



REP. SARA GIDEON  
CHAIR

SEN. MICHAEL D. THIBODEAU  
VICE-CHAIR

EXECUTIVE DIRECTOR  
GRANT T. PENNOYER

128<sup>TH</sup> MAINE STATE LEGISLATURE  
LEGISLATIVE COUNCIL

SEN. GARRETT P. MASON  
SEN. ANDRE E. CUSHING  
SEN. TROY D. JACKSON  
SEN. NATHAN L. LIBBY  
REP. ERIN D. HERBIG  
REP. JARED F. GOLDEN  
REP. KENNETH W. FREDETTE  
REP. ELEANOR M. ESPLING

## LEGISLATIVE COUNCIL State House Facilities Committee

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Tuesday, March 21, 2017  
1:00 PM

Legislative Council Chamber  
(Room 334)

### Agenda

#### Old Business

None

#### New Business

Page #:

- |    |          |  |
|----|----------|--|
| 1  | Item #1: | State House Security – Budget Proposal and Possible Amendments to the Policy |
| 8  | Item #2: | Review of Committee Room Food Policy   |
| 10 | Item #3: | Request for Furniture in Hallways of Cross Office Building Second Floor      |
| 11 | Item #4: | Room for Nursing Mothers in the State House                                  |
|    | Item #5: | Postal Delivery Changes  |
|    | Item #6: | Process of Bidding Out Projects Update                                       |
| 15 | Item #7: | Review of State House and Grounds Last 5-Year Plan                           |
|    | Item #8: | Funding for Blaine House Repairs and Renovations                             |

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**Legislative Council  
Policy on Security Screening  
Protocols for the Maine State House**

The Legislative Council adopts this policy on security screening in the State House to enhance measures to protect the health and safety of persons working in or having occasion to enter the Maine State House, to protect the physical integrity of the State House, and to establish protocols for implementing security screening measures. The intent of these screening measures is to prevent dangerous items from being brought into the State House while still allowing access to anyone who wishes to enter.

- I. State House open to public. The State House is open to the public from 7:30 AM to 5:00 PM Monday through Friday, exclusive of state-observed holidays. The building is also open to the public after regular business hours whenever the Senate or the House of Representatives is in session and whenever a joint standing or select committee of the Legislature is holding a public meeting in the State House. The State House will ordinarily remain open for 30 minutes following the end of an after-hours session or committee meeting. Access to the State House by members of the public is limited to the West entrance and the underground connector from the Cross Building.
- II. Security screening required. All persons entering the State House, except as otherwise provided in this policy, shall be subject to security screening upon entering the State House. Any person who refuses to submit to screening shall be refused access to the State House. If a person refuses to submit to security screening, the on-duty security screener shall notify the on-duty law enforcement officer of the Bureau of Capitol Police who shall make all decisions to refuse entry to the building.
- III. Screening measures. Except as otherwise provided in this policy, the following measures must be employed for all persons entering the State House.
  - A. Persons must pass through a stationary magnetometer used to detect metals. Alternatively, a person may request that a handheld magnetometer be used in lieu of passing through the stationary magnetometer. If, by reason of disability or medical condition, a person has been advised by a qualified health care provider to not be subjected to magnetometers and provides reasonable demonstration of such condition or medical advice, the person may request a hand and visual inspection ("pat down") from security personnel. Such a request may not be unreasonably denied. When requesting a pat down, the person must be afforded the opportunity for the pat down to be performed by security personnel or police officer of the same gender. However,



when security personnel of the same gender is requested but not reasonably available, the on-duty law enforcement officer of the Bureau of Capitol Police may allow screening by means of a visual inspection and interview of the requester in lieu of a hand pat down.

- B. Persons must allow packages, personal belongings and other items on his or her person to be inspected by passing them through a package screening device. A person may request a visual and hand inspection if use of the package screening device may damage the contents of a package (e.g. high speed film) or if the package is too large to pass through the device.

IV. Prohibition on certain items. The following items are prohibited in the State House or other legislative area, regardless of whether a person is required to undergo security screening measures:

- Weapons or ammunition of any kind
- Paint or pellet guns
- Fireworks, firecrackers, sparklers or other explosive or incendiary devices
- Compressed flammable or helium gases
- Flammable liquids
- Alcoholic beverages, unless unopened and in their original container and condition, and not to be consumed on-site
- Illegal drugs or substances
- Other substances or items that could reasonably, in the judgment of Capitol Police present a significant risk to people or property in the State House environment.

Notwithstanding this prohibition, a bona-fide military or law enforcement honor guard or military personnel in full dress uniform while participating in a formal military ceremony in the State House may be permitted to carry weapons provided all firearms have been disabled and are incapable of being discharged. Furthermore, an on-duty law enforcement officer is permitted to carry a weapon provided that the officer so discloses possession of the weapon and allow its inspection by the on-duty Capitol Police officer who shall keep a written log of all such exceptions to the prohibition.

V. Limitations for use of access card. A person to whom a card is issued by the Legislature for access to the State House and other legislative areas or for security purposes may not lend or otherwise transfer the access card to another person or use the access card to bring in any items for another person, and a person who is not the holder of the card may not present the card to security personnel for the purposes of misrepresenting the person's identify, avoiding security screening or accessing an area to which the person is not authorized. A photograph of the authorized holder will be visible on the card and a digital copy of the picture shall be stored in the access card system. Abuse of the access card or special access privileges will result in the confiscation of the access card by a Capitol Police officer and shall be delivered immediately to the Executive Director of the Legislative Council along with an explanation of the circumstances that gave rise to the confiscation. The Executive Director of the Legislative Council or the Chief of Capitol Police can, for cause, immediately revoke access card privileges to the State House. Any such revocations that are believed to be unjust can be appealed to the full Legislative Council, but access privileges will remain revoked unless the Council decides to restore the privileges.

- VI. Persons excepted. The following persons who possess a valid access card allowing access to the State House are not required to undergo the building security measures upon presentation of the access card to the security screening personnel.
- A. Legislators;
  - B. Legislative employees;
  - C. Governor and employees of the Office of the Governor whose principal work location is in the State House;
  - D. State law enforcement personnel who are assigned to State House detail;
  - E. Members of the Governor's Cabinet and their appointed deputy commissioners, ~~Constitutional Officers and the State Auditor, State Court Administrator, Chair of the State House and Capitol Park Commission,~~ State Controller, Director of Human Resources, Director of the Governor's Office of Energy, the Director of Office of Policy and Management, State Budget Officer and the Deputy State Budget Officer; and
  - F. Constitutional Officers and the State Auditor; and
  - G. State Court Administrator and Chair of the State House and Capitol Park Commission.
- VII. Priority screening for lower-risk individuals. The following persons may be given an access card for limited duration to permit passage through the priority, lower-risk screening lane at the main entrance to the State House, after applying to the Legislative Council's executive director and upon successful completion of a satisfactory background check performed regularly as determined by the Executive Director.
- A. State House maintenance, property management and State Postal Service personnel who have a regular and necessary need to enter the State House;
  - B. State House Press Corps members who lease offices in the Legislature's State House Press Corps suite, and other members of the media who possess bona fide State House news media credentials issued pursuant to Section VIII;
  - C. Vendors and contractors who have a regular and necessary need to enter the State House. Express mail and package delivery personnel and supply vendors are not eligible for exception under this section;
  - D. Persons authorized by the Legislative Council's executive director, for specific, short-term Legislative operational or business.
  - E. Persons who have a medical condition or are disabled in a manner that prevents them from undergoing security screening and who have a regular and necessary need to enter the State House, upon documentation from a qualified medical provider that the person may not be subjected to magnetometer screening; and
  - F. Persons who have a regular and necessary on-going need to enter the State House as a result of their profession or employment, including registered professional lobbyists, State agency legislative liaisons, and attorneys representing clients on legislative matters. These persons are subject to an initial application fee of \$75 to offset the processing and security card costs, and a renewal fee of \$25 per legislature. State agency personnel that already have been issued an access card by their respective state agency are subject to a \$25 initial application fee and a \$25 renewal fee.



VIII. News media credentials.

A. Definition

1. For the purposes of this section, a “person” means an individual, or an organization with whom a person seeking news media credentials is affiliated by virtue of employment, contractual relationship or other means.

B. Eligibility and application

1. In order for a person to be eligible for “news media credentials” in the Legislature, the person must:
  - i. be a bona fide news gatherer or reporter whose principal attention is given to or more than ½ of the person’s earned income is derived from the gathering or reporting of news;
  - ii. not be engaged in the prosecution of judicial or administrative claims or appeals or the promotion or advocacy of legislation pending before the Maine Legislature, State or federal departments or agencies or independent agencies of the federal or State government;
  - iii. not be employed by any legislative or executive department or independent agency of federal or State government, or by any foreign government or representative thereof; and
  - iv. not be engaged in any lobbying activities, advertising, publicity or political advocacy for any individual or organization.
2. An application for news media credentials must be accompanied by a signed and dated statement by the senior news director of the news organization with whom the person is affiliated or, if a the person is a freelancer or works for a production company, the news director of the person’s primary news clients, attesting to his or her use of the person’s news services and period during which the services have been used along with satisfactory evidence of such news services.
3. Approval of applications may be subject to additional criteria established by the Speaker of the House or the President of the Senate for news gathering or reporting in the chamber of the House of Representatives or the Senate Chamber.
4. Approval of news media credentials shall be for a fixed period not greater than one year but may be renewed, and shall be revoked immediately when the person no longer meets the eligibility requirements or fails to comply with any rule, policy or procedure of the legislature.

