

**TESTIMONY OF
SHENNA BELLOWS, SECRETARY OF STATE
DEPARTMENT OF THE SECRETARY OF STATE**

Before the Joint Standing Committee on Appropriations and Financial Affairs
And the Joint Standing Committee on State and Local Government

January 27, 2021

The Governor's Fiscal Year 2021 Supplemental Budget

Senator Breen and Senator Baldacci, Representative Pierce and Representative Matlack and distinguished members of the Joint Standing Committees on Appropriations and Financial Affairs and State and Local Government, my name is Shenna Bellows and I am the Secretary of State. I am here today to present testimony in support of those items presented in the Supplemental Budget for the Department of the Secretary of State.

Department information begins on page **A-81** of the **Budget Document**.

Administration - Archives 0050

There are 6 General Fund savings initiatives:

1. Reduces funding one-time by managing rent expenses within available resources. This initiative relates to the curtailments ordered in Financial Order 001152 F1. The All Other reduction is **\$58,000 in FY2020-21**.

Minimal impact expected.

2. Reduces funding one-time by managing staff training expenses within available resources. This initiative relates to the curtailments ordered in Financial Order 001152 F1. The All Other reduction is **\$2,000 in FY2020-21**.

Employee training is reduced based on available resources.

3. Reduces funding one-time by deferring planned contractors for the digital archive scanning project. This initiative relates to the curtailments ordered in Financial Order 001152 F1. The All Other reduction is **\$30,000 in FY2020-21**.

One of the contractor positions was discontinued effective October 1, 2020.

4. Reduces funding one-time to align allocations with projected actual expenses for out-of-state travel. This initiative relates to the curtailments ordered in Financial Order 001152 F1. The All Other reduction is **\$3,000 in FY2020-21**.

The COVID-19 pandemic has resulted in the need for less out-of-state travel.

5. Reduces funding one-time to reflect projected actual expenses for map cases and racks. This initiative relates to the curtailments ordered in Financial Order 001152 F1. The Capital Expenditure reduction is **\$90,969 in FY2020-21**.

Archives is moving to another building temporarily during the remediation of the Cultural Building and these map cases are not needed at this time.

6. Reduces funding one-time to align allocations with projected actual expenses for state vehicle operations. This initiative relates to the curtailments ordered in Financial Order 001152 F1. The All Other reduction is **\$6,000 in FY2020-21**.

Less mileage is expected based on current operations.

This concludes my testimony on the items included the Governor's proposed Supplemental 2020-2021 budget.

I would be happy to answer questions now or at the work session.