

# RIGHT TO KNOW ADVISORY COMMITTEE

DRAFT AGENDA  
June 30, 2009  
12:30 p.m.  
Room 438, State House

Welcome and introductions

1. Summary of First Regular Session, 124th Legislature's FOA actions in 2009
  - RTK AC recommendations
    - LD 1199, An Act to Implement the Recommendations of the Right to Know Advisory Committee
  - Proposed public records exceptions reviews
2. Existing exceptions review process
  - Schedule
3. Requests from Legislature
  - Health and Human Services Committee: LD 757, AN Act to Improve the Transparency of Certain Hospitals (see letter)
  - Judiciary Committee: LD 1353 An Act Regarding Salary Information for Public Employees (see letter)
  - Judiciary Committee: concern about standard language currently in statute used to protect information in an application for State funding or other assistance (included in LD 1485, Energy Bill)
4. Law School Externship - discussion
  - Assess
  - Continue? Changes?
5. Education and training for elected public officials - discussion
6. Additional FOA issues, projects, activities
  - Social Security Numbers (see memo from RTK AC law school extern)
  - Use of technology in public proceedings
  - Taking and keeping of minutes and records of public proceedings, statutory requirements
  - Classification of records of advisory panels conducting reviews of internal activities of state agencies or officials (follow up on Abbott)
7. Scheduling future meetings, subcommittee meetings

Adjourn

# RIGHT TO KNOW ADVISORY COMMITTEE

DRAFT AGENDA  
September 23, 2009  
12:30 p.m.  
Room 438, State House

## Welcome and introductions

### 1. REPORTS OF SUBCOMMITTEES

- **Legislative Subcommittee** Chris Spruce, Chair
  - LD 1353, An Act Regarding Salary Information for Public Employees (at request of the Judiciary Committee)
  - LD 75, An Act to Improve the Transparency of Certain Hospitals (at request of the Health and Human Services Committee)
  - Public notice requirements for rule-making, LD 1271, PL 2009, c. 256 (at request of Maine Press Association)
  - Transparency of information related to State Government contracts and spending: website an example of open government? Resource questions
    - Dick Thompson, CIO (invited)
- **Ongoing Issues Subcommittee** Mal Leary, Chair
  - Use of technology in public proceedings
  - Social Security numbers
  - Taking and keeping minutes/records of public proceedings
  - Ad hoc internal review records
- **Public Records Exceptions Subcommittee** Shenna Bellows, Chair
  - Review and recommendations, existing public records exceptions (Title 10 - 21-A)
  - Standard language to protect information submitted in request for technical or financial assistance (at request of the Judiciary Committee)
  - Education credentialing action records confidentiality

### 2. NEW ISSUES

- Update on Hancock County, Registry of Deeds lawsuit (Bob Devlin)
- Requests for databases and bulk data (Chris Parr, Department of Public Safety)
- Intelligence and investigative information (James Moore's e-mail)
- Proposed legislation on open meetings (Rep. Dostie)

### 3. SCHEDULING FUTURE MEETINGS, SUBCOMMITTEE MEETINGS

### 4. OTHER?

## Adjourn

#### Scheduled future meetings

- Public Records Exceptions Subcommittee  
Tuesday, October 13, 2009, 12:30 p.m. Room 438, State House
- Right to Know Advisory Committee  
Wednesday, October 23, 2009, 12:30 p.m. Room 438, State House

# RIGHT TO KNOW ADVISORY COMMITTEE

DRAFT AGENDA  
October 21, 2009  
12:30 p.m.  
Room 438, State House

## Welcome and introductions

### 1. REPORTS OF SUBCOMMITTEES

- **Legislative Subcommittee** Chris Spruce, Chair
  - Requests for bulk electronic data
  - Review of Rep. Dostie's proposed draft legislation (serialized email discussions)
- **Public Records Exceptions Subcommittee** Shenna Bellows, Chair
  - Review and recommendations, existing public records exceptions (Title 10 - 21-A)
  - Standard language to protect information submitted in request for technical or financial assistance (at request of the Judiciary Committee)

### 2. REVIEW OF REVISED DISCUSSION DRAFTS

- Use of technology in public proceedings
- Social Security numbers
- Taking and keeping minutes/records of public proceedings
- Classification of records of advisory panels conducting reviews of internal activities of public agencies or officials

### 3. TRANSPARENCY OF INFORMATION RELATED TO STATE GOVERNMENT CONTRACTS AND SPENDING

- Update from Office of Information Technology

### 4. REVIEW DRAFT LETTER/REPORT BACK FROM ADVISORY COMMITTEE

- LD 1353, An Act Regarding Salary Information for Public Employees (at request of the Judiciary Committee)
- Public notice requirements for rule-making, LD 1271, PL 2009, c. 256 (at request of Maine Press Association)

### 5. OTHER MATTERS?

## Adjourn

Scheduled future meetings?
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# RIGHT TO KNOW ADVISORY COMMITTEE

DRAFT AGENDA  
December 1, 2009  
12:30 p.m.  
Room 438, State House

## Welcome and introductions

**1. LONGITUDINAL STUDIES BY DEPARTMENT OF EDUCATION (PL 2009, C. 448)**  
Commissioner Susan Gendron

**2. TRANSPARENCY OF INFORMATION RELATED TO STATE GOVERNMENT CONTRACTS AND SPENDING**

- Update from Office of Information Technology

**3. REPORTS OF SUBCOMMITTEES**

- **Legislative Subcommittee** Chris Spruce, Chair
  - Requests for bulk electronic data
  - Communications outside of public proceedings (Rep. Dostie's bill)
- **Public Records Exceptions Subcommittee** Shenna Bellows, Chair
  - Review and recommendations, existing public records exceptions (Title 10 - 21-A)
    - Recommendations - proposed amendments  
Special issues
      - Juror confidentiality (14 §§1254-A and 1254-B)
      - Criminal History Record Information Act (16 c. 3, subc. 8)
      - Education credentialing confidentiality (20-A §13004)
      - Central Voter Registry (21-A §196) - Julie Flynn, Deputy Secretary of State
      - Standard language: Protect information submitted in request for technical or financial assistance (at request of the Judiciary Committee)

**4. REVIEW DRAFTS, RECOMMENDATIONS FOR OTHER LEGISLATION**

- Social Security numbers
  - Comments and suggestions
- Use of technology in public proceedings; revision
- Taking and keeping minutes/records of public proceedings; revision

**5. REVIEW LIST OF BILL TITLES FOR 2<sup>ND</sup> REGULAR SESSION RELATED TO FOA ISSUES**

**6. EXTERNSHIP UPDATE**

**7. REPORT**

- Contents
- Process, timing

**8. OTHER MATTERS?**

**Adjourn**

Schedule future meetings?