C. Limited access privileges

1. If the Legislative Council’s executive director grants news media credentials to a person, the executive director will issue a STATE HOUSE NEWS MEDIA CARD to the person attesting to the person’s approval of news media credentialing. Furthermore, the person shall wear and prominently display the card at all times while in the House and Senate chambers. The card must be returned immediately upon a change in affiliation

2. Only a person possessing State House news media credentials is eligible to occupy an office in the Legislature's State House Press Corps suite of offices.
- 
- IX. Screening at discretion of Capitol Police. Notwithstanding the above exceptions, the Bureau of Capitol Police may require security screening of any of the above persons (in Sections VI, VII and VIII) if in the judgment of the Bureau of Capitol Police such screening is reasonably necessary to protect the immediate health and safety of an individual or the public or to prevent immediate harm to the building. In addition, the Bureau of Capitol Police may at their discretion, require persons listed as exceptions in Section VII paragraph F and Section VIII to undergo the screening of packages, personal belongings and other items and, on a periodic or random basis, full security screening. All access card holders who are allowed to regularly or periodically bypass the screening process shall be given a written reminder at the time of issue or renewal, that they are prohibited from bringing weapons or dangerous items into the State House regardless of whether or not they are subject to screening.
  - X. Personal recognizance. Upon their personal recognizance, the following individuals shall be allowed to enter the State House without undergoing the building screening measures: Governor and the Governor's spouse, Chief Justice of the Maine Supreme Judicial Court, members of the Legislative Council and those legislative employees who are elected to office by the Legislature or appointed to office by the Legislative Council. If security personnel are uncertain of the person's identity, they may request photo identification.
  - XI. Personally-escorted persons. Persons who are personally known to and accompanied by the Governor, Chief Justice of the Maine Supreme Judicial Court or a member of the Legislative Council and are so identified to security screening personnel are not required to undergo security screening when entering the State House. In addition, by prior arrangement with the Chief of Capitol Police, a person who is personally escorted by a State or federal law enforcement protection detail is not required to undergo security screening when entering the State House.
  - XII. Special considerations for Maine school groups and bands. Security screening personnel are authorized to limit security screening measures to visual inspections of an organized group of youth entering for a tour of the State House or to play musical instruments during a legislative function if the youth are in a Maine elementary or middle school program, are accompanied by adult chaperones, and building tour or event arrangements were made with the authorizing legislative office at least 48 hours in advance of their arrival. Adult chaperones must undergo security screening measures.
  - XIII. Special considerations for persons in certain age-related categories. Security screening personnel are authorized to limit security screening measures to visual inspections, or modified pat-downs if a pat-down is determined to be necessary, of children 12 years of age or younger and adults 75 years of age or older.
  - XIV. Legislative Conference Room and Welcome Center. Legislators and legislative employees are authorized to transport equipment, supplies and other materials to and from the Legislative



Conference Room and the Welcome Center on the first floor without first undergoing security screening measures for the equipment, supplies and materials.

- XV. Modification. The Legislative Council reserves all rights to modify this policy at any time as it deems necessary or appropriate. Nothing in this policy shall be construed to limit the authority of the Legislative Council to establish, revise and enforce policies relating to Legislators or legislative employees at any time.

Pursuant to 25 MRSA, §2904(2), the Legislative Council consulted the Commissioner of Public Safety and the commissioner was provided an opportunity to review and comment on the content and enforcement of this policy and this revision.

THIS REVISED POLICY IS ADOPTED BY THE LEGISLATIVE COUNCIL AT AUGUSTA, MAINE ON SEPTEMBER 24, 2015.

BY: \_\_\_\_\_  
Executive Director of the Legislative Council

Authority: 3 MRSA, §162 and 25 MRSA, §2904

Adopted: April 24, 2012

Effective Date: May 4, 2012

Revised: June 24, 2015  
September 24, 2015  
September 22, 2016

## **Proposed Amendment from the Attorney General**

Proposed amendment to Legislative Council Policy on Security Screening Protocols for the Maine State House in either Section VI Persons Excluded or Section VII Priority screening for lower-risk individuals. I would prefer adding a subsection F to Section VI that would read:

**The Attorney General and Attorney General staff designated by the Attorney General who require frequent access to the State House and/or after-hours access to the Law Library.**

Reasoning:

Lawyers and paralegals in the Office of the Attorney General often respond to ad hoc requests for information, testimony and advice from legislators and legislative committees. These individuals are subjected to an extensive background check as a precondition of their employment. These individuals are also frequently involved in the defense of state agencies and state laws and require quick access to the Legislative Law Library, usually during business hours, to do research on legislative history and the like.

For these reasons, I respectfully request that these individuals be granted routine access to the State House without undergoing building security measures and that any fees for annual security permits be waived.

I attach a list with the names of those currently given access, with the names of those proposed for regular access without screening highlighted. The names highlighted are primarily division chiefs, researchers and attorneys frequently called upon by the Judiciary, Criminal Justice & Public Safety and the Veterans & Legal Affairs Committees in particular.

I hope this meets with your approval.

Janet T. Mills

Attorney General  
Burton Cross Building  
SHS# 6  
Augusta, ME 04333  
207-626-8800



# MAINE STATE LEGISLATURE

## FOOD & BEVERAGES IN COMMITTEE ROOMS

February 7, 2001

### I. Statement of Intent

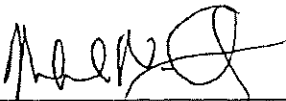
It is the intent of the Legislative Council to develop and preserve the aesthetic and historical integrity of the State House. To that end, this policy will help ensure that the public's investment in those facilities under the auspices of the Legislative Council is protected. There are opportunities for members of the general public and others to use on-site cafeteria services for meals and snacks. However, the scheduling of legislative sessions and committee meetings often limits the amount of time Legislators have to eat. This policy attempts to balance the desire for well-maintained legislative committee rooms with the time constraints placed on Legislators.

### II. Committee Rooms

In accordance with Title 3, §162, sub §12 and the model "rules of procedure" provided to each committee, eating and drinking in the State House and Cross Office Building are governed as follows:

- A. Only Committee members and committee staff may consume food and beverages in committee rooms. Water is permitted by others as long as the container is properly disposed of after use;
- B. Committee members shall refrain from eating in committee rooms during public hearings;
- C. Caucus meetings held in committee rooms are exempt from these provisions;
- D. Rooms 228 and 334 in the State House are available for use by any group interested in holding a meeting during which food or beverages are desired. Permission to use these rooms for this purpose must be granted in advance by the Chair of the Legislative Council; and
- E. There may be rooms available on the first floor of the Cross Office Building in the future to host legislative functions, non-legislative study committees and other groups for which food and drink is desired. Please contact the Executive Director's Office for more details.

Adopted by the 120<sup>th</sup> Legislative Council:

on:   
February 7, 2001

## 127th Maine Legislature - Legislative Council

### Policy and Procedures for Use of Legislative Committee Rooms & Other Meeting Space During the Legislative Session

#### Policy

The Legislative Council makes legislative committee rooms available (through the Legislative Information Office) to State of Maine governmental entities for official business purposes on an intermittent basis during periods when the Legislature is **not** in session. During the legislative session, Committee Chairs may authorize the use of their respective committee rooms. The Legislature and its committees have *priority at all times*, and may pre-empt or move meetings scheduled by non-legislative entities, with or without advance notice.

#### Rooms are available only under the following circumstances:

⇒ The hearing rooms must be left in the same condition as when you arrived. This includes arrangement of furniture and removal of non-recyclable trash. Failure to meet this requirement will result in denial of permission to reserve legislative rooms in the future.

⇒ Food and beverages, with the exception of water, are *not* allowed in committee rooms. The only exceptions are Rooms 334 and 228 in the State House (see below to reserve these rooms)\*\*.

⇒ **The Legislature does not provide equipment or services of any kind; users are responsible for making arrangements for all meeting aids.**

⇒ Committee rooms may not be reserved on an on-going basis for regular meetings of any non-legislative commission, board or council. Separate room arrangements outside of the Legislature should be made for those meetings.

⇒ Room use, when authorized, is generally limited to regular business hours of the Legislature. After hours use is generally not allowed.

⇒ Posters, signs or paper may not be affixed to walls or the ceiling.

⇒ Video recordings or broadcasting equipment may not be used without prior permission.

⇒ Any spillage or damage to the room must be reported immediately.

⇒ If security services are required, a room fee may be charged.

#### Procedures for Scheduling Rooms

All requests to reserve a committee room during the legislative session should be made through the appropriate committee clerk, with the following exceptions:

\*\*To reserve *Room 334*, the Legislative Council Chamber, contact the President's Office at 287-1500.

\*\*To reserve, the *Legislative Conference Room* or the *Welcome Center*, contact the Executive Director's Office at 287-1615.

\*\*To reserve *Room 228*, the Appropriations Committee room, contact the Office of Fiscal and Program Review at 287-1635.

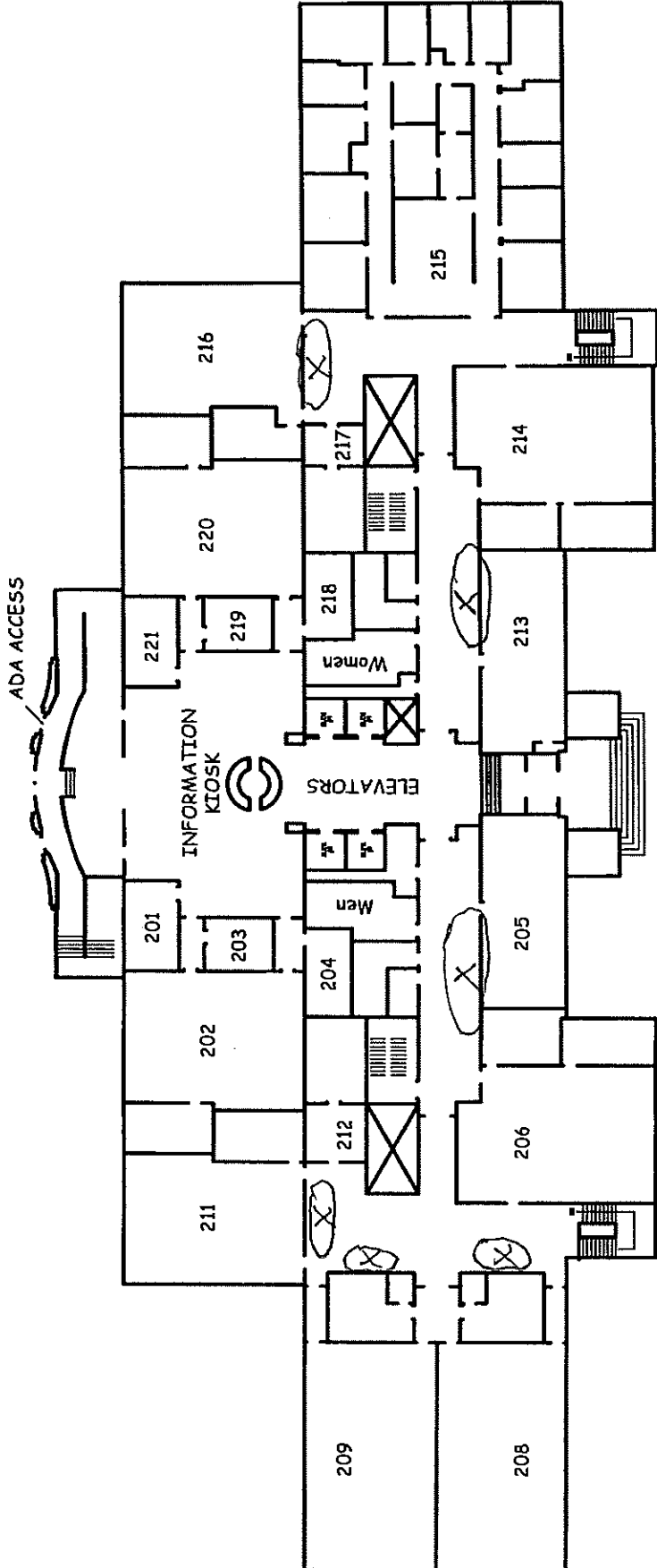
\*\*To reserve *Conference Rooms 201 and 221* in the Cross Building, contact the Legislative Information Office at 287-1692.

