$ -	\$ 772,884.71	\$ 41,173.08	\$ 731,711.63	\$ 6,016,715.85
7/26/2017	\$ -	\$ 772,884.71	\$ 36,708.81	\$ 736,175.90	\$ 5,280,539.95
1/26/2018	\$ -	\$ 772,884.71	\$ 32,217.30	\$ 740,667.41	\$ 4,539,872.54
7/26/2018	\$ -	\$ 772,884.71	\$ 27,698.38	\$ 745,186.33	\$ 3,794,686.21
1/26/2019	\$ -	\$ 772,884.71	\$ 23,151.90	\$ 749,732.81	\$ 3,044,953.40
7/26/2019	\$ -	\$ 772,884.71	\$ 18,577.68	\$ 754,307.03	\$ 2,290,646.37
1/26/2020	\$ -	\$ 772,884.71	\$ 13,975.55	\$ 758,909.16	\$ 1,531,737.21
7/26/2020	\$ -	\$ 772,884.71	\$ 9,345.34	\$ 763,539.37	\$ 768,197.84
1/26/2021	\$ -	\$ 772,884.71	\$ 4,686.87	\$ 768,197.84	\$ 0.00
	\$ 7,500,000.00	\$ 7,728,847.10	\$ 228,847.10	\$ 7,500,000.00	

State of Maine
Executive Department
FINANCIAL ORDER

APPROVED

MAY 23 2016

BY GOVERNOR

03753F16

PR/L

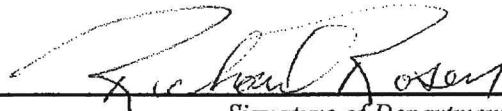
ORDERED,

That the State Controller authorize transfers and adjustments to allotment for the Department of Administrative & Financial Services in accordance with the line category breakdown of the attached work program forms for the fiscal year ending June 30, 2016 for the purpose of supporting statewide technology initiatives; and,

Be it further ordered,
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2016", for which this shall be our sufficient warrant.

Statement of Fact

This financial order will enable the Department to transfer funding from those General Fund programs that would end the year with a surplus to the Central Applications program in order to provide partial funding for statewide technology initiatives, including telecommunications, business process improvement, and business continuity plan development. The department has met with all program managers and confirmed that the surplus funding is no longer needed for the purpose for which it was originally intended and is available for use by the other program.

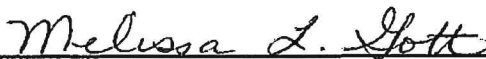


Signature of Department Head

RICHARD ROSEN, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY



Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: Carol W. Cody

Agency Phone: (207) 624-7385

ADM00-0040

30 Day Wait
5/12/2016
md

State of Maine
Executive Department
FINANCIAL ORDER

APPROVED

SEP 21 2016

BY GOVERNOR

03987F17 PRL

ORDERED,


That the State Controller transfer \$2,836,195 from account 010-18B-0155-03, Information Services - Carrying, to account 010-18B-0155-02, Information Services for the purpose of paying statewide applications; and,

Be it further ordered,
that the State Controller increase the allotment in account 010-18B-0155-02, Information Services, by \$2,836,195 in the All Other line category; and,

Be it further ordered,
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2017", for which this shall be our sufficient warrant.

Statement of Fact

This financial order transfers and allots the unencumbered balance forward from account 010-18B-0155-03, Information Services - Carrying, to account 010-18B-0155-02, Information Services, to pay for statewide central applications. The Information Services account 010-18B-15502 was temporarily authorized to be a carrying account for state fiscal years 2015-16 and 2016-17 pursuant to Public Law 2015, c 267, Part ZZZ-1.



Signature of Department Head
RICHARD ROSEN, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY



Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: Carol W. Cody

Agency Phone: (207) 624-7385

No WAIT
9/13/2016
md

ADM00-0016

State of Maine
Executive Department
FINANCIAL ORDER

APPROVED

MAY 30 2018

05069F18

PRL

BY GOVERNOR

ORDERED,

That the State Controller transfer \$159,605 from account 010-18A-0883-01, BGS-Capital Construction and Improvement Reserve Fund, and transfer \$1,077,616 from account 010-18F-089301, Debt Service-Government Facilities Authority, in the All Other line categories to account 010-18F-Z234-01, Central Administrative Applications in the All Other line category for the purpose of supporting the human resources management system; and,

Be it further ordered,

that the State Controller increase allotment by \$1,237,221 in account 010-18F-Z234-01 in the All Other line category and decrease allotment by \$159,605 in account 010-18A-0883-01 in the All Other line category and decrease allotment by \$1,077,616 in account 010-18F-089301 in the All Other line category; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2018", for which this shall be our sufficient warrant.

