

**STATE OF MAINE
121st LEGISLATURE
FIRST REGULAR SESSION**

**Final Report
of the**

**COMMISSION TO ARRANGE FOR A PLAQUE
OR PLAQUES AND A FLAG OR FLAGS TO BE
DISPLAYED IN THE HALL OF FLAGS IN THE
STATE HOUSE TO HONOR THE MAINE
VETERANS OF WORLD WAR II AND THE
KOREAN WAR**

March 2004

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Rep. Monica McGlocklin, Co-chair
Edward L. Davis
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Commission to Arrange for a Plaque or Plaques and a Flag or Flags to be Displayed in the Hall of Flags in the State House to Honor the Maine Veterans of World War II and the Korean War

Final Report

The Commission to Arrange for a Plaque or Plaques and a Flag or Flags to be Displayed in the Hall of Flags in the State House to Honor the Maine Veterans of World War II and the Korean War, pursuant to Resolves 2001, chapter 113 (see Appendix A), submits this final report to the Executive Director of the Legislative Council. The commission submitted two preliminary reports during the second session of 120th Legislature. (See Appendix C and D.).

The commission was initially required to submit its final report to Legislative Council by November 1, 2002. Pursuant to Resolve 2003, chapter 77, an extension was granted until November 1, 2003 (Appendix B). The commission further requested and was granted a deadline extension to complete its report until March 1, 2004. The commission was authorized to meet a total of eight times; between October 2002 and March 2004, the commission met seven times. A summary of each of the meetings is listed in Appendix E and a list of commission members is listed in Appendix F.

The commission's primary duties included selecting a flag(s) or plaque(s) to recognize World War II and Korean War veterans and an appropriate site within the State House Hall of Flags, selecting an artist or artists to create the flag(s) or plaque(s), and raising the necessary funds.

Medium and site selection:

Throughout its deliberations, the commission consulted with Mr. Earle Shettleworth, chair of the State House and Capitol Park Commission, in its selection of appropriate locations and artwork in the State House Hall of Flags. The commission decided to focus on the selection of plaques, instead of flags, for placement in the State House Hall of Flags. It was determined that one plaque would recognize the veterans of the Korean War and be identical in size and shape to the Vietnam War plaque. This plaque will be located above the Vietnam War plaque. The other plaque will recognize the veterans of World War II. This plaque will be larger to depict both theaters of the operation —European theater and Asiatic-Pacific theater; it will be located on the wall opposite the Vietnam War plaque. The Commission decided that both plaques would be made with bronze to maintain the theme established by the other veterans' plaques.

Artist selection:

Commission members selected Gary Cooper to design and develop the plaques for the commission. The commission received information indicating that the Commission to Recognize Vietnam War veterans was pleased with Mr. Cooper’s cooperation and quality of work. While several members were interested in inviting other artists to submit designs, the commission recognized the short frame for completing its work and requested that Mr. Cooper develop both plaques. After consulting with commission members on several occasions, as well as other World War II and Korean War veterans, the commission selected the final designs (Appendix G). The commission also consulted with Mr. Paul Faria and Donna McNeil with the Maine Arts Commission on the appropriate process for selecting an artist or artists.

Fundraising:

After an initial consult with Mr. Cooper, it was estimated that the total cost of producing both plaques would be approximately \$34,500. The commission is pursuing a number of options for raising funds for the plaques, including a letter campaign to Maine companies, outreach efforts to schools, and legislation to provide for a direct appropriation. Dusty Fisher, co-chair for the commission during the 120th Legislature interim, offered his assistance throughout the commission’s work. Mr. Fisher initiated an effort with the High School National Honor Societies, the Community College system, and Walmart. Commission members agreed to continue their efforts to raise the necessary funds.

In addition, Senator Gagnon and Representative McGlocklin, co-chairs of the commission, submitted legislation for a direct appropriation of \$25,000 to create the plaques (L.D. 1841).