The following information must be provided when reserving a room:

- Name of group or department
- Purpose of meeting and time required
- Name and phone number of contact person
- Anticipated # of attendees

*Note: \*\*To reserve the Hall of Flags, contact the Clerk's Office at 287-1400*





SECOND FLOOR PLAN  
BURTON CROSS BUILDING

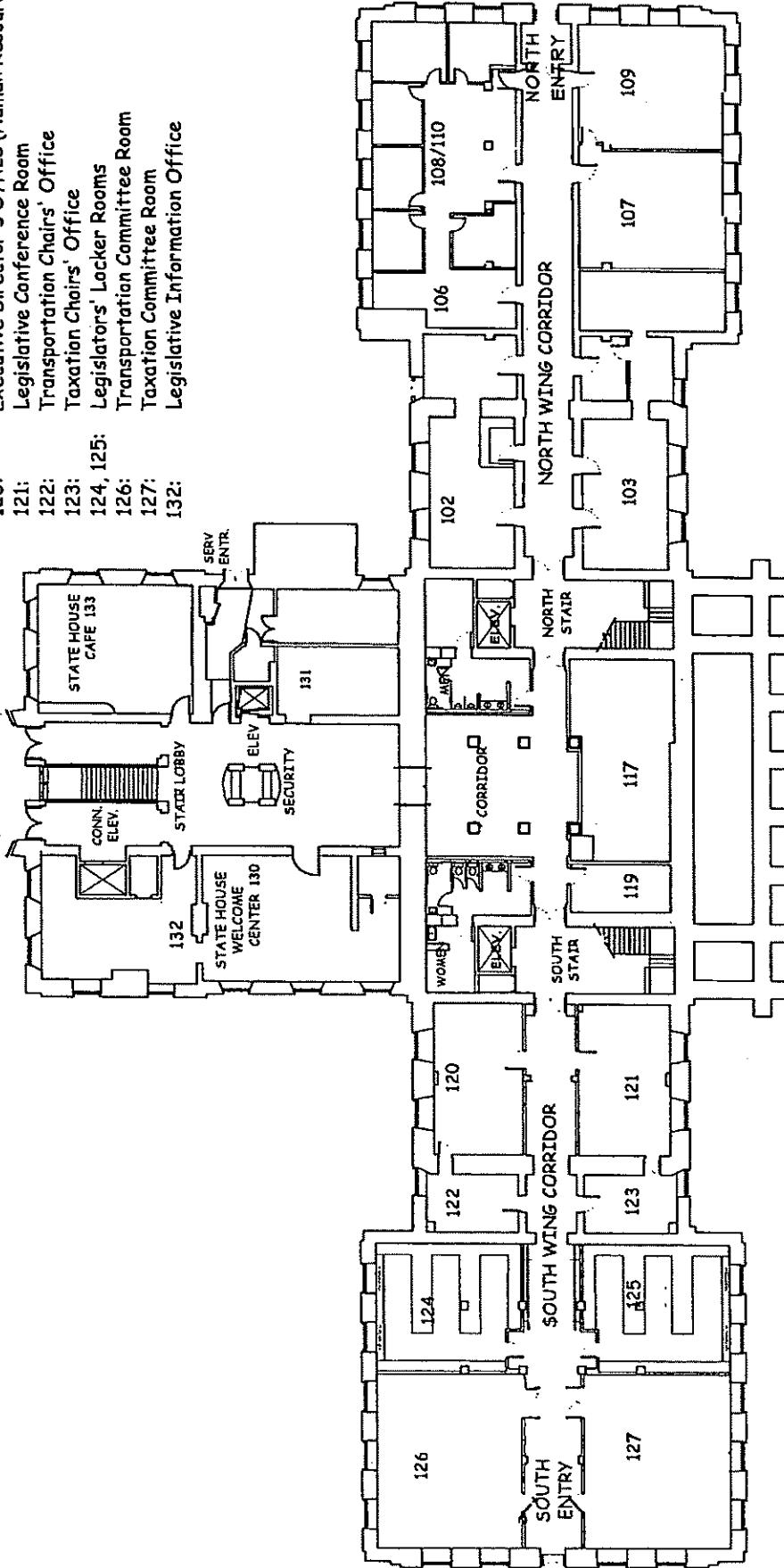
- |     |  |     |   |
|-----|--|-----|---|
| 201 | Legislative Meeting Room   | 213 | Legislative Retiring Room   |
| 202 | Education and Cultural Affairs Committee Room                                    | 214 | Agriculture, Conservation and Forestry Committee Room and State and Local Government Committee Room |
| 203 | Government Oversight Chairs' Office  | 215 | Office of Policy and Legal Analysis   |
| 205 | Legislative Retiring Room  | 216 | Environment and Natural Resources Committee Room  |
| 206 | Inland Fisheries and Wildlife Committee Room and Marine Resources Committee Room | 217 | Copy Room   |
| 208 | Labor, Commerce, Research and Economic Development Committee Room                | 219 | Interpreter and Staff Office  |
| 209 | Health and Human Services Committee Room   | 220 | Insurance and Financial Services Committee Room and Government Oversight Committee Room             |
| 211 | Energy, Utilities and Technology Committee Room                                  | 221 | Legislative Meeting Room  |
| 212 | Copy Room  |     |   |

As of 9/29/2016

Part VI: State House Floor Plan

WEST  
ENTRY FOYER  
(PUBLIC ENTRANCE)  
And ADA Access

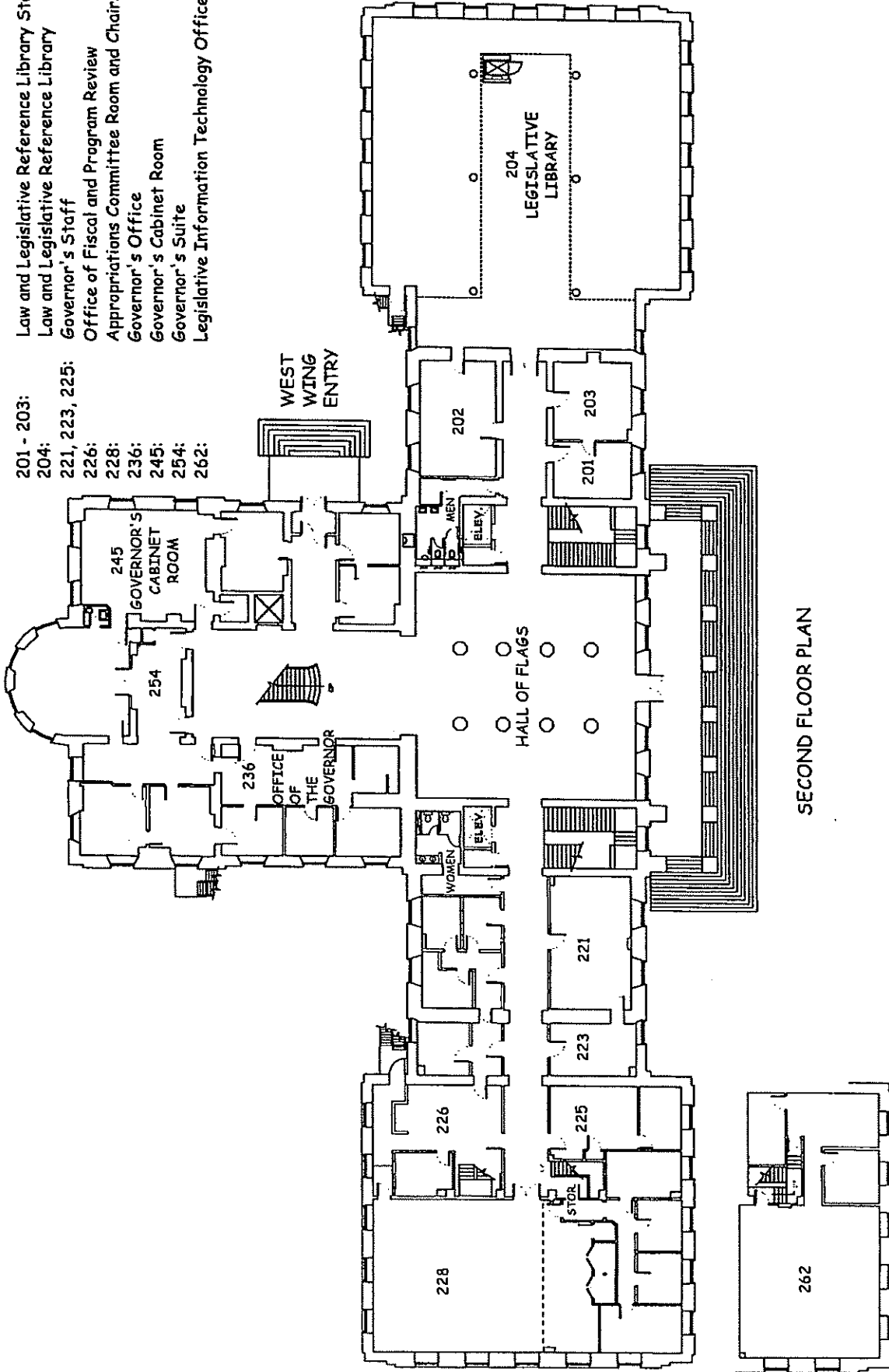
- 102: Legislative Document Room
- 103: Executive Director's Office
- 106 - 110: Revisor of Statutes
- 120: Executive Director's Office (Human Resources)
- 121: Legislative Conference Room
- 122: Transportation Chairs' Office
- 123: Taxation Chairs' Office
- 124, 125: Legislators' Locker Rooms
- 126: Transportation Committee Room
- 127: Taxation Committee Room
- 132: Legislative Information Office



