

**From:** Bogart, Molly  
**Sent:** Monday, April 7, 2025 9:40 AM  
**To:** Schleck, Peter; Stivers, Abby

**This message originates from outside the Maine Legislature.**

Good morning Director,

As discussed a few weeks ago, **we generally do not have program-specific timelines**. I spoke with our contract management & finance team and this is what they recommended **for context as the Committee considers and looks to understand payment timelines**:

- DHHS (and DAFS) standard contract language states payments will be made within thirty (30) days after receipt of an error-free (proper) invoice. This is a higher standard than the twenty-five (25) business days laid out in 5 MRSA §1553, which would translate into thirty-three (33) days.
  - This same statute lays out that in the event an invoice is deemed improper and returned for corrections, the date of receipt shall be the date of the updated invoice.
- 5 MRSA §1554 allows for an additional fifteen (15) days “following another date agreed to by the state agency and the business concern” before a late fee may be considered. In the case of service contracts, the thirty (30) days defined in the contract are the “another date agreed to”. The two periods added together total forty-five (45) days.

Take care,  
molly

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