Proposed schedule for completion of work:

Commission members expressed their interest in completing this project in an expedited manner to ensure that as many veterans as possible might have the opportunity to view these plaques. The commission, in conjunction with Mr. Cooper decided on the following schedule for completing its work:

- | | |
|----------------------------------|-------------------------------------|
| November 11, 2004 (Veterans day) | Dedication of the WWII plaque |
| May 30, 2005 (Memorial day) | Dedication of the Korean War plaque |

APPENDIX A

APPENDIX B

APPENDIX C

APPENDIX D

Commission to Arrange for a Plaque or Plaques and a Flag or Flags to be Displayed in the Hall of Flags in the State House to Honor the Maine Veterans of World War II and the Korean War

Second Report

The Commission to Arrange for a Plaque or Plaques and a Flag or Flags to be Displayed in the Hall of Flags in the State House to Honor the Maine Veterans of World War II and the Korean War, pursuant to Resolves 2001, chapter 113 (see Appendix A), submits this second report to the Executive Director of the Legislative Council. The commission's first report was submitted to the Executive Director of the Legislative Council on October 10, 2002 (see Appendix B).

The commission's members met in public session on October 30, 2002 and December 3, 2002. Attached are summaries of the commission's deliberations during the meetings (see Appendix C) and a listing of commission members (see Appendix D).

The commission has decided to focus on the selection of plaques, instead of flags, for placement in the State House Hall of Flags. The commission has consulted with Mr. Earle Shettleworth, chair of the State House and Capitol Park Commission. The commission and Mr. Shettleworth have viewed possible locations in the State House Hall of Flags for the placement of a plaque honoring World War II veterans and a plaque honoring Korean War veterans. The commission has determined to continue to consult the State House and Capitol Park Commission as it considers possible designs for the plaques honoring World War II veterans and Korean War veterans.

The commission has consulted with Mr. Paul Faria, Public Art Associate with the Maine Arts Commission. The commission has requested that Mr. Faria serve as facilitator to the commission during the plaque selection process.

At its December 3, 2002 meeting, the commission voted in support of Senator Gagnon submitting emergency legislation to the 121st Legislature to amend Chapter 113 of Resolves 2001. The legislation proposes to amend the final reporting date for the commission, extending it to November 1, 2003. The legislation also proposes to increase the authorized number of meetings from 4 to 8. The proposed legislation is retroactive to November 1, 2002. The commission unanimously supported this request for the following reasons:

1. The commission did not have a full complement of members until after September 26, 2002 and was not able to hold its first meeting until October 30, 2002.

2. The process of soliciting designs, selecting designs, raising funds to support production of the plaques, and receiving the completed plaques could not be completed by the commission's deadline for submission of a final report (November 1, 2002) or within the time authorized by the limited extension granted by the Legislative Council.

We have attached to this document a draft (Appendix E) of the legislation to extend the commission's report deadline. Senator Gagnon will submit this legislation as a department bill in the First Regular Session of the 121st Legislature.

APPENDIX E

**Commission to Arrange for a Plaque or Plaques
and a Flag or Flags to be Displayed in the Hall of
Flags in the State House to Honor the Maine
Veterans of World War II and the Korean War**

**Summary of October 30, 2002 Meeting
Room 126 State House
Augusta, Maine**

Members Attending:

**Senator Kenneth T. Gagnon, co-chair
Representative Charles D. Fisher, co-chair
Mr. Donald Linscott**

**Mr. Edward Davis
Ms. Lucille Greer
Mr. James LaChance**

Also present:

Roland LaPointe, Director, Bureau of Maine Veterans Services
Earle Shettleworth, Director, Maine Historic Preservation Commission
Susan Z. Johannesman, OPLA, Commission Staff

1. Senator Gagnon, co-chair, called the meeting to order.
2. Following introduction of Commission members, Commission staff briefly summarized the Commission's purpose and duties pursuant to Resolves 2001, Chapter 113.

3. Senator Gagnon introduced Earle Shettleworth, Director of the Maine Historic Preservation Commission, who also serves as chair of the State House and Capitol Park Commission. Mr. Shettleworth explained that the State House and Capitol Park Commission is an advisory commission that assists the Legislative Council in making decisions about preservation and development of the aesthetic and historical integrity of the State House, including architectural and decorative additions or changes. The Commission to Arrange for a Plaque or Plaques and a Flag or Flags to be Displayed in the Hall of Flags in the State House to Honor the Maine Veterans of World War II and the Korean War is specifically required to consult with the State House and Capitol Park Commission concerning the appropriateness of the design and location of the new plaque or plaques and the flag or flags.