FIRST FLOOR PLAN



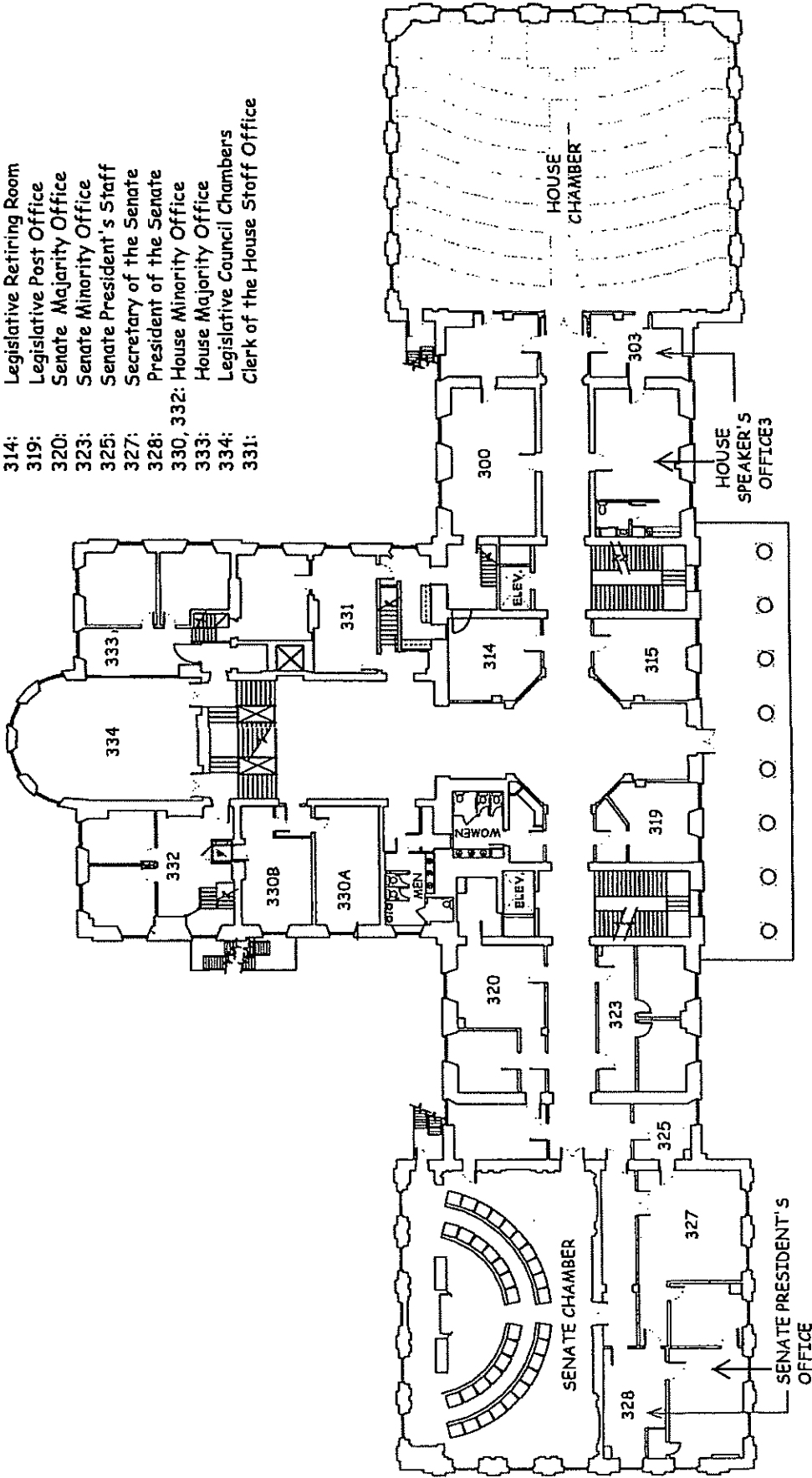
- 201 - 203: Law and Legislative Reference Library Staff
- 204: Law and Legislative Reference Library
- 221, 223, 225: Governor's Staff
- 226: Office of Fiscal and Program Review
- 228: Appropriations Committee Room and Chairs' Offices
- 236: Governor's Office
- 245: Governor's Cabinet Room
- 254: Governor's Suite
- 262: Legislative Information Technology Office



SECOND FLOOR PLAN

MEZZANINE (INFORMATION TECHNOLOGY)

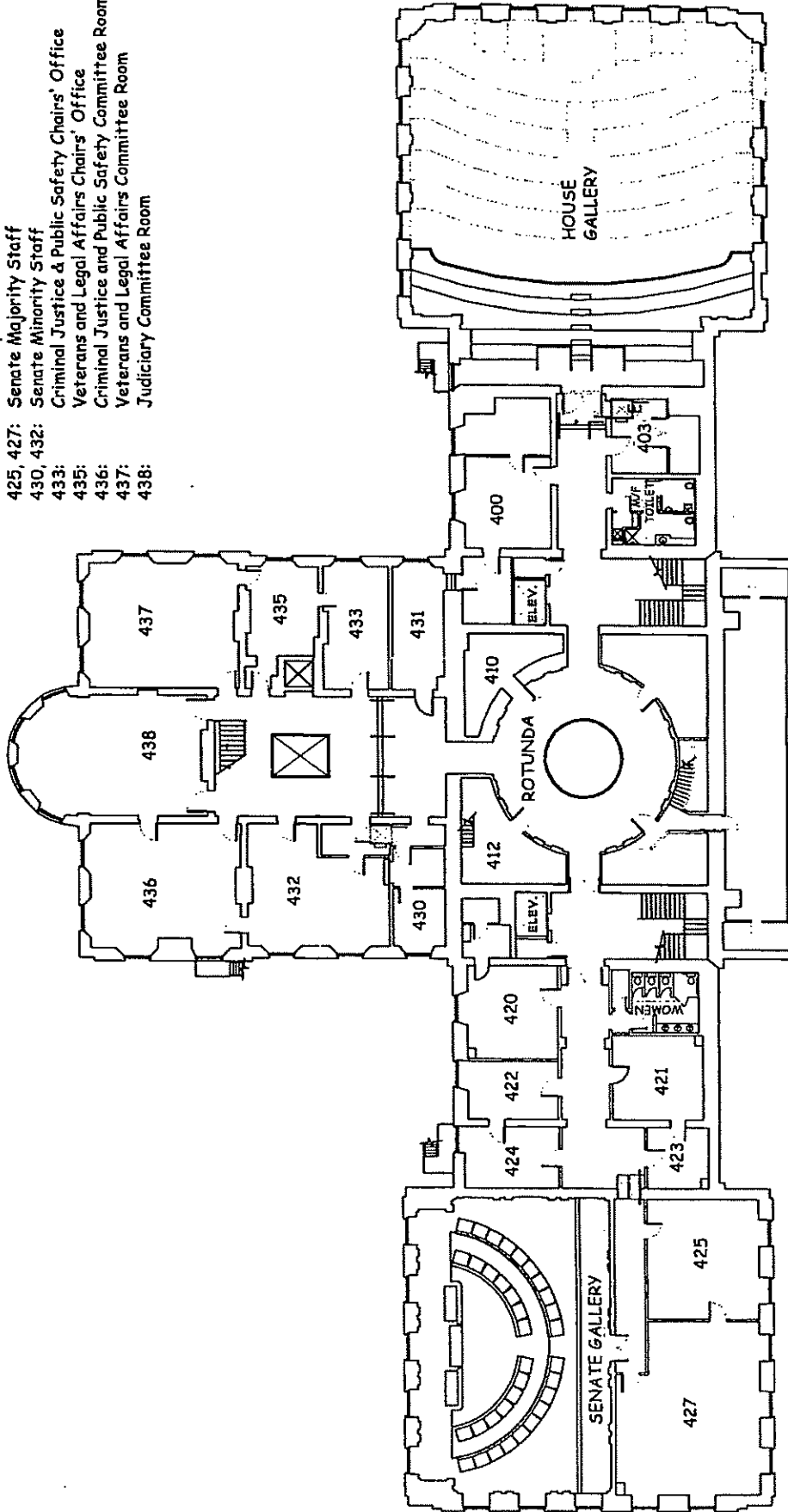
- 300: Clerk of the House
- 303: Speaker of the House
- 315: House Chamber Staff
- 314: Legislative Retiring Room
- 319: Legislative Post Office
- 320: Senate Majority Office
- 323: Senate Minority Office
- 325: Senate President's Staff
- 327: Secretary of the Senate
- 328: President of the Senate
- 330, 332: House Minority Office
- 333: House Majority Office
- 334: Legislative Council Chambers
- 331: Clerk of the House Staff Office



THIRD FLOOR PLAN



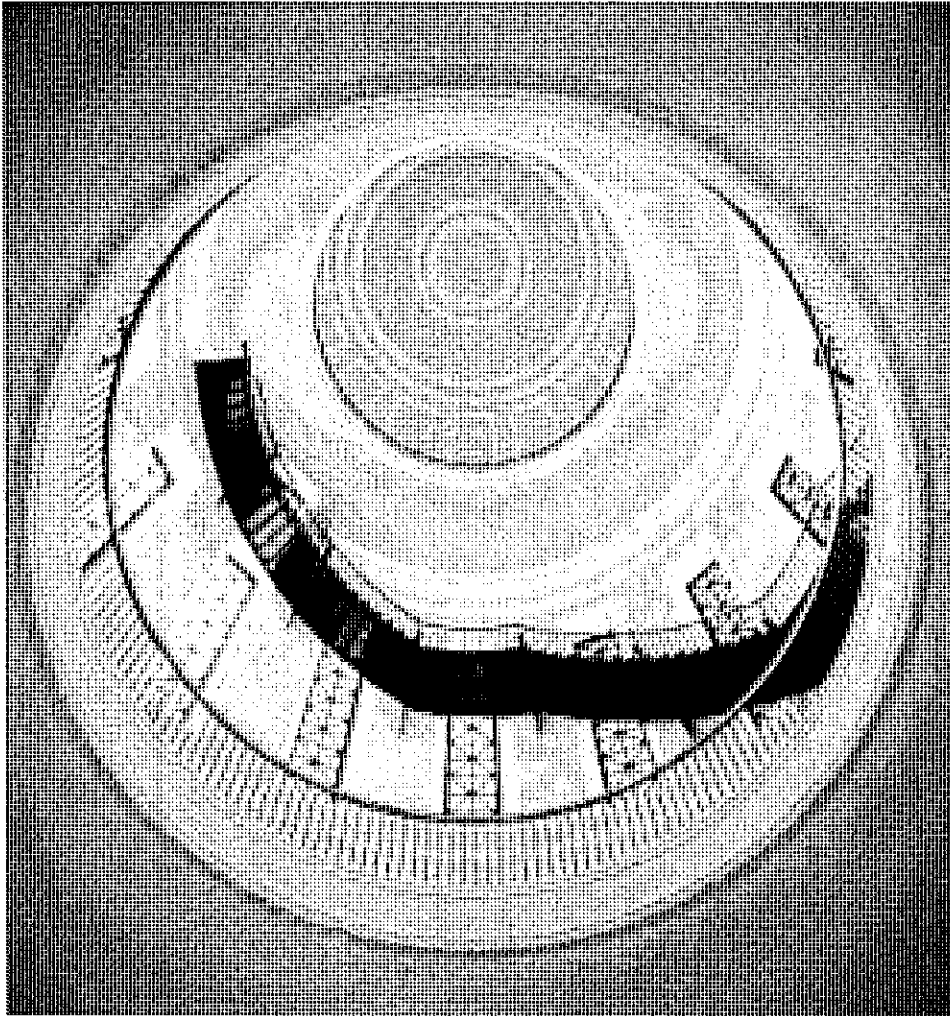
- 400, 431: Speaker of the House Staff
- 403: Clerk of the House Staff & ADA to House Gallery
- 410: Speaker of the House Caucus Room
- 412: Copy Room
- 420: Legislative Retiring Room
- 421: Secretary of Senate Staff
- 422, 424: Senate President Staff
- 423: Judiciary Chairs' Office
- 425, 427: Senate Majority Staff
- 430, 432: Senate Minority Staff
- 433: Criminal Justice & Public Safety Chairs' Office
- 435: Veterans and Legal Affairs Chairs' Office
- 436: Criminal Justice and Public Safety Committee Room
- 437: Veterans and Legal Affairs Committee Room
- 438: Judiciary Committee Room



