



STATE OF MAINE
DEPARTMENT
OF THE
SECRETARY OF STATE

SHENNA BELLOWS
SECRETARY OF STATE

February 1, 2024

Suzanne Gresser, Executive Director
Maine State Legislative Council
115 State House Station
Augusta, ME 04333-0115

Dear Executive Director Gresser:

Maine Revised Statutes Title 5, §8053-A(5), provides that by February 1st of each year, the Secretary of State shall provide the Executive Director of the Legislative Council with lists, by agency, of all rules adopted by each agency in the previous calendar year. I am pleased to present the report for 2023.

The list must include, for each rule adopted, the following information:

- A) The statutory authority for the rule and the rule chapter number and title;
- B) The principal reason or purpose for the rule;
- C) A written statement explaining the factual and policy basis for each rule;
- D) Whether the rule was routine technical or major substantive;
- E) If the rule was adopted as an emergency; and
- F) The fiscal impact of the rule.

In 2023, there were 255 rule adoption filings, 2 fewer than in 2022. Following is a list of the agencies with the number of adopted rule filings:

Umbrella number	Agency	Total Adopted	Routine Technical	Major Substantive	Emergency	Non Emergency
01	Department of Agriculture, Conservation and Forestry	27	27	0	12	15
02	Department of Professional and Financial Regulation	54	53	1	0	54
03	Department of Corrections	2	2	0	0	2
05	Department of Education	3	0	3	1	2
06	Department of Environmental Protection	9	6	3	0	9
09	Department of Inland Fisheries and Wildlife	9	9	0	1	8
10, 14	Department of Health and Human Services	36	34	2	2	34
12	Department of Labor	8	8	0	0	8
13	Department of Marine Resources	21	21	0	8	13
16	Department of Public Safety	22	22	0	1	21
18	Department of Administrative and Financial Services	12	12	0	0	12
19	Department of Community and Economic Development	5	5	0	0	5
26	Office of the Attorney General	1	1	0	0	1

Umbrella number	Agency	Total Adopted	Routine Technical	Major Substantive	Emergency	Non Emergency
28	Office of State Treasurer	1	0	1	0	1
29	Secretary of State	9	9	0	2	7
65	Public Utilities Commission	3	3	0	0	3
90-351	Workers' Compensation Board	3	3	0	0	3
90-590	Maine Health Data Organization	4	2	2	0	4
90-699	Maine Retirement Savings Board	1	1	0	0	1
94-178	Kim Wallace Loan Program	1	1	0	0	1
94-270	Commission on Governmental Ethics and Election Practices	2	0	2	0	2
94-293	Baxter State Park Authority	1	1	0	0	1
94-411	Public Employees Retirement System	7	7	0	0	7
94-412	Saco River Corridor Commission	3	3	0	0	3
94-457	Finance Authority of Maine	3	3	0	0	3
94-649	Comm. on Indigent Legal Services	4	2	2	1	3
95-648	Efficiency Maine Trust	1	1	0	0	1
99-346	Maine State Housing Authority	2	2	0	0	2
99-420	Maine Turnpike Authority	1	1	0	0	1
	Totals for 2023	255	239	16	28	227

The report is presented in multiple files:

- 1) An Excel spreadsheet, sorted by agency, that includes for each rule -- the agency name, umbrella unit and the rule chapter number, title, statutory authority, effective date, the rule type (i.e., routine technical or major substantive) and whether the rule is an emergency rule. The internal log number used by the APA office also is included so that this Bureau can easily find the complete filing if requested; and
- 2) A Word document for each agency that includes the above information for each rule, as well as the principal reason or purpose for adopting the rule, the basis statement and the fiscal impact of the rule. This information was extracted from the documentation that is required to be filed with our office for each adoption.

If further information is requested for any rule, this office can provide the complete filing which includes additional information including the dates and locations of any hearings held on the proposed rules and public comments received regarding the rule.

If you have any questions regarding the *Administrative Procedure Act*, please contact me at 626-8400 or Julie Flynn, Deputy Secretary of State, at the Bureau of Corporations, Elections and Commissions at 624-7736.

Sincerely,



Shenna Bellows
Secretary of State