Mr. Shettleworth reviewed the history of the Hall of Flags beginning with immediately after the Civil War. The Hall currently houses plaques commemorating the Civil War, World War I and Medal of Honor Recipients. The State House and Capitol Park Commission will be making a recommendation to the Legislative Council for placement of the newly designed Vietnam Veteran's plaque and it should be installed in the Hall soon. Mr. Shettleworth suggested that a Korean War plaque could be placed on the same wall as the Vietnam plaque and a larger plaque for World War II could be placed on the opposite wall that currently contains the World War I plaque. Commission members held a discussion on whether the size of the plaques should be uniform. General consensus was reached that the Korean War plaque should be similar in size to the Vietnam plaque and the World War II plaque could be larger to reflect the two theaters of operation – European theater and Asiatic-Pacific theater.

4. Mr. Shettleworth led the Commission on a tour of the Hall of Flags. He pointed out the available locations for the plaques. The Commission agreed that the Korean War plaque should be placed on the North Wall, next to the Vietnam plaque; and the World War II plaque should be placed directly across the Hall on the South Wall.

5. Commission members held a general discussion on possible plaque designs. Among comments and suggestions were:

- The World War II design could reflect the 2 theaters of operation.
- Young people could be involved in some way with the design.
- Young people could be involved by showing their artwork in conjunction with the unveiling of the plaques.
- The commission needs to be conscious of representing all branches of the Armed Forces in whatever design is selected.
- The Maine Arts Commission has a registry of Maine artists who may be able to assist the Commission in its design efforts.

Following this discussion, it was the consensus of the Commission that staff invite staff from the Maine Arts Commission to the Commission's next meeting to discuss a process for soliciting designs.

6. Commission staff circulated and reviewed a preliminary report to the Executive Director of the Legislative Council, which was submitted to the Executive Director on October 4, 2002.

7. Staff discussed with the Commission its November 1st deadline for completing its work. Given the delay in beginning its work, the Commission directed staff to request an extension of the November 1st report deadline from the Legislative Council. Additionally, since the Commission's enabling legislation makes no provision for an extension of the Commission's reporting deadline, the Commission directed staff to request that the Legislative Council approve the inclusion of the attached authorizing language into the Special Session budget document (see Attachment).

8. The Commission decided to not schedule the next meeting until the Legislative Council acted on the Commission's extension request.

**Commission to Arrange for a Plaque or Plaques
and a Flag or Flags to be Displayed in the Hall of
Flags in the State House to Honor the Maine
Veterans of World War II and the Korean War**

**Summary of December 3, 2002 Meeting
Room 126 State House
Augusta, Maine**

Members Attending:

**Senator Kenneth T. Gagnon, co-chair
Representative Charles D. Fisher, co-chair
Mr. Donald Linscott**

**Mr. Edward Davis
Ms. Lucille Greer
Mr. James LaChance**

Also present:

Roland LaPointe, Director, Bureau of Maine Veterans Services
Earle Shettleworth, Director, Maine Historic Preservation Commission
Susan Z. Johannesman, OPLA, Commission Staff

1. Representative Fisher, co-chair, called the meeting to order.
2. Commission staff provided a recap of the Commission's first meeting and an update on activities since the first meeting. Staff reported that the Special Session budget document was amended to include language that amends the commission's enabling legislation to allow the Legislative Council to grant a limited extension of time to the Commission. Also, the

Legislative Council at its last meeting authorized a limited extension of the Commission's report date. The Commission indicated that it will need more than a limited extension to conclude its work, therefore, Senator Gagnon will submit a bill to extend the Commission's work to November 2003 and to increase the number of authorized meetings from 4 to 8. The Commission reviewed a draft bill and Senator Gagnon requested staff to amend the draft and submit the bill.

3. The Commission discussed several issues regarding the design of the plaques.
 - The Commission revisited the issue of plaque sizes. Mr. Shettleworth suggested that the World War II plaque should be closer in size to the Congressional Medal of Honor Plaque.
 - The Commission discussed the issue of which services should be included in the plaques. The following suggestions were made:
World War II Plaque:
Army, Marine Corp, Navy, and Coast Guard. Also should consider WASPs, Army Air Corp and Merchant Marines.

Korean War Plaque:

Army, Marines, Navy, Air Force, Coast Guard.

