

**RIGHT TO KNOW ADVISORY COMMITTEE  
ENCIPHERMENT SUBCOMMITTEE**

**DRAFT AGENDA**

July 16, 2012

9:00 a.m.

Room 438, State House, Augusta

**Convene**

1. Welcome and Introductions (Linda Pistner, Chair)
2. Presentations:  
Broadcasters (Suzanne Goucher, Maine Freedom of Information Coalition)  
Department of Public Safety
4. Additional comments and discussion
3. Scheduling next meeting and agenda items

**Adjourn**

**Draft**

**RIGHT TO KNOW ADVISORY COMMITTEE  
PUBLIC RECORDS EXCEPTIONS SUBCOMMITTEE**

DRAFT AGENDA  
July 16, 2012  
1:00 p.m.  
Room 438, State House, Augusta

**Convene**

1. Welcome and Introductions  
Shenna Bellows, Chair
2. Existing Exceptions Remaining from 125<sup>th</sup> Legislature
  - Title 22, section 8754, reporting of sentinel events
  - Title 22, sections 1696-D and 1696-F, related to the Community Right-to-Know Act
  - Title 22, section 3188, related to the Maine Managed Care Insurance Plan
  - Title 22, section 3192, related to the Community Health Access Program
3. Review of Existing Exceptions –Titles 26 through 39-A
4. Public Comments About Existing Public Records Exceptions  
*Comment period expected to begin at 2:00 pm*
5. Scheduling future subcommittee meetings
6. Other?

**Adjourn**

**RIGHT TO KNOW ADVISORY COMMITTEE  
LEGISLATIVE SUBCOMMITTEE**

DRAFT AGENDA

July 19, 2012

9:00 a.m.

Room 438, State House, Augusta

**Convene**

1. Welcome and Introductions  
Judy Meyer, Chair
2. Projects
  - A. PL c. 264: email and other communications of elected/public officials (2011)
  - B. Use of technology in public proceedings (participation from remote locations)
  - C. Templates for drafting specific confidentiality statutes
  - D. Application of FOA laws to Maine Public Broadcasting Network
  - E. Status of e-mail addresses collected by schools and towns (Letter from Rep. Nelson related to parental privacy in Maine schools; Falmouth experience)
3. Scheduling future meetings
4. Other?

**Adjourn**

**RIGHT TO KNOW ADVISORY COMMITTEE  
PUBLIC RECORDS EXCEPTIONS SUBCOMMITTEE**

DRAFT AGENDA  
August 8, 2012  
1:00 p.m.  
Room 438, State House, Augusta

**Convene**

1. Welcome and Introductions  
Shenna Bellows, Chair
  
2. Existing Exceptions Remaining from 125<sup>th</sup> Legislature  
Review drafts
  - Title 22, section 8754, reporting of sentinel events
  - Title 22, sections 1696-D and 1696-F, related to the Community Right-to-Know Act (divided)Review letter
  - Title 22, section 3188, related to the Maine Managed Care Insurance Plan
  - Title 22, section 3192, related to the Community Health Access Program
  
3. Review of Existing Exceptions –Titles 26 through 39-A
  - A. Statutes tabled from July 16th meeting  
11, 12, 13, 14, 15, 16, 17, 37, 42, 43, 44, 45, 46, 47, 51, 52, 54, 55, 57
  - B. Additional statutes ready for review
  
4. Public-private partnership, DOT projects, exception review (23 MRSA §4251)
  
5. Scheduling future subcommittee meetings
  
6. Other?

**Adjourn**

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**RIGHT TO KNOW ADVISORY COMMITTEE  
ENCIPHERMENT SUBCOMMITTEE**

**AGENDA**

August 15, 2012

9:00 a.m.

Room 438, State House, Augusta

**Convene**

1. Welcome and introductions (Linda Pistner, Chair)
2. Information requested from staff at last meeting:
  - Federal laws/rules pertaining to encryption of emergency transmissions
  - Applicable state law
3. Department of Public Safety – provide a list of subject matter and situations that are or should be confidential when transmitted over the emergency/public safety systems (Lt. Don Pomelow and Major Grotton)
4. General discussion and development of report to full committee
5. Scheduling next meeting and agenda items (if needed)

**Adjourn**

**RIGHT TO KNOW ADVISORY COMMITTEE  
BULK RECORDS SUBCOMMITTEE**

DRAFT AGENDA

August 23, 2012

11:00 a.m.

Room 438, State House, Augusta

**Convene**

1. Welcome and Introductions  
Michael Cianchette, Chair
2. Review and Discussion of Law Court Decision and Enacted Legislation
  - A. MacImage of Maine, LLC et al. v. Androscoggin County, et al., 2012 ME 44
  - B. Public Law 2011, chapter 508, An Act Concerning Copying Fees for Users of County Registries of Deeds  
*Additional recommendations?*
3. Scheduling future meetings
4. Other?

**Adjourn**

**RIGHT TO KNOW ADVISORY COMMITTEE  
LEGISLATIVE SUBCOMMITTEE**

DRAFT AGENDA

August 23, 2012

9:00 a.m.