Statement of Fact

The State is in the middle of a multi-year project to replace its human resources management system. The project began in Fiscal Year 2017 and will continue into Fiscal Year 2019. This financial order transfers funds between accounts within the Department in order to continue funding the project within available resources. The investment in the new system will provide better information on the State government workforce and more efficient processing of transactions, ultimately increasing the State's ability to focus on more strategic human resources matters. Due to changes in repayment schedules, the funds are no longer needed in the accounts from which they are to be transferred. These accounts provide funds for investment in the State's facilities infrastructure. Moving them to the Central Administrative Applications account allows for these funds to be invested in the State's technology infrastructure. Without this transfer, the project would not be adequately funded and the ability to proceed would be hindered.

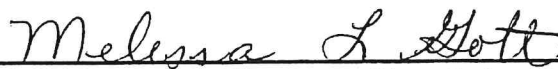


Signature of Department Head

ALEXANDER PORTEOUS, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY



Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: Ron Looman

Agency Phone: (207) 624-7438

ADM00-0020

30 DAY WAIT
5/30/2018
md

State of Maine
Executive Department
FINANCIAL ORDER

APPROVED

MAY 30 2018

BY GOVERNOR

05070F18

PRL

ORDERED,

That the State Controller transfer \$3,200,928 from the All Other line category in account 010-18F-0886-01, Reimbursement-Homestead Property Tax Exemption, to the All Other line category in account 010-18F-Z234-01, Central Administrative Applications; and,

Be it further ordered,
that the State Controller increase allotment in account 010-18F-Z234-01, Central Administrative Applications, in the All Other line category and decrease the allotment in account 010-18F-0886-01, Reimbursement-Homestead Property Tax Exemption, in the All Other line category to provide additional funding for the implementation of the State's new human resource management system; and,

Be it further ordered,
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2018", for which this shall be our sufficient warrant.

Statement of Fact

This financial order transfers funds from the Reimbursement-Homestead Property Tax Exemption account to the Central Administrative Applications account in order to provide additional resources for an ongoing project to implement a new human resources and payroll system in Maine State Government. The Department has thus far funded implementation costs within the existing appropriation. However, the project has continued beyond the original projected implementation date, resulting in the inability to fund the entire cost within the Central Administrative Applications account. Continuing the commitment to fund the project within funds already appropriated, the Department will transfer funds between its accounts. The funds in the Reimbursement-Homestead Property Tax Exemption account are no longer needed, as all required payments have been processed for this fiscal year.

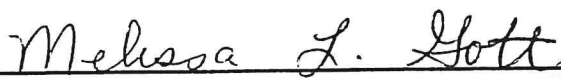


Signature of Department Head

ALEXANDER PORTEOUS, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY



Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: Ron Looman

Agency Phone: (207) 624-7438

30 DAY WAIT
5/30/2018
md

ADM00-0036

PL 2017, chapter 284
enacted July 4, 2017

GENERAL FUND	2017-18	2018-19
All Other	\$92,909	\$92,909
GENERAL FUND TOTAL	<u>\$92,909</u>	<u>\$92,909</u>

OTHER SPECIAL REVENUE FUNDS	2017-18	2018-19
All Other	\$948,359	\$948,359
OTHER SPECIAL REVENUE FUNDS TOTAL	<u>\$948,359</u>	<u>\$948,359</u>

CAPITAL CONSTRUCTION/REPAIRS/IMPROVEMENTS -
ADMINISTRATION 0059

PROGRAM SUMMARY

GENERAL FUND	2017-18	2018-19
All Other	\$92,909	\$92,909
GENERAL FUND TOTAL	<u>\$92,909</u>	<u>\$92,909</u>

OTHER SPECIAL REVENUE FUNDS	2017-18	2018-19
All Other	\$948,359	\$948,359
OTHER SPECIAL REVENUE FUNDS TOTAL	<u>\$948,359</u>	<u>\$948,359</u>

Central Administrative Applications Z234

Initiative: Transfers funding for the State's accounting, budgeting, payroll and other systems from the Information Services program to the new Central Administrative Applications program within the same fund.