FOURTH FLOOR PLAN

# MAINE STATE HOUSE & GROUNDS

2015  
through  
2019



## Multi-Year Plan For Maintenance & Improvements 2015 Revision

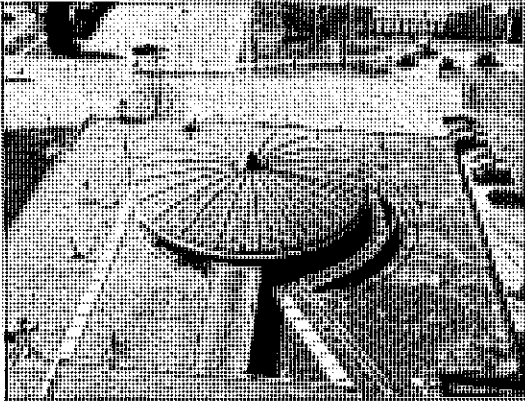
Prepared by:  
Richard Burt, AIA  
Newcastle, Maine

For the Office of the Executive  
Director of the Legislative  
Council

August 11, 2015



# Approved Annual Projects



## ANNUAL PROJECT #1 Roofing — EPDM/Copper Inspection

### What Needs To Be Done?

Due to a variety of roof forms, the State House is protected by two types of roofing; copper at the high and two low domes and east/west sloped roofs, and EPDM at the north/south low pitched roofs. The existing roofing on the entire west wing and east porch roofs was removed and copper roofing was installed in 2004 and 2005. The high dome copper was replaced and existing white painted copper repainted in 2014. EPDM roofing at the main north/south roofs is scheduled for replacement in 2016.

### Project Schedule

Construction Documents  
Complete: May, 2015

Construction Schedule  
Start of Project: Nov. 13, 2015  
Duration: one week  
Complete Project: Nov. 20, 2015

### Annual Budget

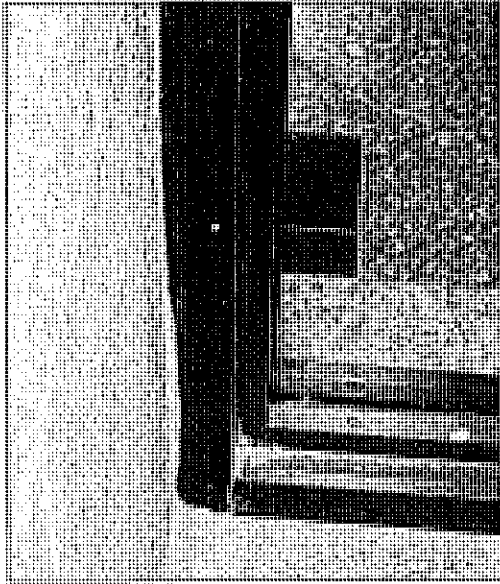
\$10,000

This project involves the regular review and maintenance of all roofing systems. A yearly review of all roofing areas will be completed by a qualified independent roofing consultant. Areas requiring maintenance will be identified and assessments made whether required repairs are covered under roofing warranties. Repairs will be completed by a roofing subcontractor.

High dome copper was replaced in 2014. Accordingly, new high dome copper will not require inspection. Inspections at this area will recommence in 2016.

### Why?

A program of regular roofing maintenance is necessary to prevent deterioration and damage to interior areas of the State House. Under this yearly project, potential leak points will be identified and repaired before interior building finish or structural deterioration can occur.



## ANNUAL PROJECT #2 Building-Wide Interior Cleaning

### What Needs To Be Done?

This project involves a complete building-wide cleaning, including all public spaces throughout the State House as well as the State House café and public restrooms.

### Why?

It is the intent of this project that, at the completion of each Legislative Session, a more thorough building-wide cleaning effort be completed than is normally possible during the active legislative session.

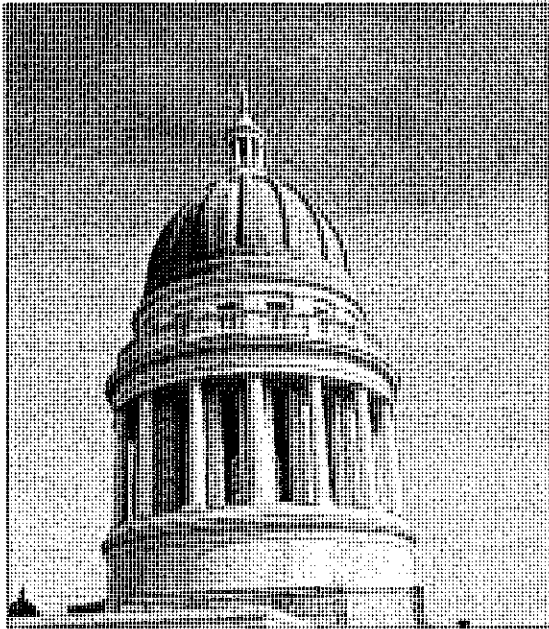
### Project Schedule

Construction Documents  
Scope of Work Descriptions

Construction Schedule  
Start of Project: August 16, 2015  
Duration: three weeks  
Complete Project: Sept. 6, 2015

### Annual Budget

\$21,000



## Project Schedule

Construction Documents  
Complete: July, 2015

Construction Schedule  
Start of Project: July 7, 2015  
Duration: eight weeks  
Complete Project: Aug. 31, 2015

## Annual Budget

Plaster repair and  
painting budget:  
\$46,000

## ANNUAL PROJECT #3 Painting & Cosmetic Upgrade at Public Spaces – Selected Locations on All Floors

### What Needs to be Done?

During each year's session recess, portions of the State House will be provided with a cosmetic and paint upgrade at public and major ceremonial spaces.

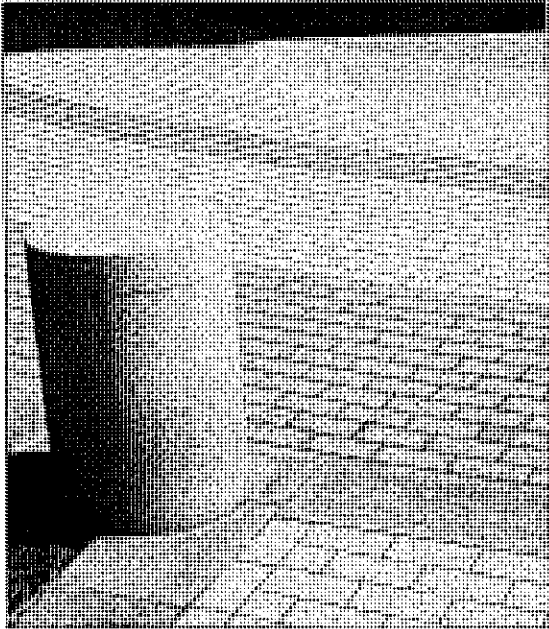
With this project, a survey of all wall surfaces will be completed and plaster preparation and painting will be provided in all locations requiring maintenance. Selected other areas including the main stairwells will be completed as required.

In 2004, floors two and four, and in 2005, floors one and three received extensive review and upgrades. In 2006 and 2007, an overall survey of all floors was completed and required touch-ups provided. This has served to stabilize these floors. The focus now, as in 2008 through 2014 is on less substantial cosmetic improvements, allowing a building-wide review in 2015. Areas receiving special attention include the high use first floor, Hall of Flags, and the third floor public corridors. At locations where roof or mechanical system pipe leaks have caused interior damage, root causes of the water leaks will be isolated and fixed and damaged plaster and other interior finishes will be repaired.

### Why?

As the state's most important public landmark facility and seat of government, the State House receives sustained and substantial use by the public, staff, and legislators. As a result, significant stress is placed on the appearance of the building, most particularly in the public corridors and major public spaces. This project will provide for regular scheduled maintenance that will prevent more costly repairs later on.





## ANNUAL PROJECT #4 Saltguard Protection at Landscape Pavers

### What Needs to be Done?

In many areas on the State House grounds, rectangular precast concrete pavers have been used for walkway surfacing. This material provides both a uniform, fully accessible walking surface and, through the use of color selection and patterning, also provides a general visual as well as safety enhancement for pedestrians at the State House.

This project will provide the exterior precast pavers and concrete sidewalks with seasonal protection against salt corrosion in locations on the State House grounds.

### Why?

Although less expensive than granite pavers, the concrete pavers still provide an acceptable appearance and function; however on-going maintenance is required to prevent their deterioration. The same is true for the recently installed concrete sidewalks. As with all ground surface materials available today, they do suffer deterioration from exposure to the application of salt and other ice melt chemicals. Use of salt as an ice preventer is on the increase among public works departments. Without this protection, significant and rapid paver and concrete sidewalk deterioration will result from the use of standard salt and ice melt chemicals. As evidenced in other areas of the State House complex, without saltguard protection, pavers and sidewalks can deteriorate to the point of needing replacement within 5 to 7 years.