Room 438, State House, Augusta

**Convene**

1. Welcome and Introductions  
Judy Meyer, Chair
2. Projects
  - A. Email retention, storage, retrieval – public bodies and individual public officials  
State Archivist David Cheever
  - B. Status of e-mail addresses collected by schools and towns  
Existing statutes  
Draft?
  - C. Use of technology in public proceedings (participation from remote locations) –
  - D. Templates for drafting specific confidentiality statutes
3. Scheduling future meetings
4. Other?

**Adjourn**

**RIGHT TO KNOW ADVISORY COMMITTEE  
LEGISLATIVE SUBCOMMITTEE**

DRAFT AGENDA  
September 13, 2012  
1:00 p.m.  
Room 438, State House, Augusta

**Convene**

1. Welcome and Introductions  
Judy Meyer, Chair
2. Projects
  - A. Email retention, storage, retrieval
  - B. Status of e-mail addresses collected by schools and towns  
Review draft
  - C. Use of technology in public proceedings (participation from remote locations)  
Review revised draft
  - D. Templates for drafting specific confidentiality statutes
3. Scheduling future meetings
4. Other?

**Adjourn**



**RIGHT TO KNOW ADVISORY COMMITTEE  
PUBLIC RECORDS EXCEPTIONS SUBCOMMITTEE**

DRAFT AGENDA  
September 13, 2012  
9:00 a.m.  
Room 438, State House, Augusta

**Convene**

1. Welcome and Introductions  
Shenna Bellows, Chair
2. Existing Exceptions Remaining from 125<sup>th</sup> Legislature  
Review drafts
  - Title 22, section 8754, reporting of sentinel events (divided)
  - Title 22, sections 1696-D and 1696-F, related to the Community Right-to-Know Act
3. Review of Existing Exceptions –Titles 26 through 39-A
  - A. Statutes tabled from August 8th meeting  
14, 37, 45
  - B. Additional statutes ready for review
4. Public-private partnership, DOT projects, exception review (23 MRSA §4251)  
Review draft (Minority report)
5. Scheduling future subcommittee meetings
6. Other?

**Adjourn**

**RIGHT TO KNOW ADVISORY COMMITTEE  
PUBLIC RECORDS EXCEPTIONS SUBCOMMITTEE**

DRAFT AGENDA  
October 11, 2012  
9:00 a.m.  
Room 438, State House, Augusta

**Convene**

1. Welcome and Introductions  
Shenna Bellows, Chair
2. Reporting of sentinel events (22 MRSA § 8754), exception review  
Review draft (divided?)
3. Public-private partnership, DOT projects (23 MRSA §4251), exception review  
Review drafts (Minority report and alternative proposal)
4. Review of Existing Exceptions –Titles 26 through 39-A
  - A. Statutes tabled from September 13<sup>th</sup> meeting  
1, 5, 6, 9, 14, 45, 53, 56
  - B. Additional statutes ready for review
5. Other?
6. Scheduling future subcommittee meetings

**Adjourn**

**RIGHT TO KNOW ADVISORY COMMITTEE  
PUBLIC RECORDS EXCEPTIONS SUBCOMMITTEE**

DRAFT AGENDA  
November 8, 2012  
9:00 a.m.  
Room 438, State House, Augusta

**Convene**

1. Welcome and Introductions  
Shenna Bellows, Chair
2. Review of Existing Exceptions –Titles 26 through 39-A
  - A. Statutes tabled from September 13<sup>th</sup> meeting  
1, 5, 6, 9, 14, 45, 53, 56
  - B. Additional statutes ready for review
3. Reporting of sentinel events (22 MRSA § 8754), exception review  
Review draft (divided?)
4. Public-private partnership, DOT projects (23 MRSA §4251), exception review  
Review drafts (Minority report and alternative proposal)
5. Other?
6. Scheduling future subcommittee meetings

**Adjourn**

**RIGHT TO KNOW ADVISORY COMMITTEE  
PUBLIC RECORDS EXCEPTIONS SUBCOMMITTEE**

DRAFT AGENDA  
November 15, 2012  
9:00 a.m.  
Room 438, State House, Augusta

**Convene**

1. Welcome and Introductions  
Shenna Bellows, Chair
2. Public-private partnership, DOT projects (23 MRSA §4251), exception review  
Review drafts (Minority report and alternative proposal??)
3. Reporting of sentinel events (22 MRSA § 8754), exception review  
Katie Lybrand, Law School Extern  
Review draft (divided?)  
Discussion
4. Review of Existing Exceptions –Titles 26 through 39-A  
Statutes tabled from November 8th meeting related to sentinel events reporting confidentiality:
  - Title 32, section 2599, relating to medical staff reviews and hospital reviews – osteopathic physicians
  - Title 32, section 3296, relating to Board of Licensure in Medicine medical review committees
5. Other?
6. Scheduling future subcommittee meetings

**Adjourn**