- A Commission member suggested that artists should consider depicting flags in the plaques.
 - Earle Shettleworth suggested that the State Museum could prepare "interpretive labels" for the plaques.
 - The Commission revisited the issue of getting students involved in the process. A suggestion was made to solicit drawings of the plaques from students and then give those drawings to the artists to either include in the plaque or not. A member suggested having each school district submit one student's design for submission.
4. Paul Faria, Public Art Associate for the Maine Arts Commission addressed the Commission. Mr. Faria provided guidance to the Commission on public art selection process.
 - Mr. Faria indicated that there are four major phases of an art selection process:
 - (1) Introduction, guidelines, understanding the project & early decisions;
 - (2) First round of art review – reviewing historical work of artists, artists experience and history, feasibility of accomplishment;
 - (3) Interviews; and
 - (4) Proposal presentation and final selection.
 - Mr. Faria suggested that the Commission ensures that all artists on the Maine Arts Commission pre-selected list get an RFP, but suggested that the Commission hold an open-call for artists.
 - Mr. Shettleworth stated that the process used by the Vietnam Commission was to accept all applications based on past work of the artist. The artist pool was then narrowed down to 5 or 6 based on the artist's past work. The Commission then held interviews.
 - A recommendation was made that a subcommittee consisting of Commission members and other art professionals (Earle Shettleworth, someone from the State Museum) could review and narrow down the submittals received in the open-call.

- Mr. Faria suggested the Commission narrow the field of artists to Maine artists only.
- Commission members requested that Mr. Faria serve as a facilitator for the Commission to guide them through the art selection process. Mr. Faria indicated his interest and said he would check with the Director of the Maine Arts Commission

5. The Commission briefly discussed funding of the plaques. Mr. LaPointe indicated that General Adams coordinated the fundraising for the Vietnam Plaque. The Commission suggested that General Adams be requested to attend the Commission's next meeting to share his experience of fund raising for the Vietnam Plaque. Commission members suggested that General Tinkham might be the appropriate person to head the funding subcommittee.

6. The Commission decided to not schedule the next meeting until the Legislature's schedule is decided.

7. The meeting was adjourned.

**Commission to Arrange for a Plaque or Plaques
and a Flag or Flags to be Displayed in the Hall of
Flags in the State House to Honor the Maine
Veterans of World War II and the Korean War**

**Summary of November 12, 2003 Meeting
Room 126 State House
Augusta, Maine**

Members Attending:

Senator Kenneth T. Gagnon, co-chair Mr. Steve Hanley
Representative Monica McGlocklin, co-chair Ms. Lucille Greer
Mr. Ted Robinson (for Edward Davis)

Also present:

Roland LaPointe, Director, Bureau of Maine Veterans Services
Kirk Mohny, Maine Historic Preservation Commission
Donna McNeil, Maine Arts Commission
General Earle Adams
Charles Fisher
Lisa Baldwin, OPLA, Commission Staff

1. Representative McGlocklin, co-chair, called the meeting to order.

2. Commission staff provided a brief recap of the Commission's previous two meetings and an update on activities since the first meeting. The commission had previously decided to focus on the selection of plaques, rather than flags, for placement in the State House Hall of Flags. After consulting with Earle Shettleworth, chair of the State House and Capitol Park Commission, the commission had also decided that there should be two separate plaques in the State House Hall of Flags to recognize veterans of each war. The Korean War plaque should be located near and similar in design to the Vietnam War Plaque, and the World War II plaque should be located near and similar in design to the World War I plaque.

At the December 3rd, 2002 meeting, the commission requested that Paul Faria, Public Art Associate with the Maine Arts Commission, serve as a facilitator for the commission to help members determine the process for selecting an artist or artists. The commission had also requested that General Adams, who served as chair for the *Commission to Recognize Vietnam Veterans in the State House Hall of Flags*, consult with the commission as it considers strategies for fundraising.

3. **Fundraising.**

- The Commission discussed how much money it would need to raise for the plaques, and what approach would be most effective. The commission recognized Charles Fisher, who previously served as co-chair of the commission, to make suggestions. He volunteered to contact the State's National Honor Society in order to recruit Maine's national honor society students to help raise funds through such activities as bottle drives or car washes. Commission members expressed support for this approach, particularly if it involved an educational component.
- General Adams shared his fundraising experiences with the commission. The primary mechanism for raising money for the Vietnam War plaque was a letter writing campaign to CEOs of Maine businesses. He indicated that this was moderately successful and that it took over a year to raise the \$15,000 needed to cover the costs of creating the plaque.
- The Commission attempted to estimate the budget for the plaques. After discussion, the commission determined that the costs could be close to \$50,000 – around \$17,000 for the Korean War plaque and \$35,000 for the World War II plaque.
- The commission debated the merits of pursuing multiple fundraising strategies or limiting its efforts to working with the schools through the 150 National Honor Societies statewide. Senator Gagnon raised the possibility of submitting a bill for a direct appropriation to cover the cost of the plaques. The appropriation could provide a match for funds raised from other sources. Mr. LaPointe noted that next Thursday, the Governor will be hosting the Commanders Call, which may be an opportunity to discuss ways to get the word out to veterans. The commission decided to explore all of these ideas as fundraising options.