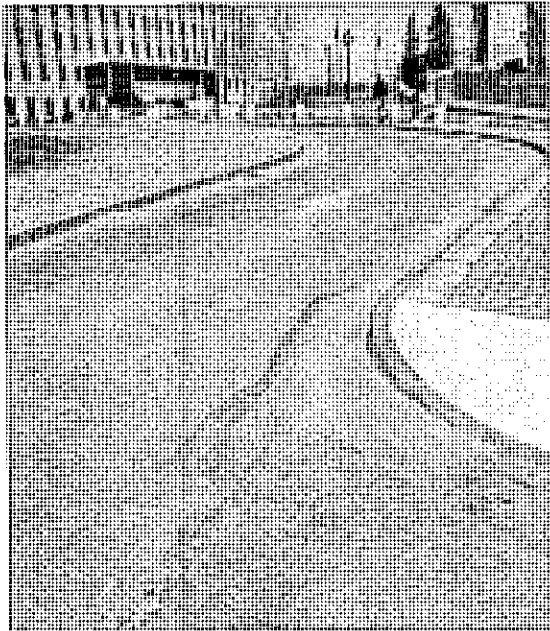
### Project Schedule

Construction Documents  
Complete: NA

Construction Schedule  
Start of Project: July 7, 2015  
Duration: ten weeks  
Complete Project:  
Sept. 15, 2015

### Annual Budget

**\$11,900**



### Project Schedule

Construction Documents  
Inspection Report

Construction Schedule  
Start of Project: Sept. 16, 2015  
Duration: one week  
Complete Project:  
Sept. 24, 2015

### Annual Budget

Pavement Inspection  
and Repairs \$6,000

## ANNUAL PROJECT #5 Pavement Inspection/ Minor Repairs

### What Needs to be Done?

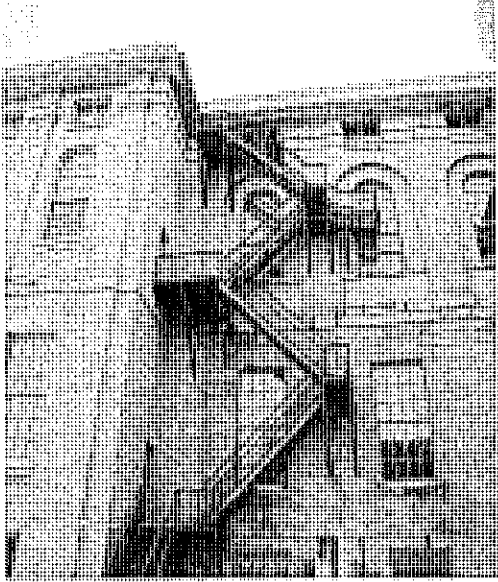
In 2006 and 2007, the State House parking lots, sidewalks, and south access and traffic improvement projects were completed. This two-year, phased project was undertaken with the primary goal of redesigning the pedestrian and vehicular access to the main entrance to the State House in a manner that enhances the West entrance as the main entrance and provides safe and convenient access for everyone visiting the State House and grounds.

With the 2006-07 projects, and subsequent north parking lot layout and pavement projects completed in 2010 and 2011, a significant number of traffic lanes and parking spaces were created. This inspection and maintenance project will be completed with an express goal of maintaining and preserving the long-term integrity of this new pavement.

On an annual basis, the inspection services of a qualified pavement technician will be provided. All portions of the pavement will be inspected for general wear and durability. Areas of pavement demonstrating unusual wear will be noted and repairs completed. Restriping will be conducted as needed.

### Why?

This annual inspection and repair program will provide the means to monitor the maintenance status of the new pavement and provide for repairs as required. This on going program will serve to maximize the life of the new pavement, maintain safe travel ways, and thereby protect this investment in traffic and parking areas on the State House grounds.



## ANNUAL PROJECT #6 Safety Equipment Annual Certification

### What Needs to be Done?

There are a wide variety of life safety and maintenance safety systems serving the State House. Ranging from the very visible exterior fire escapes to the less obvious security lifelines and access ladder at the exterior and interior surfaces of the high dome, these systems serve the public and State House maintenance staff in important ways. While the fire escapes are provided for enhanced life safety of all building occupants, maintenance staff safety systems have been installed in compliance with OSHA (Occupational Safety and Health Administration) requirements. With this project, these important safety systems will be annually inspected by appropriate technicians and certified to an acceptable level of maintenance and performance.

### Project Schedule

Construction Documents  
Inspection Report

#### Construction Schedule

Start of Project: Nov. 16, 2015

Duration: one week

Complete Project:

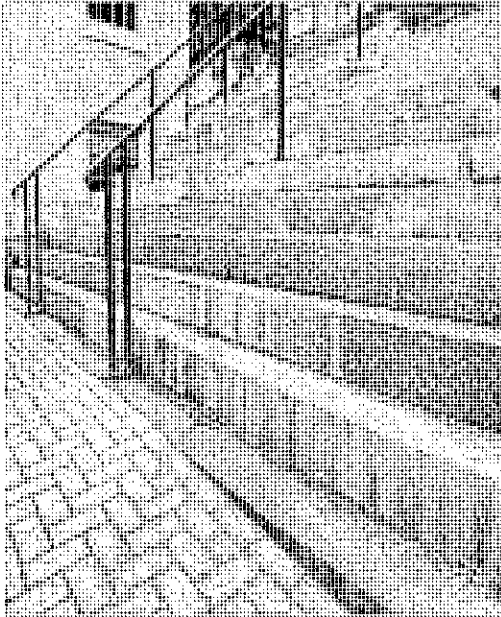
Nov. 19, 2015

### Annual Budget

Systems Inspection  
and Repairs \$1,000

### Why?

The safety systems that serve the State House occupants and maintenance staff are an important component in the goal of providing a safe, secure, and well-maintained building. This on going program of annual systems inspections will assure that this goal will be achieved.



## ANNUAL PROJECT #7 Sealant/Mortar Inspection at Exterior Stairs

### What Needs to Be Done?

Over the past few years, many of the exterior granite stairs serving the State House and surrounding grounds experienced significant tread movement and deterioration. This deterioration was due to water infiltrating through open joints between stair treads resulting in freeze thaw action. In 2011, the last of the repair projects aimed at aligning offset treads and arresting ongoing deterioration was completed. Today, these stairs stand in good repair and provide safe access to the State House and grounds.

This project will involve the annual inspection of all exterior granite stairs. Places where mortar or sealant show any signs of deterioration will be located and repaired in order to keep all stairs in good repair.

### Project Schedule

Construction Documents  
Complete: July, 2015

Construction Schedule  
Start of Project: July 7, 2015  
Duration: two weeks  
Complete Project: July 20, 2015

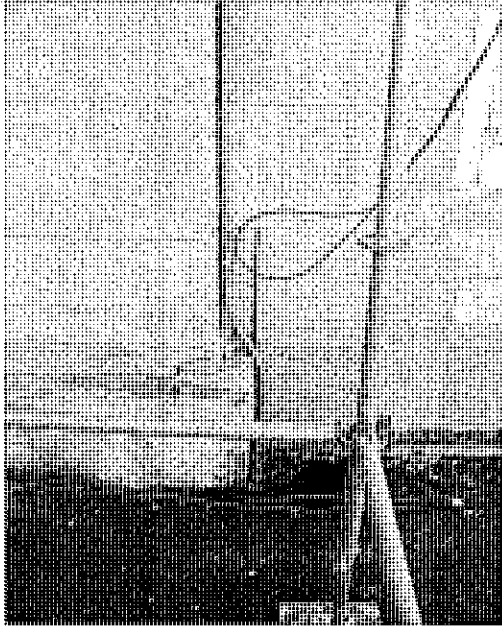
### Annual Budget

\$3,000

### Why?

The proper repair and ongoing inspection of the stairs serving the State House and grounds are important for safety and long term maintenance considerations. Any water infiltration through open joints will result in freeze/thaw action and will quickly destroy tread alignment and granite materials. This project will provide timely and economical remedial action as required and will preserve these important building elements by maintaining mortar and sealant in good condition.





## ANNUAL PROJECT #8 Exterior Building Granite Inspection And Repair

### What Needs to Be Done?

The summer of 2004 marked the end of a three year phased restoration of the State House exterior granite walls. This was the first full scale granite inspection, restoration, and repointing campaign undertaken in over 50 years. The project scope included selected stone repairs and/or replacement and the repointing (existing mortar removal and replacement) of every mortar joint on the building.

While the exterior walls of the State House appear robust and fully capable of standing the test of time, the original Hallowell granite is actually relatively soft and is subject to weathering deterioration. The mortar used at the joints between stones is likewise subject to weathering failure once the mortar has aged and cracked.

If water is allowed to enter the exterior walls of the building, whether through a cracked stone or more likely through deteriorated mortar, it is only a matter of time until it migrates through the thick walls and damages the interior of the State House. In winter, this water may freeze in the wall itself, creating significant additional freeze/thaw damage to the stone and mortar joints. Once a water route into the building is started, it will grow until arrested by an active maintenance program.

This project will provide for the annual inspection of the exterior granite walls and the repair of any stone damage or loose/cracked mortar. In addition, wood windows will be inspected for general condition and upkeep. Work will be inspected by ground observation and repairs made via on site crane access.

### Why?

The State House exterior granite is original and the mortar matches the original in its material properties and color. Both seemingly robust materials are nevertheless subject to normal weathering and eventual failure. This annual program of inspection and repairs will provide early detection of any deterioration and provide necessary repairs, thereby preserving the exterior granite and the interior surfaces of the building.

- 10-

### Project Schedule

Construction Documents  
Complete: July, 2015

Construction Schedule  
Start of Project: July 21, 2015  
Duration: two weeks  
Complete Project: Aug 3, 2015

### Annual Budget

\$8,500



## ANNUAL PROJECT #9 State House Mechanical System Repairs

### What Needs to Be Done?

In October of 2013 a study was commissioned for the purpose of investigating the numerous and on-going water leaks occurring in pipes and fittings serving various mechanical system components throughout the State House. With an original focus on the water sourced fan coil units that provide seasonal hot or cold air to occupied spaces, the building wide study quickly uncovered a number of significant systemic problems requiring short and long term correction. This project is intended to provide annual funds to repair system leaks and to complete cosmetic finish repairs to damaged areas.

Early in the study it was determined that the recurring leaks were the result of a failure of many of the fittings used to connect the various large, small, flexible, and rigid pipes installed throughout the building. Further research determined that the failures being experienced were typical to the pipe fittings used in the renovations of 1999-2001 and indeed are today the focus of a nation wide class action lawsuit. This project will replace these defective fittings. Additional study findings include the discovery of severe pipe corrosion determined to be due to highly alkaline water employed throughout the system thereby creating a corrosive environment leading to failed pipes and weakened joints. Currently, the water being used in the system is not monitored or tested and therefore not adjusted to maintain proper water chemistry. Further, in some locations it was discovered that piping was not installed correctly with areas of inadequate or incorrect insulation, missing support hangers and isolation valves, and with incompatible piping metals installed in close proximity or in direct contact thus lacking the separation zones or dielectric barriers necessary to prevent chemical reactions and resultant pipe corrosion.

### Why?

It has been determined though a building wide study that many components of the existing mechanical system are failing due to a variety of factors including faulty manufacture, improper or incomplete installation, or the failure to properly maintain and operate the system. This project will address the system's deficiencies by completing on an annual basis a series of recommended repairs with the goal of completing all required repairs in four years.