GENERAL FUND	2017-18	2018-19
All Other	\$12,879,126	\$12,879,126
GENERAL FUND TOTAL	<u>\$12,879,126</u>	<u>\$12,879,126</u>

Central Administrative Applications Z234

Initiative: Provides one-time funding for the support and decommissioning of the State's current human resources system.

GENERAL FUND	2017-18	2018-19
All Other	\$704,000	\$0
GENERAL FUND TOTAL	\$704,000	\$0

Central Administrative Applications Z234

Initiative: Provides funding for the incremental contractual increases in maintaining the State's finance and accounting system.

GENERAL FUND	2017-18	2018-19
All Other	\$0	\$1,220,167
GENERAL FUND TOTAL	\$0	\$1,220,167

CENTRAL ADMINISTRATIVE APPLICATIONS Z234

PROGRAM SUMMARY

GENERAL FUND	2017-18	2018-19
All Other	\$13,583,126	\$14,099,293
GENERAL FUND TOTAL	\$13,583,126	\$14,099,293

Central Fleet Management 0703

Initiative: BASELINE BUDGET

CENTRAL MOTOR POOL	2017-18	2018-19
POSITIONS - LEGISLATIVE COUNT	17,000	17,000
Personal Services	\$1,112,949	\$1,139,007
All Other	\$8,921,645	\$8,921,645
CENTRAL MOTOR POOL TOTAL	\$10,034,594	\$10,060,652

Central Fleet Management 0703

Initiative: Eliminates one vacant seasonal Motor Transportation Technician Assistant position.

CENTRAL MOTOR POOL	2017-18	2018-19
POSITIONS - LEGISLATIVE COUNT	(1,000)	(1,000)
Personal Services	(\$37,806)	(\$39,228)
CENTRAL MOTOR POOL TOTAL	(\$37,806)	(\$39,228)

State of Maine
Executive Department
FINANCIAL ORDER

APPROVED

NOV 15 2018

BY GOVERNOR

COPY

05383F19

PR/L

ORDERED,

That the State Controller transfer \$1,450,000 from the All Other line category in account 010-18F-0002-07, Maine Revenue Services, to the All Other line category in account 010-18F-Z234-01, Central Administrative Applications; and,

Be it further ordered,

that the State Controller increase allotment in account 010-18F-Z234-01, Central Administrative Applications, in the All Other line category and decrease the allotment in account 010-18F-0002-07, Maine Revenue Services, in the All Other line category for the purpose of funding additional upgrades and modifications to statewide software systems; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2019", for which this shall be our sufficient warrant.

Statement of Fact

This financial order transfers All Other funds from the Maine Revenue Services account to the Central Administrative Applications account to provide resources for additional upgrades and modifications to statewide software systems. The Central Administrative Applications program includes core systems employed by the Department of Administrative and Financial Services to process, control and report on the State's financial and personnel information. These systems help to ensure that the State's revenues and expenditures are properly accounted for, that the State's employee resources are properly administered and supported and that appropriate information is transparent to the public. Funds budgeted in the work program for technology in the Maine Revenue Services account are available based on planned enhancements being delayed to a future fiscal year.

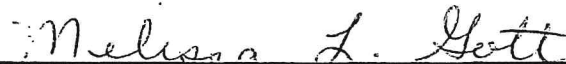


Signature of Department Head

ALEXANDER E. PORTEOUS, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY



Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: Carol Cody

Agency Phone: (207) 624-7385

30 Day Wait
Hm 11/2/18

ADM00-0013

State of Maine
Executive Department
FINANCIAL ORDER

APPROVED

NOV 15 2018

COPY

05384F19

PRL

BY GOVERNOR

ORDERED,

That the State Controller transfer \$4,250,000 from the All Other line category in account 010-18F-0886-01, Reimbursement - Homestead Property Tax Exemption, to the All Other line category in account 010-18F-Z234-01, Central Administrative Applications; and,

Be it further ordered,

that the State Controller increase allotment in account 010-18F-Z234-01, Central Administrative Applications, in the All Other line category and decrease the allotment in account 010-18F-0886-01, Reimbursement - Homestead Property Tax Exemption, in the All Other line category for the purpose of funding additional upgrades and modifications to statewide software systems; and,

Be it further ordered,

that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2019", for which this shall be our sufficient warrant.