4. **Plaque and artist selection.**

- The commission addressed the materials for the plaques. After discussing several mediums, including granite and bronze, the commission concluded that bronze is the most appropriate material. This is consistent with the materials used for the Vietnam War and World War I plaques.
 - The commission recognized Donna McNeil of the Maine Arts Commission to present options for artist selection. She explained 3 possible methods: 1) direct artist selection 2) limited selection and 3) general call. For direct selection, the commission could chose to hire the artist that created the Vietnam War plaque, Gary Cooper. According to Ms. McNeil, Mr. Cooper did an excellent, timely job and worked well with that commission. For limited selection, the commission could chose from artists that have been pre-selected by the Maine Arts Commission. The commission requested that Ms. McNeil bring information about several Maine artists who work with bronze to the next meeting. She noted that there only a few artists meeting these criteria. The commission will decide then how to proceed.
5. **Report extension**
 - The commission discussed the need for an extension, given that the reporting deadline was November 1st. Senator Gagnon directed staff to research the appropriate means for requesting an extension.
 6. The Commission decided to schedule the next meeting for Thursday, December 4th at 1:00 – State House Room 126.
 7. The meeting was adjourned.

Commission to Arrange for a Plaque or Plaques and a Flag or Flags to be Displayed in the Hall of Flags in the State House to Honor the Maine Veterans of World War II and the Korean War

Summary of December 4, 2003 Meeting Room 126 State House Augusta, Maine

Members Attending:

Senator Kenneth T. Gagnon, co-chair	Mr. Steve Hanley
Representative Monica McGlocklin, co-chair	Ms. Lucille Greer
Mr. Edward Davis	Mr. James Lachance

Also present:

Earle Shettelworth, Maine Historic Preservation Commission
Nancy Plourde, Bureau of Veteran's Services
Lisa Baldwin, OPLA, Commission Staff

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1. Representative McGlocklin, co-chair, called the meeting to order.
 2. **Artist Selection.** After viewing the portfolios of a number of Maine artists, commission members reviewed the options for selecting an artist. Commission members debated the merits of requesting designs from several artists, and then selecting the artist or artists versus selecting the artist or artists based on the current information. One of the issues raised was the lack of funds right now to compensate artists to develop designs. The commission voted 5 to 1 to

request that Gary Cooper, the artist who created the plaque to recognize Vietnam War veterans, submit designs for both the World War II and Korean War plaques to the commission for review. Members further indicated that the World War II plaque should depict both theaters of the War -- Europe and Asia.

3. **Fundraising.** Senator Gagnon stated that Dusty Fisher has been working with schools to raise money for the plaques. It was also noted that Rep. McGlocklin submitted a bill to provide \$25,000 in funding for the plaques.

4. **Report extension.** The commission discussed the need for an extension deadline. Members instructed staff to request an extension until March 1, 2004.

5. **Next Meeting.** In order to give Mr. Cooper adequate time to create designs for both plaques, the Commission decided to schedule the next meeting for sometime in mid-January depending on Mr. Cooper's ability to complete the designs.

6. The meeting was adjourned.

Commission to Arrange for a Plaque or Plaques
and a Flag or Flags to be Displayed in the Hall of
Flags in the State House to Honor the Maine
Veterans of World War II and the Korean War

Summary of January 29, 2004 Meeting
Room 216, Cross State Office Building
Augusta, Maine

Members Attending:

Representative Monica McGlocklin, co-chair
Ms. Lucille Greer
Mr. Edward Davis

Mr. Steve Hanley

Also present:

David Richmond, Acting Director, Bureau of Maine Veterans Services
Earle Shettleworth, Maine Historic Preservation Commission
Donna McNeil, Maine Arts Commission
Dusty Fisher
Gary Cooper
Lisa Baldwin, OPLA, Commission Staff

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1. Representative McGlocklin, co-chair, called the meeting to order.
 2. **Fundraising.**

Dusty Fisher provided an update on his fundraising efforts. He contacted the University of Maine football coach, Jack Cosgrove, to involve the football players in a fundraising campaign. A letter has been sent on behalf of the commission requesting their assistance. In addition, he will be sending letters to High School National Honor Societies to enlist their help as well. Community Colleges and Greek organizations will also be approached. Mr. Fisher noted that other legislators will contact their local high schools to ask them to get involved in helping to raise funds also. He explained his hope that a ceremony could be held to unveil the plaques in the presence of Maine's World War II and Korean War veterans.