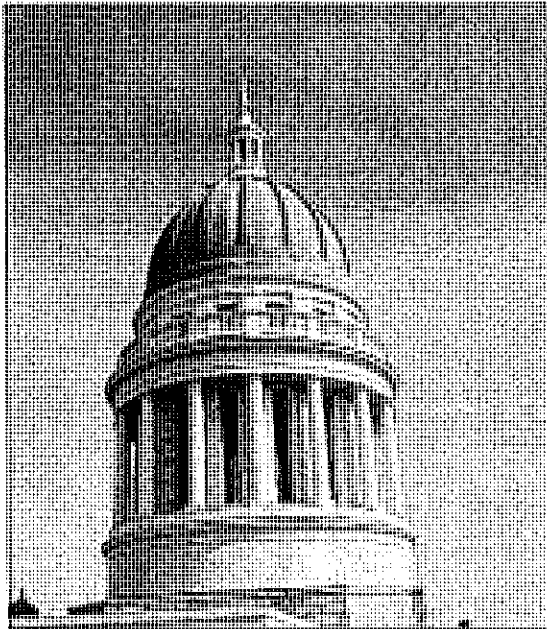
### Project Schedule

Construction Documents  
Complete: 2014

Construction Schedule  
Start of Project: July 28, 2015  
Duration: five weeks  
Complete Project: Aug 31, 2015

### Annual Budget

\$20,000



## ANNUAL PROJECT #10 Selected Carpet Replacement

### What Needs to be Done?

Although the State House is to most outside observers a ceremonial building housing our seat of government in our most important historic building, day to day users of the building understand that as the most public structure in Maine the ceremonial and functional demands placed on the State House as both seat of government and state-of-the-art office building are significant and constant. In a building of granite and marble, one of the most heavily used materials is the carpet installed throughout the many office areas of the building as well as in the House and Senate chambers. In a time when carpet is better designed, longer lasting, and easier to maintain than ever before, it nevertheless remains that the life expectancy of high quality commercial carpet is typically no more than seven years and significantly less in heavily used public buildings. In many areas of the State House the carpet has been in place well past its useful life, a fact readily apparent to both observers and users.

This annual project will quantify, select, and schedule the timely replacement of selected carpet throughout the building. In addition to those locations where carpet replacement is scheduled, whenever office or modular furnishings are removed or relocated for any reason the opportunity will be taken to also replace the carpet as required. Carpet removed with this project will be responsibly recycled.

### Project Schedule

Construction Documents  
Complete: N/A

Construction Schedule  
Start of Project: July 7, 2015  
Duration: eighteen weeks  
Complete Project: Nov. 15, 2015

### Annual Budget

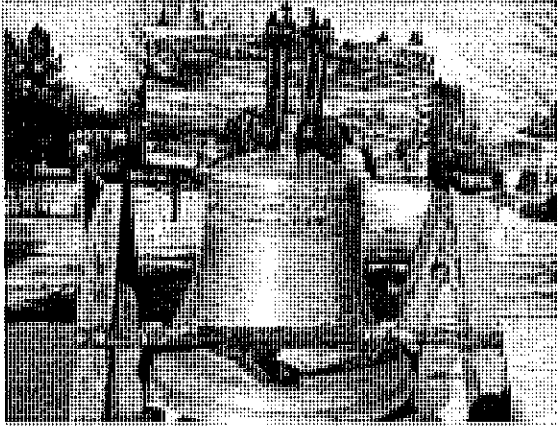
\$10,000

### Why?

As the most public building in the state, visitors, legislators, and support staff place significant demands on State House building finishes. One of the most heavily used and quickly worn finishes is the carpet used throughout many ceremonial and working areas of the building. This project will schedule and replace carpet on an annual basis and in a manner that maintains an appropriately high quality and hygienic State House environment.

# Approved Projects In Process





## PROJECT #15.3 Repairs to Liberty Bell Memorial

### What Needs to Be Done?

In 1950, the US Treasury Department, in an effort to encourage the purchase of US Savings Bonds, determined that each of the fifty state capitols and all US Territories should receive an accurate reproduction of the Liberty Bell. In all, fifty-five bells were cast. From May 15 to July 3, 1950, Maine's replica travelled around the state for all to see. Finally, on July 4, the bell was dedicated at its current location on the northwest lawn of the State House.

While Maine's Liberty Bell has weathered sixty-five years of outside exposure remarkably well, the wood yoke, believed to match the elm of the original Liberty Bell in Philadelphia, is in critical need of replacement. Weighing approximately 2080 pounds, the bell relies completely on the strength of the yoke for vertical support. Today, obvious cracks in the yoke have resulted in a sagging of the bell, a clear indication that the bell is in danger of falling.

This project will replace the wood yoke of the Liberty Bell and restore the structural integrity of its support system.

### Project Schedule

Construction Documents  
Complete: May 2015

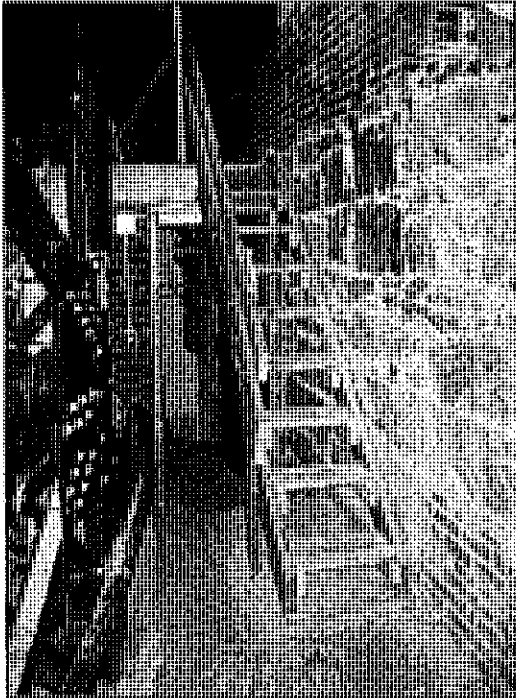
Construction Schedule  
Start of Project: July 27, 2015  
Duration: thirteen weeks  
Complete Project: Oct. 31, 2015

### Annual Budget

\$7,500

### Why?

Maine's Liberty Bell Memorial is in danger of structural collapse. This project will replace the bell's support yoke and fully restore the structural integrity of the memorial.



**PROJECT 17.1**  
**Replace Combustible Floor Structure and Walkway Surfaces in the State House Dome, 5<sup>th</sup> and 6<sup>th</sup> Floor Areas**

**What Needs to Be Done?**

This project involves the removal of old, combustible, and deteriorated floor framing and walking surfaces and replacement with noncombustible components. An important aspect of the building-wide renovations has been to remove, wherever possible, building components and systems which could contribute to unsafe or incendiary conditions. The inner dome fifth and sixth floors, originally constructed in 1890, while not accessible to the public nor of historic significance, exist as the greatest concentration of combustible structural materials remaining in the State House. This project will address this potentially hazardous condition.

**Why?**

Completion of this project will result in the removal of highly combustible materials in the State House and will improve access to maintenance areas.

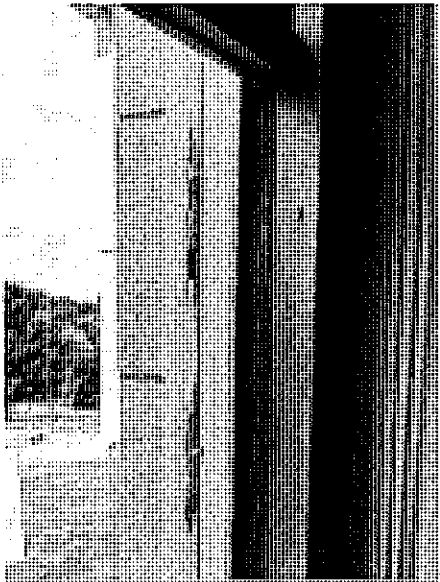
**Project Schedule**

Construction Documents  
 Complete: TBD

Construction Schedule  
 Start of Project: TBD  
 Duration:  
 Complete Project:

**Project Budget**

\$211,315



### PROJECT 17.3 Exterior Window Maintenance and Repairs

#### What Needs to Be Done?

In 1998, while planning for the then upcoming State House renovations, one of the most discussed and debated aspects of the renovations was the proper disposition of the exterior wood windows. Due to the significantly deteriorated condition of the operating sash it was understood that a complete replacement of that component of the windows was required. What was less clear was the condition of the supporting wood frames and whether similar replacement was necessary or if restoration was possible.

After considerable field work and research, it was determined that the majority of the window frames were in adequate condition to justify in place restoration.

During the three year renovations of the State House, all exterior window sash was replaced and the majority of existing frames and trim restored. New sash was constructed of mahogany obtained from certified sustainably grown forests and high quality paint was used on both the sash and frames. In an effort to improve air infiltration resistance, existing double hung sash operation was modified to single hung using existing weight pockets and new weather stripping and historically appropriate operating hardware was provided.

For nearly twenty years the windows have stood up well but recent field review has uncovered many locations where paint is wearing thin or is non-existent. If allowed to continue, the integrity of the windows will be compromised beyond the point where simple maintenance can restore overall functional integrity to where a full scale and expensive replacement project will be the only option. This project will include a complete assessment of the existing windows, the development and assignment of appropriate repair work scopes, and the implementation of same. In addition, efforts will be made to improve weather tightness and overall energy efficiency.

#### Why?

The exterior wood windows of the State House are a critical component of the building and their restoration in 1999-2001 represents a considerable financial investment. This project will be the first repair and painting effort completed since their original installation and will serve to extend their life well into the future.

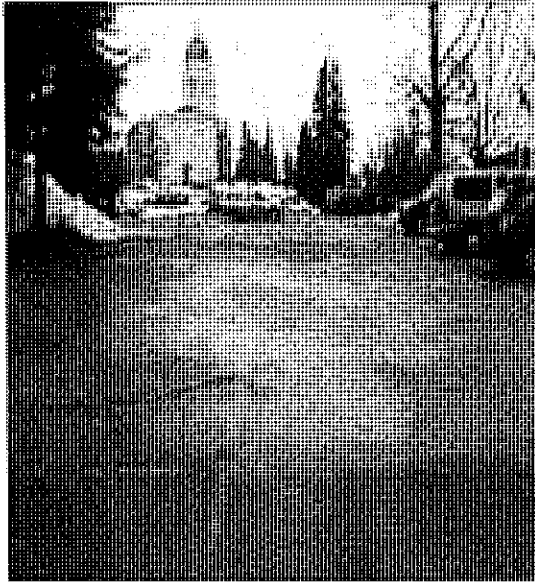
#### Project Schedule

Construction Documents  
Complete: TBD

Construction Schedule  
Start of Project: TBD  
Duration:  
Complete Project:

#### Project Budget

\$TBD



## PROJECT 18.1 State House Parking Lot O Improvements

### What Needs to Be Done?

Completed in 2001, the West Wing entrance to the State House greatly improved pedestrian access and circulation in the immediate vicinity of the State House and Cross Building. Prior to major reconstruction completed in 2006 and 2007, the site layout of south parking lots, vehicular drives, and drop-off areas presented a confusing, unsightly, and unsafe condition for visitors, legislators, and State House employees. In addition to Legislators and employees who frequent the State House, many tens of thousands of people visit the State House annually, including school-age children on school tours. In 2006 and 2007 and extending to parking lot B immediately east of the Cultural Building, all aspects of this south access were improved. Sidewalks were provided for safe access to the State House Legislative and public parking lots and the Maine State Museum and State Library. Defined walkways and motor vehicle drop-off points for visitors were provided along with informational signage with directions for traffic flow and parking. Parking lot O is the last remaining parking area in the vicinity of the State House that is in serious disrepair.