Statement of Fact

This financial order transfers All Other funds from the Reimbursement - Homestead Property Tax Exemption account to the Central Administrative Applications account to provide resources for additional upgrades and modifications to statewide software systems. The Central Administrative Applications program includes core systems employed by the Department of Administrative and Financial Services to process, control and report on the State's financial and personnel information. These systems help to ensure that the State's revenues and expenditures are properly accounted for, that the State's employee resources are properly administered and supported and that appropriate information is transparent to the public. The funds in the Reimbursement - Homestead Property Tax Exemption account are no longer needed since all required payments have been processed for this fiscal year.



Signature of Department Head

ALEXANDER E. PORTEOUS, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY



Signature of State Budget Officer

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: Carol Cody

Agency Phone: (207) 624-7385

30 Day Wait
Hm 11/7/18

ADM00-0014

APPROVED

JAN 16 2020

BY GOVERNOR

State of Maine
Executive Department
FINANCIAL ORDER

0073 / F20

8/16
1/16/20

ORDERED,

That the State Controller transfer \$1,471,024 from the All Other line category in account 010-18B-0155-02, Information Services, and \$2,901,647 from the All Other line category in account 010-18F-0112-01, Statewide Radio and Network System, to the All Other line category in account 010-18F-Z234-01, Central Administrative Applications; and,

Be it further ordered,
that the State Controller increase the allotment in account 010-18F-Z234-01 by \$4,372,671 in the All Other line category, and decrease the allotment in the All Other line category in account 010-18B-0155-02 by \$1,471,024 and in account 010-18F-0112-01 by \$2,901,647 for the purpose of funding technology application improvements; and,

Be it further ordered,
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order transfers All Other debt service funds to the Central Administrative Applications account to fund Workday. Funding is required to fund technology application improvements that are essential to maintain day to day operations. Funds are no longer required in the All Other line category for the purpose they were originally intended because debt service is less than budgeted. Failure to approve this financial order will result in the inability to fund technology application improvements and put the State's infrastructure and information at risk.

Kirsten LC Figueroa

Signature of Department Head

KIRSTEN LC FIGUEROA, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Beth P. Ashcraft

Signature of State Budget Officer

COPY
Policy Area: 00 - Governmental Support and Operations
Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: RON LOOMAN

Agency Phone: (207) 624-7438

ADM00-0033

30 day wait
TAC
1-15-2020

PL 2019, chapter 616
 March 18, 2020

GENERAL FUND	2019-20	2020-21
All Other	\$2,000,000	\$0
GENERAL FUND TOTAL	<u>\$2,000,000</u>	<u>\$0</u>

Central Administrative Applications Z234

Initiative: Provides funding for the human resources management system.

GENERAL FUND	2019-20	2020-21
All Other	\$1,900,000	\$0
GENERAL FUND TOTAL	<u>\$1,900,000</u>	<u>\$0</u>

Information Services 0155

Initiative: Provides necessary All Other for information security enhancements.

GENERAL FUND	2019-20	2020-21
All Other	\$1,748,821	\$0
GENERAL FUND TOTAL	<u>\$1,748,821</u>	<u>\$0</u>

ADMINISTRATIVE AND FINANCIAL SERVICES, DEPARTMENT OF DEPARTMENT TOTALS

	2019-20	2020-21
GENERAL FUND	\$5,648,821	\$0
DEPARTMENT TOTAL - ALL FUNDS	<u>\$5,648,821</u>	<u>\$0</u>

Sec. A-2. Appropriations and allocations. The following appropriations and allocations are made.

AGRICULTURE, CONSERVATION AND FORESTRY, DEPARTMENT OF Bureau of Agriculture 0393

Initiative: Provides one-time funding to replace the 2002 FT120 butterfat, protein and solids analyzer to ensure a safe milk supply for the public.

APPROVED

MAY 21 2020

BY GOVERNOR
ORDERED,

State of Maine
Executive Department
FINANCIAL ORDER

0097UF20

OK
5/21/20

That the State Controller transfer \$11,459 from account 010-18F-Z062-01, Veterans - Organizations Tax Reimbursement, \$32,242 from account 010-18F-0407-01, Veterans Tax Reimbursement, and \$420,918 from account 010-18F-0886-01, Reimbursement - Homestead Property Tax Exemption, from the All Other line category to account 010-18F-Z234-01, Central Administrative Applications, to the All Other line category; and,
Be it further ordered,
that the State Controller increase the allotment in account 010-18F-Z234-01 by \$464,619 in the All Other line category, and decrease the allotment in accounts 010-18F-Z062-01 by \$11,459, 010-18F-0407-01 by \$32,242, and 010-18F-0886-01 by \$420,918 in the All Other line category for the purpose upgrading statewide software; and,
Be it further ordered,
that the State Controller authorize the expenditure in accordance with the attached "Revision of the Work Program for Fiscal Year ending June 30, 2020", for which this shall be our sufficient warrant.