Representative McGlocklin mentioned that a bill is being submitted for direct appropriation to finance the plaques in the amount of \$25,000. She encouraged veterans to write their legislators in support of this bill.

3. Design selection.

Mr. Gary Cooper, who was selected by the commission to provide designs for both plaques, presented information to the commission on budget estimates and designs. He estimated that the total price for both plaques would be \$34,500 -- \$12,275 for the Korean War plaque and \$22,275 for the World War II plaque. He based these estimates on a Korean War plaque that is 30" in diameter and a World War II plaque that is 60" X 30".

The commission discussed various themes and ideas for the plaques. Mr. Davis presented pictures of designs that Korean War veterans thought were appropriate. The commission all agreed that the Korean War plaque should include the phrase "one more hill." Mr. Cooper explained his vision of creating the WWII plaque with the European and Asian theaters of war, with a depiction of Maine in between the two. Commission members encouraged Mr. Cooper to pursue this idea. Dave Richmond, Acting Director, Bureau of Maine Veterans Service, suggested setting up a focus group for each of the veterans groups to provide input on designs for Mr. Cooper, while recognizing that the commission has the final authority to decide on designs. Commission members agreed that this could be very helpful.

4. Time frame for project completion.

The commission discussed a schedule for completing this project. After getting Mr. Cooper's input, the commission suggested a tentative schedule for hanging the plaques. Members agreed that each veterans group should have their own "day in the sun". The commission decided on the following tentative schedule:

July 4 th	Rendering of the WWII plaque
August 15 th	Official ceremony for hanging the WWII plaque
September 6 th	Rendering of the Korean War plaque
November 11 th	Official ceremony for hanging the Korean War plaque

5. The Commission decided to schedule the next meeting for Thursday, February 12 at 1:00.
6. The meeting was adjourned.

Commission to Arrange for a Plaque or Plaques and a Flag or Flags to be Displayed in the Hall of Flags in the State House to Honor the Maine Veterans of World War II and the Korean War

Summary of February 12, 2004 and February 26, 2004
Room 211, Cross State Office Building
Augusta, Maine

Members Attending:

Senator Ken Gagnon, co-chair

Representative Monica McGlocklin, co-chair

Ms. Lucille Greer

Mr. Edward Davis

Mr. Steve Hanley

Mr. James LaChance

Also present:

Peter Ogden, Director, Bureau of Veterans Services

David Richmond, Acting Director, Bureau of Maine Veterans Services

Earle Shettleworth, Maine Historic Preservation Commission

Dusty Fisher, former commission chair

Gary Cooper, plaque artist

Lisa Baldwin & Jill Ippoliti, OPLA, Commission Staff

- 1. Art selection:** The final two meetings were devoted to refining the plaque designs. Mr. Cooper presented designs for both plaques based on feedback he had received from commission

members. After a through discussion on each of the designs elements, including scale, appropriate symbols, and how to represent the state’s efforts in each of the wars, the commission made final decisions on the designs. Each of the commission members noted that they were very pleased with Mr. Cooper’s designs.

2. Fundraising: Dusty Fisher reported on his fundraising efforts with high schools and colleges, and expressed his commitment to continue his work until the necessary funds are raised. Several other members also expressed their willingness to undertake outreach efforts to schools and businesses. In addition, Peter Ogden, Director of Maine Veterans Bureau, volunteered to write letters on behalf of the commission to several Maine businesses including Bath Iron Works.

3. Time frame for project completion.

The commission discussed a schedule for completing this project. After getting Mr. Cooper’s input, the commission recommended a schedule for dedicating the plaques. Members agreed that each veterans group should have their own “day in the sun”. The commission decided on the following schedule:

November 11, 2004 (Veterans day)	Dedication of the WWII plaque
May 30, 2005 (Memorial day)	Dedication of the Korean War plaque

APPENDIX F

APPENDIX G