This project will extend these improvements further to the south with work at parking lot O immediately south and east of the Cultural Building. Today, pavement at this parking lot is badly deteriorated and requires substantial annual maintenance. This project will provide new sub-base preparation and pavement surfacing to match the work completed in adjacent parking lots. As with prior redesign efforts, defined pedestrian walkways will allow for a separation between vehicular and pedestrian circulation thereby correcting the current unsafe condition. Directional and informational signage will be extended to this parking area.

The overall goal of this project is to redesign vehicular and pedestrian access and reconstruct the parking lot in a manner that is integrated with other parking areas and provides safe and convenient access for everyone visiting the State House and grounds.

### Why?

Currently, the site layout and deteriorated pavement of parking lot O including vehicular drives and pedestrian access routes presents a confusing, unsightly, and unsafe context for visitors, legislators, and State House staff. This project will improve all aspects of this experience and connect this parking area to the completed parking lot B improvements. Currently, no sidewalks exist at this parking area to provide pedestrians safe access to the State House, Memorials, Maine State Museum, Archives, or State Library.

### Project Schedule

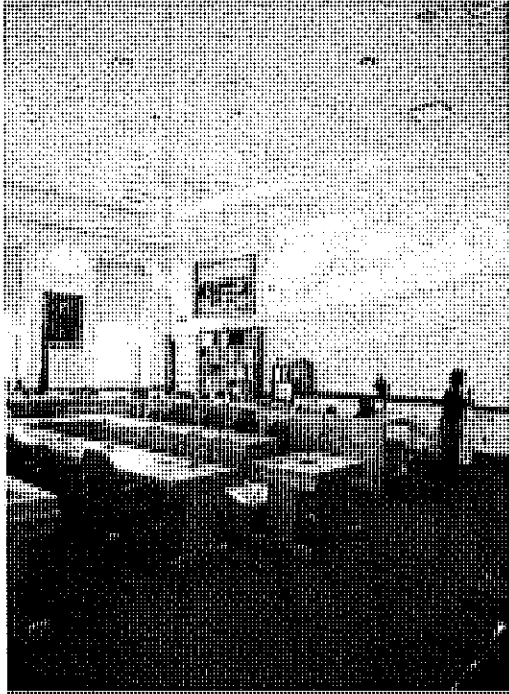
Construction Documents  
Complete: TBD

Construction Schedule  
Start of Project: TBD  
Duration:  
Complete Project:

Project Budget  
To Be Determined



# Projects Not Approved in Last Multi- Year Plan



**PROJECT 16.2**

**Installation of Video Cameras in Appropriations Committee, Room 228 State House**

**What Needs to Be Done?**

This project will provide for the installation and full operation of public access quality or, alternatively, broadcast quality video cameras in the Appropriations Committee room for Internet and other public broadcast of committee meetings.

During the 1999-2001 State House renovations, provisions were made for the future installation of cameras in each of the public committee rooms, including Appropriations. These provisions included the planned location of broadcast cameras and the extension of electrical conduit required to serve these locations. This project will complete the originally envisioned Appropriations Committee room video camera system with the provision and installation of the cameras and control components. The installed system will have the high quality broadcast capability and programming capacity equal to or better than the system currently in place in the Senate Chamber.

**Why?**

This project will complete the originally planned video camera system and allow public broadcast of committee proceedings from the Appropriations Committee room. This project will allow the public a significantly greater opportunity to observe legislative proceedings without having to travel to the capital to attend the committee meetings. Currently only audio broadcast of committee proceedings is available. This project will result in video as well as audio broadcast, thereby providing the public with an enhanced capability to observe the deliberations of the Appropriations committee.

**Project Schedule**

Construction Documents  
Complete: TBD

Construction Schedule  
Start of Project: TBD  
Duration:  
Complete Project:

**Project Budget**

<p><b>\$88,360</b></p>
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**PROJECT 16.3**

Installation of Video Cameras in Two Legislative Committee Rooms, Cross Building

**What Needs to Be Done?**

This project will provide for the installation and operation of public access quality video cameras in rooms 208 and 209 in the Cross Building for Internet and other broadcast of legislative committee hearings and work sessions.

During the 1999-2001 renovations to the Cross Building, provisions were made for the future installation of cameras in each of the public committee rooms. These provisions included the planned location of broadcast cameras and the extension of electrical conduit required to serve these locations. This project will complete the originally envisioned video camera system in two of the public committee rooms with the provision and installation of the cameras and control components.

**Project Schedule**

Construction Documents  
Complete: TBD

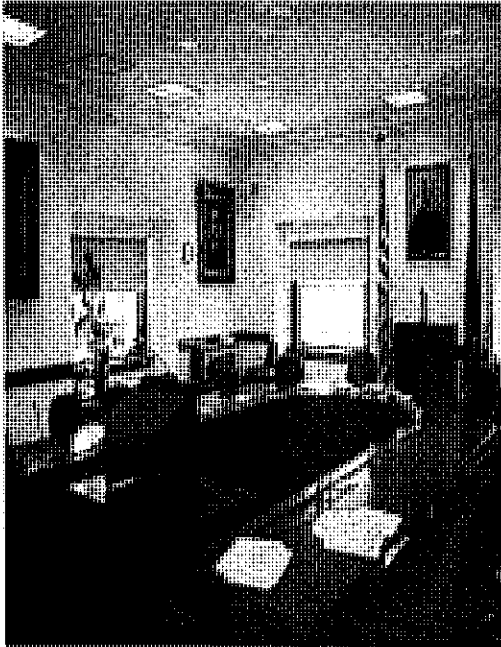
Construction Schedule  
Start of Project: TBD  
Duration:  
Complete Project:

**Project Budget**

<p><b>\$82,430</b></p> <p>(@\$41,215 per room)</p>
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**Why?**

This project will complete the originally planned video camera system in the Cross Building committee hearing rooms 208 and 209 and allow public broadcast of committee proceedings. This project will allow the public a significantly greater opportunity to observe legislative proceedings without having to travel to the capital to attend the committee meetings. Currently only audio broadcast of committee proceedings is available. This project will result in video as well as audio broadcast, thereby providing the public with an enhanced capability to observe the deliberations of legislative committees.



## PROJECT 16.4

### Installation of Video Cameras in Five Legislative Committee Rooms, State House

#### What Needs to Be Done?

This project will provide for the installation and operation of public access quality video cameras in each of five committee rooms in the State House for Internet and other broadcast of legislative committee hearings and work sessions.

During the 1999-2001 State House renovations, provisions were made for the future installation of cameras in each of the public committee rooms. These provisions included the planned location of broadcast cameras and the extension of electrical conduit required to serve these locations. This project will complete the originally envisioned video camera system with the provision and installation of the cameras and control components.

#### Project Schedule

Construction Documents  
Complete: TBD

Construction Schedule  
Start of Project: TBD  
Duration:  
Complete Project:

#### Project Budget

**\$208,240**  
(@\$41,648 per room)

#### Why?

This project will complete the originally planned video camera system and allow public broadcast of committee proceedings from each of five State House committee rooms. This project will allow the public a significantly greater opportunity to observe legislative proceedings without having to travel to the capital to attend the committee meetings. Currently only audio broadcast of committee proceedings is available. This project will result in video as well as audio broadcast, thereby providing the public with an enhanced capability to observe the deliberations of legislative committees.



**PROJECT 16.5**  
**Improve Drainage at Capitol Park**

**What Needs to Be Done?**

In 2011 and 2012 significant improvements were completed at Capitol Park.

Work in 2011 included the rebuilding of the main east west allees, improving the paths by installing 8 feet wide stone dust surfacing and redirecting surface water, installing benches with concrete pads, and installing granite entrance pillars at the southwest entrance to the park. 2012 improvements included the reconstruction and enhancement of two pedestrian park entrances and two maintenance vehicle entrances as well as extensions to the existing perimeter walkway system, a low sitting wall at the east end of the allee, significant tree planting, and access improvements to the Vietnam Veterans Memorial.

During the course of park investigations and construction, it has become apparent that there is a very high water table at Capitol Park, resulting in standing water and washouts throughout many areas of the park during much of the year. Indeed, portions of the newly installed walkways have been impacted by this high water table and significant standing water has been observed between the new allee walkways.

This project will address the high water table and standing water by the construction of a drainage system of appropriate size and location. While the exact definition of this system is dependent on the results of on going water table monitoring, the final system will be designed by geotechnical and civil engineers capable of understanding the results of the water table study and familiar with the park and its surrounding utility systems.

**Why?**

The significant improvements made at Capitol Park in 2011 and 2012 are threatened by the presence of a very high water table throughout major portions of the park. In addition, large areas of the park are unusable to the public during selected seasons due to the presence of standing water and soft ground. This project will provide the installation of a drainage system appropriate to the park and capable of lowering the water table and eliminating the standing water.

**Project Schedule**

Construction Documents  
 Complete: TBD

Construction Schedule  
 Start of Project: TBD  
 Duration:  
 Complete Project:

Project Budget  
 To Be Determined





**PROJECT 17.2**

**Installation of Video Cameras in Six Legislative Committee Rooms, Cross Building**

**What Needs to Be Done?**

This project will provide for the installation and operation of public access quality video cameras in each of six committee rooms in the Cross Building for Internet and other broadcast of legislative committee hearings and work sessions.

During the 1999-2001 renovations to the Cross Building, provisions were made for the future installation of cameras in each of the public committee rooms. These provisions included the planned location of broadcast cameras and the extension of electrical conduit required to serve these locations. This project will complete the originally envisioned video camera system with the provision and installation of the cameras and control components.

**Project Schedule**

Construction Documents  
Complete: TBD

Construction Schedule  
Start of Project: TBD  
Duration:  
Complete Project:

**Project Budget**

**\$258,525**  
(@\$43,087 per room)

**Why?**

This project will complete the originally planned video camera system and allow public broadcast of committee proceedings from each of six Cross Building committee rooms. This project will allow the public a significantly greater opportunity to observe legislative proceedings without having to travel to the capital to attend the committee meetings. Currently only audio broadcast of committee proceedings is available. This project will result in video as well as audio broadcast, thereby providing the public with an enhanced capability to observe the deliberations of legislative committees.