Statement of Fact

This financial order increases allotment in the All Other line category in the Central Administrative Applications account and decreases allotment in the All Other line category in the remaining accounts to provide resources for additional upgrades and modifications to statewide software systems. The Central Administrative Applications program includes core systems employed by the Department of Administrative and Financial Services to process, control and report on the State's financial and personnel information. These funds are no longer required in the original accounts as the reimbursement payment in these accounts for fiscal year 2020 are lower than originally projected.

See attached email

Signature of Department Head

KIRSTEN LC FIGUEROA, COMMISSIONER

Name and Title

FOR BUREAU OF THE BUDGET USE ONLY

Robert P. Ashcraft

Signature of State Budget Officer

COPY

Policy Area: 00 - Governmental Support and Operations

Umbrella: ADM00 - DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

Agency Contact: ALBERT GORNEAU

Agency Phone: (207) 624-7385

ADM00-0060

30 Day Wa

PL 2021, chapter 1
 March 17, 2021

GENERAL FUND TOTAL	(\$132,000)	\$0	\$0
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Buildings and Grounds Operations 0080

Initiative: Reduces funding to align with projected actual expenses for fuel costs. This initiative relates to the curtailments ordered in Financial Order 001152 F1.

GENERAL FUND	2020-21	2021-22	2022-23
All Other	(\$113,000)	\$0	\$0

GENERAL FUND TOTAL	(\$113,000)	\$0	\$0
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Bureau of General Services - Capital Construction and Improvement Reserve Fund 0883

Initiative: Reduces funding by deferring planned capital construction and improvements. This initiative relates to the curtailments ordered in Financial Order 001152 F1.

GENERAL FUND	2020-21	2021-22	2022-23
All Other	(\$31,060)	\$0	\$0

GENERAL FUND TOTAL	(\$31,060)	\$0	\$0
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Bureau of General Services - Capital Construction and Improvement Reserve Fund 0883

Initiative: Provides funding for capital repair and construction at state facilities. Funds appropriated for this purpose do not lapse but must be carried forward in the next fiscal year for the same purpose.

GENERAL FUND	2020-21	2021-22	2022-23
Capital Expenditures	\$2,000,000	\$0	\$0

GENERAL FUND TOTAL	\$2,000,000	\$0	\$0
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Capital Construction/Repairs/Improvements - Administration 0059

Initiative: Reduces funding by deferring planned capital construction and repairs. This initiative relates to the curtailments ordered in Financial Order 001152 F1.

GENERAL FUND	2020-21	2021-22	2022-23
All Other	(\$85,150)	\$0	\$0

GENERAL FUND TOTAL	(\$85,150)	\$0	\$0
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Central Administrative Applications Z234

Initiative: Provides funding to support the implementation and ongoing maintenance costs associated with the new human resources management system.

GENERAL FUND	2020-21	2021-22	2022-23
All Other	\$4,695,000	\$0	\$0

GENERAL FUND TOTAL	\$4,695,000	\$0	\$0
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Debt Service - Government Facilities Authority 0893

The State Tax Assessor may adopt routine technical rules as defined in the Maine Revised Statutes, Title 5, chapter 375, subchapter 2-A as necessary to implement this section.

Sec. I-2. Educational opportunity tax credit. For tax years beginning in 2020, for purposes of the educational opportunity tax credit allowed pursuant to the Maine Revised Statutes, Title 36, section 5217-D, a qualified individual who worked in this State immediately prior to, or at any point during, the State's state of emergency declared due to the spread of the novel coronavirus disease referred to as COVID-19 is deemed to have worked in this State for the entire state of emergency.

PART J

Sec. J-1. Department of Administrative and Financial Services; lease-purchase authorization. Pursuant to the Maine Revised Statutes, Title 5, section 1587, the Department of Administrative and Financial Services, in cooperation with the Treasurer of State, may enter into financing agreements in fiscal years 2020-21, 2021-22 and 2022-23 for the acquisition, licensing, installation, implementation, maintenance and support of computer hardware, software and other systems development of a human resources and payroll system within the Central Administrative Applications program, General Fund account. The financing agreements entered into may not exceed \$8,000,000 in principal costs, and a financing agreement may not exceed 7 years in duration. The annual interest rate may not exceed 5%. The annual principal and interest costs must be paid from the appropriate line category allocations in the Central Administrative Applications program, General Fund account.

PART K

Sec. K-1. PL 2019, c. 343, Pt. O, §1 is amended to read:

Sec. O-1. Department of Administrative and Financial Services; financial agreement authorization; system requirements. Pursuant to the Maine Revised Statutes, Title 5, section 1587, the Department of Administrative and Financial Services, Office of Information Technology and the Bureau of Revenue Services may enter into financial agreements on or after July 1, ~~2019~~ 2020, with debt service commencing on or after July 1, ~~2021~~ 2023, for the acquisition, licensing, installation, implementation, maintenance and support of computer hardware, software and other systems to support the operations of the tax collection system of the Bureau of Revenue Services. The financial agreements may not collectively exceed 7 ~~10~~ years in duration and \$46,400,000 in principal costs. The annual interest rate may not exceed 7%. Annual principal and interest costs must be paid from the Bureau of Revenue Services program accounts in the Department of Administrative and Financial Services. The hardware, software and other systems acquired to support the operations of Bureau of Revenue Services tax administration must be capable of collecting data that facilitates evaluation of tax expenditures conducted for the purpose of legislative oversight of those programs.

PART L

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PART M

CENTRAL ADMINISTRATIVE APPLICATIONS 2234

What the Budget purchases:

The Central Administrative Applications program is established to operate core systems employed by the Department of Administrative and Financial Services in order to process, control, and report on the State's financial and personnel information. These systems help to ensure that the State's revenues and expenditures are properly accounted for; that the State's employee resources are properly administered and supported; and that information is transparent to the public, where appropriate.

	<u>Actual</u> 2019-20	<u>Current</u> 2020-21	<u>Budgeted</u> 2021-22	<u>Budgeted</u> 2022-23
Program Summary - GENERAL FUND				
All Other	15,699,293	13,799,293	13,799,293	13,799,293
Total	15,699,293	13,799,293	13,799,293	13,799,293
			2021-22	2022-23

Initiative: Provides funding for the Workday Human Resources Management System.

GENERAL FUND

All Other	6,048,776	2,417,283
Total	6,048,776	2,417,283

	<u>Actual</u> 2019-20	<u>Current</u> 2020-21	<u>Budgeted</u> 2021-22	<u>Budgeted</u> 2022-23
Revised Program Summary - GENERAL FUND				
All Other	15,699,293	13,799,293	19,848,069	16,216,576
Total	15,699,293	13,799,293	19,848,069	16,216,576

CENTRAL FLEET MANAGEMENT 0703

What the Budget purchases:

Central Fleet Management is an internal service fund operating on funds collected from customer agencies. These funds are used to purchase vehicles and equipment, pay for maintenance, fuel and insurance and maintain adequate staffing to provide fleet support services and analytical reporting of fleet costs.

	<u>Actual</u> 2019-20	<u>Current</u> 2020-21	<u>Budgeted</u> 2021-22	<u>Budgeted</u> 2022-23
Program Summary - CENTRAL MOTOR POOL				
Positions - LEGISLATIVE COUNT	16,000	16,000	16,000	16,000
Personal Services	1,129,692	1,155,892	1,178,216	1,211,697
All Other	8,050,004	8,049,202	8,049,202	8,049,202
Total	9,179,696	9,205,094	9,227,418	9,260,899
			2021-22	2022-23

Initiative: NONE

	<u>Actual</u> 2019-20	<u>Current</u> 2020-21	<u>Budgeted</u> 2021-22	<u>Budgeted</u> 2022-23
Revised Program Summary - CENTRAL MOTOR POOL				
Positions - LEGISLATIVE COUNT	16,000	16,000	16,000	16,000
Personal Services	1,129,692	1,155,892	1,178,216	1,211,697
All Other	8,050,004	8,049,202	8,049,202	8,049,202
Total	9,179,696	9,205,094	9,227,418	9,260,899